

Regional Fire Training Center Committee

May 23, 2012

7:00pm

Location: Fire Training Center

☒ Indicates additional
documentation attached.

AGENDA

I. Call meeting to Order

II. Roll Call

III. Adoption of Agenda

IV. Consideration of Minutes

-April meeting min. ☒

V. Action items from last meeting

-See Action Item Report ☒

VI. Facility Use and Requests for use

-Facility usage report ☒

VII. Facility Reports

A. Burn Building

1. VDFP Inspection 5 year
2. VDFP Inspection 1 year (2011) ☒
 - i. Temperature monitoring calibration
3. Burn Building Grant completed.

B. Classroom

1. Jim Wert (Vestibule)
2. Paint classroom completed
3. Vending Machine project completed

C. Grounds/Prop

1. Haz Mat Training area completed
2. FEMA trailer storage

VIII. Training Delivery

A. FY2012

1. Calendar for classes ☒
2. VDFP Requests
3. Supplemental Training

IX. Financials

A. FY2012 Facility funds ☒

B. FY2012 Training Funds ☒

1. FY2012

X. Policy and Procedure

XI. Sub-Committees

XII. Old Business

Fence line issue addressed

Grant (Bryan Vickers)

Boy Scout

Fund Drive letter

XIII. New Business

Committee membership renewal

XIV. Committee Member Comments

XV. Adjournment

Eastern Shore Regional Fire Training Center

April 2012 Minutes

The Fire Training Center Committee met on Wednesday April 25, 2012 at 1900 hours at the Fire Training Center in Melfa, Virginia

Committee Members Present

Jim LeCato
Jim Myers
Charles Pruitt
Mick Sharpe
KW Ainsworth
Ben Byrd
Terry Gwaltney

Committee Members Absent

Steve Wilson (notified)
Adam Ziegar (notified and will miss the next few for job training)
Aaron Warren (Has asked to be removed from the committee but hasn't sent an official letter)

Call To Order:

The April 2012 meeting was called to order by Acting Committee Chairman, Charles Pruitt at 1900 hours. The March 2012 minutes were reviewed and approved by Byrd seconded by Gwaltney with one revision that the minutes note that Gwaltney notified the committee of his absence in March.

Consent Agenda:

The April Agenda was presented by Pruitt with no additions. A motion was made by Myers, seconded by Sharpe to accept this month's agenda. Motion approved.

Facility Reports:

Burn Building: Sharpe noted that the heat sensor has been fixed. Pruitt states that he has received two responses to the RFP's that were sent out last month. The committee decided to meet with both firms to start the design and bidding process.

Classroom Building: Pruitt stated, Jim Wert has started construction of the vestibule. Pruitt also noted that the vending machines are being shipped and are in transit from the manufacturer.

The painting of the class room is being done ACDPS employee's that are on light duty.

Grounds: Pruitt reports that he contacted Truitt's welding about the Hazmat prop and he stated he would get to it as soon as he had time.

Training Delivery Reports:

Pruitt reported that the Rural Water supply and Basic Pump Classes have been canceled due to lack of attendance.

There was a discussion about the annual seminar for next fiscal year and Ainsworth stated that the speaker should be some one that Relates to our rural area possibly on the subject of rural water supply. He also mentioned the name Larry Davis for consideration.

Pruitt suggested that the training center hold a regional training weekend for the area that concentrates on the hands on portion of firefighting to try and regain interest in classes. He suggested that it have a short class room in the morning on Saturday for the officers then follow it up with several different drills like forcible entry, May Day and ETC... Then have a BBQ/pig roast on Saturday night with more training to follow on Sunday. The committee liked the Idea but suggested that the pig roast be catered off site.

Gwaltney is to enquire about the ARFF trailer being brought here to have a class for structural fire fighters to learn the basics of airfield firefighting and rescue. He was also going to look into the airport in Melfa to help offset the cost of the prop and the propane used to run it.

Financials:

Training Funds (FY2012)

Pruitt discussed the training funds for FY2012. The training center has \$10,375 as of this meeting. The capitol improvements were discussed and on a motion by Myers and seconded by Byrd the committee decided to combine the Water I & II projects together and add a Pumper testing facility the improvements. This was done so that one grant could be written for the Water storage, distribution and pumper testing facility. On a separate motion from Byrd and seconded by LeCato the Committee approved \$500 dollars to be spent for grant seed money to try using a grant writing firm.

Policy and Procedure:

No discussion was had.

Fallen FF Committee:

Still out to the local Fire commission's awaiting their approval and funding.

Scout Committee:

Ainsworth will find out more information from them and report back to the committee.

Old Business:

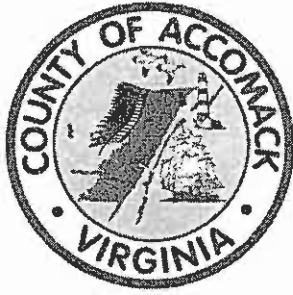
1. Upon review of the rules and approval from the county administrator the Storage lockers for the Non-firing training guns was approved.
2. The committee wants to re-visit the relocation of the fence line and the acquisition of approximately 2 acres of the county land to coincide with the addition to the burn building. Pruitt stated he would contact Stuart about getting started on the process.

New Business:

1. The committee decided to have all of their names on the fundraising letter but only have One person's signature at the bottom.
2. The committee wanted to see if District 5 would provide a pump instructor for Tangier's class.

Adjournment:

A motion was made to adjourn by Byrd and seconded by Sharpe at 9:00 pm.



County of Accomack Department of Public Safety

"Together We Make a Difference"

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www.acdps.net

Fire & Rescue ~ Emergency Management

Date: May 23, 2012
To: Regional Fire Training Center Committee
From: Charles Pruitt, Director
Subject: Items requiring action April

Enclosed is a list of the action items from Meeting.
Please let me know if I have omitted any items or have error.

1. Post approved minutes from the March meeting
 - a. Completed
2. Complete/Post Draft Minutes from them April meeting
 - a. Completed
3. Prepare Agenda for next meeting
 - a. Completed: (8) person showed for the April meeting
 - b. Completed: agenda for May meeting
4. PO for Vestibule Construction
 - a. Construction in progress
5. Purchase of Vending Machine
 - a. Vending machine delivered and installed
6. Burn Building Grant
 - a. Engineer has been selected
7. Follow-up on Truitt PO
 - a. Haz Mat training area completed
8. Training center project work
 - a. DPS staff cleaning the classroom
 - b. Installation of TV in the small classroom
 - c. Contacted Public Works about fence line
 - d. DPS coordinate the vestibule project
 - e. Meetings for selection of Burn Building Engineer
 - f. DPS paint inside of classroom building
 - g. Complete the Mini Grant ordering

Fiscal Year 2012 Training Center Usage Log

| | May Day Firefighter | Rapid Intervention Team | Fall EVOC | HTR: Vehicle awareness/Ops | LP Gas Emergencies | STICO | Fire Instructor II | Fire Instructor I | Seminar | Leadership 1 | DMICO | Basic Pumps | Rural Water | Spring EVOC | VDFP Crew Leader | Basic Pumps: Tangier | DPS Live Burn | Regional Haz-mat Team | Fire Instructor I | ICS-400 | Greenbackville/Chincoteague | ACSO |
|---------------------|---------------------|-------------------------|-----------|----------------------------|--------------------|-------|--------------------|-------------------|---------|--------------|-------|-------------|-------------|-------------|------------------|----------------------|---------------|-----------------------|-------------------|---------|-----------------------------|------|
| Training Hours | 16 | 16 | 16 | 16 | 16 | 16 | 32 | 72 | 4 | 12 | 16 | 16 | 16 | 16 | | 16 | 5 | 8 | 40 | 16 | 8 | 8 |
| Month of | 9 | 10 | 10 | 10 | 11 | 12 | 1 | 2 | 1 | | | | | | | | 8 | 9 | 9/10 | 12 | 11 | 12 |
| New Church | | | | | | 3 | | | | | | | | | | | 1 | | 2 | | | |
| Greenbackville | | | | | | 2 | | | | | | | | | | | | | | | | |
| chincoteague | 3 | 3 | | | | 4 | | | | | | | | | | | | | | 1 | | |
| atlantic | | | | 3 | | | | | | | | | | | | | | | | | | |
| Saxis | 1 | | | 1 | | | | | | | | | | | | | | | | | | |
| Bloxom | 1 | 3 | | | | | | | | | | | | | | | | | | 1 | | |
| Parksley | 2 | 4 | | 3 | | 1 | | | | | | | | | | | 1 | | | | | |
| Tasley | | | | | | | | | | | | | | | | | 6 | | | | | |
| Onancock | | 1 | | | | | | | | | | | | | | | | 1 | | | | |
| Melfa | 1 | 1 | | | | 2 | | | | | | | | | | | | | | | | |
| Wachapreague | | | | | | | | | | | | | | | | | | | | | | |
| Painter | 1 | | | | | | | | | | | | | | | | | | | | | |
| Public Safety | 1 | | | | | 2 | | | | | | | | | | | 2 | | 5 | | | |
| Exmore | | | | | Cancelled | | | | | | | | | | | | 5 | | 1 | | | |
| Northampton | | | | 1 | | | | | | | | | | | | | | | | 1 | | |
| Eastville | | | | | | | | | | | | | | | | | | | | | | |
| Chertion | | | | | | | | | | | | | | | | | | | | | | |
| Cape Charles | 3 | 3 | | 4 | | | | | | | | | | | | | | | | | | |
| Cape Charles Rescue | | | | | | | | | | | | | | | | | | | | | | |
| Northampton EMS | | | | | | | | | | | | | | | | | | | | | | |
| Onley | | | | | | | | | | | | | | | | | | | | | | |
| Oakhall | | | | | | | | | | | | | | | | | | | | | | |
| Tangier | | | | | | | | | | | | | | | | | | | | | | |
| Regional Haz-mat | | | | | | | | | | | | | | | | | | 18 | | | | |
| Outside Region | | | | 3 | | | | | | | | | | | | | | | | 11 | | |
| Other | | | | | | | | | | | | | | | | | | | | | | 20 |
| TOTAL | 13 | 15 | 0 | 15 | 0 | 14 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 15 | 18 | 9 | 14 | 0 | 20 |

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Subject: Re: RFP
From: benbyrd@easternshoreprinters.com
Date: Tue, May 01, 2012 10:40 am
To: <cpruitt@acdps.net>

Vote me with the majority.
As I believe both firms are good.
Ben

From: cpruitt@acdps.net
Sent: Tuesday, May 01, 2012 12:49 PM
To: taeta1@verizon.net ; Jim Myers ; Kenneth Ainsworth ; Byrd Ben ; Terry Gwaltney ; sharp_electric@hotmail.com ; Steve Wilson ; Adam Zieger
Subject: RFP

Hello Guys, dont forget I need to hear from all of you about your preference for the burn building engineers. This can be sent to me on Wed. Thanks Stay Safe

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Ben majority
Adam majority
Terry Elliott-Labrett
Myers Elliott Labrett
Steve Elliott
Jim C. Elliott

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Subject: Re: RFP

From: "Terry Gwaltney" <terrygwaltney@msn.com>

Date: Wed, May 02, 2012 5:15 am

To: <taeta1@verizon.net>, "Jim Myers" <jmyers@acdps.net>, "Kenneth Ainsworth" <ainsworthK@verizon.net>, "Byrd Ben" <benbyrd@easternshoreprinters.com>, <sharp_electric@hotmail.com>, "Steve Wilson" <chief15wilson@yahoo.com>, "Adam Zieger" <asstchief17@verizon.net>, <cpruitt@acdps.net>

I have read these two proposal several times. Both proposals are interesting and making a decision which one to choose is very difficult. Both firms have extensive fire training centers, stations, engineering and design experience. Which one do we choose?

Elliott, LeBouf & McElwain: Extensive work in Virginia with excellent burn building results! I did not see in their proposal where they will provide *construction management*? I may have overlooked this item but something that needs clarifying. This firm was somewhat difficult to work with during our original burn building process. However, they have the expertise as to how our building was constructed thus this should make the engineering process for our expansion easier to handle? They have an office in Salisbury, Md. which should make contact and working relationships easier as well.

Edmeades & Stromdahl, Ltd: Like their proposal. They did mention that they will provide a *construction manager*? They have done extensive work in burn buildings, fire stations and even commercial development. It appears to me that they are using three other firms to supplement their proposal? Not sure how this will work but may be feasible but may be the way business is conducted in this society and time?

As I mentioned before, a very difficult decision to make! Personally I would like to hear their proposals in person to obtain more clarification from them. Not sure if this is possible or not but would resolve some questions and issues I have about their proposals. So I am doing the e-ny-meny-miny-mo process to make a choice. This may be a mistake but here goes.....

I choose Elliott, LeBouf & McElwain

Terry.....

Everyone please let me know your thoughts as well!

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Subject: Re: RFP

From: "Adam Zieger" <asstchief17@verizon.net>

Date: Wed, May 02, 2012 4:56 am

To: <cpruitt@acdps.net>

I have no idea to which one would be better. I have read over both of them. My vote would go with the majority. Be glad when I can when I'm done and can come back to the meetings. June 4 th can't wait!

Adam

Hello Guys, dont forget I need to hear from all of you about your preference for the burn building engineers. This can be sent to me on Wed. Thanks Stay Safe

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Subject: RE: RFP
From: jmyers@acdps.net
Date: Wed, May 02, 2012 6:41 am
To: cpruitt@acdps.net

I like LeBouf.

----- Original Message -----

Subject: RFP
From: <cpruitt@acdps.net>
Date: Tue, May 01, 2012 9:49 am
To: taeta1@verizon.net, "Jim Myers" <jmyers@acdps.net>, "Kenneth Ainsworth" <ainsworthK@verizon.net>, "Byrd Ben" <benbyrd@easternshoreprinters.com>, "Terry Gwaltney" <terrygwaltney@msn.com>, sharp_electric@hotmail.com, "Steve Wilson" <chief15wilson@yahoo.com>, "Adam Zieger" <asstchief17@verizon.net>

Hello Guys, dont forget I need to hear from all of you about your preference for the burn building engineers. This can be sent to me on Wed. Thanks Stay Safe

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Training Center Capital Funds

Fiscal Year 2011
July 1, 2010 – June 30, 2011

| | |
|--|---------------------|
| Fund Balance (Savings) as of 6/30/10 | \$266,462.05 |
| CIP Transfer for FY11 | (\$21,300.00) |
| Unspent Operations Funds | \$455.28 |
| Unspent Training Funds | \$903.68 |
| Unbudgeted FY11 money | \$43,447.00 |
| Correction Factor [Central accounting 6/30/2011] | \$0.00 |
| Total Fund Balance moved to FY2011 | \$289,968.01 |

Fiscal Year 2012

July 1, 2011 – June 30, 2012

Revenue for FY12

| | | | | |
|----------|--------------------------|--------------------|---------------------------|-------------|
| (est.) | Interest | \$350.00 | estimated (info from Amy) | |
| (actual) | FY12 Mini Grant Award | \$2,316.00 | | |
| (actual) | Northampton Contribution | \$6,700.00 | <u>receipt</u> | |
| (actual) | <u>Fire Programs ATL</u> | \$61,067.00 | <u>75% receipt</u> | 25% receipt |
| | TOTAL | \$70,433.00 | | |

| | |
|--|---------------------|
| Fund Balance (Savings) as of 7/01/2010 | \$289,968.01 |
| FY2011 Revenue | \$70,433.00 |
| FY2011 Operations Budget | (\$41,250.00) |
| Total Fund Balance YTD | \$319,151.01 |

| | | |
|-----------------------------------|--------------------|--------------|
| | ATL Fund | \$208,815.45 |
| | Non-Grant | \$110,335.56 |
| Operations Budget for FY10 | \$41,250.00 | |

| Additions/Transfers | | | |
|---------------------|--------|--------|--------|
| Date | Reason | Amount | Status |
| | | | |

| | |
|-----------------------------------|--------------------|
| Operations Budget for FY11 | \$41,250.00 |
| | |
| General Expenditures | \$9,377.79 |
| Capital Project | \$0.00 |
| Funds for (3) companies(4,2,1) | \$24,000.00 |
| FY11 Remaining Funds | \$7,872.21 |

| | |
|-----------|--------------|
| ATL Fund | (\$4,662.47) |
| Non-Grant | (\$4,715.32) |

General Expenditures

| Date | PO | Area | Description | Amount | Receipt | Non-grant | ATL |
|------------|----------|-------------------------|----------------------------------|------------|------------------|------------|----------|
| 9/12/2011 | | Picnic/Grounds | 14 x 24 concrete pad | \$571.50 | T&W | | \$571.50 |
| 9/12/2011 | | Picnic/Grounds | 14 x 24 concrete pad | \$48.00 | T&W | | \$48.00 |
| 7/6/2011 | | Grounds | Stain and Brushes | \$200.94 | OBS | \$200.94 | |
| 7/15/2011 | | Grounds | Stain and Brushes | \$41.38 | OBS | \$41.38 | |
| 7/19/2011 | | Grounds | Stain and Brushes | \$4.04 | OBS | \$4.04 | |
| 7/18/2011 | Invoice | classroom | surge protector for radios | \$27.97 | Walmart | \$27.97 | |
| 7/9/2011 | | Classroom | Radio mounting/Cutting 3' pipe | \$19.98 | OBS | \$19.98 | |
| 8/25/2011 | | Burn Building | Burn Building Inpsection | \$2,770.05 | elm | \$2,770.05 | |
| 9/14/2011 | Delivery | Haz-mat | Wood for Pipe Prop | \$567.82 | OBS | | \$567.82 |
| 9/14/2011 | Jason | Haz-mat | Hardware for pipe prop | \$184.05 | Lowes | | \$184.05 |
| 9/17/2011 | Richie | Haz-mat | Wood for Pipe Prop | \$84.02 | OBS | | 84.02 |
| 9/17/2011 | Delivery | Haz-mat | Deck Boards for Prop | \$221.10 | OBS | | 221.10 |
| 9/18/2011 | Cray | Haz-mat | Credit back | \$124.71 | OBS | | 124.71 |
| 9/19/2011 | Cray | Haz-mat | Tool purchase | \$388.28 | Lowes | | \$388.28 |
| 9/19/2011 | Cray | Haz-mat | Wood items | \$59.94 | OBS | | \$59.94 |
| 9/19/2011 | Cray | Haz-mat | Assorted items | \$13.56 | OBS | | 13.56 |
| 9/20/2011 | Invoice | Haz-mat | hardware | \$69.08 | OBS | | 69.08 |
| 9/12/2011 | Delivery | Picnic/grounds | Cruss and Run and Delivery | \$402.50 | Mears | | \$402.50 |
| 11/13/2001 | Invoice | classroom | DSL install | \$563.17 | verizon | \$563.17 | |
| 10/17/2011 | Invoice | Grounds | Tree Cutting | \$650.00 | simpson | \$650.00 | |
| 11/11/2011 | Invoice | Classroom | Chalk for classroom | \$68.80 | Lowes | \$68.80 | |
| 11/11/2001 | invoice | Classroom/Burn Building | Items for pointing and chaulking | \$109.76 | OBS | \$109.76 | |
| 11/21/2011 | Return | Classroom | Return on chalk | \$55.08 | OBS | \$55.08 | |
| Pending | | Burn Building | Mick Sharpe TMS | | pending | | |
| 11/28/2011 | invoice | LP grounds | 4 100 gallon LP tanks | \$128.58 | Johnsons welding | | 128.58 |
| 11/11/2001 | invoice | Classroom | cat 5 e | \$90.00 | ED supply | \$90.00 | |
| 12/3/2011 | invoice | Classroom | New Lightening arrestor | \$57.37 | ED supply | \$57.37 | |
| 1/6/2012 | Invoice | classroom | DSL monthly service - Dec | \$39.99 | Verizon | \$39.99 | |
| 1/24/2012 | Invoice | classroom | DSL monthly service - Jan | \$39.99 | verizon | \$39.99 | |
| 2/27/2012 | Invoice | classroom | DSL Parts | \$6.98 | OBS | \$6.98 | |

| | | | | | |
|-------------------|------------------------|-----------------------------------|------------|--------------------------|----------|
| 4/16/2012 Invoice | classroom | DSL monthly service Feb & March | \$79.98 | Verizon | \$79.98 |
| 4/4/2012 invoice | Burn Building Addition | Advertising RFP#254 - Engineering | \$38.75 | Gannett | 38.75 |
| 4/6/2012 invoice | VDFP Mini Grant | Ladders | \$2,010.00 | Atlantic Emergency Group | 2,010.00 |

Expense total \$9,377.79 \$4,715.32 \$4,662.47

6,700.00 10,550.00

| Haz-Mat Props | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | TOTAL |
|-----------------------------------|----------|----------|------------|----------|----------|-----------|----------|----------|----------|----------|----------|-----------|
| Project Cost | | \$58,000 | \$3,000 | | | | | | | | | \$61,000 |
| Capital Fund Balance | | | | | | | | | | | | \$0 |
| Unspent Training Funds | | | | | | | | | | | | \$0 |
| Annual Revenue | | | | | | | | | | | | \$0 |
| Operational Funds | | | \$3,000.00 | | | | | | | | | \$3,000 |
| Grant Funds | | | | | | | | | | | | \$0 |
| Debt Service | | | | | | | | | | | | \$0 |
| | \$0 | | \$3,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,000 |
| Burn Building | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | TOTAL |
| Project Cost | | | | | 225,000 | \$300,000 | | | | | | \$525,000 |
| Capital Fund Balance | | | \$289,968 | | | | | | | | | \$289,968 |
| Unspent Training Funds | | | \$2,000 | \$2,000 | \$2,000 | \$2,000 | | | | | | \$8,000 |
| Annual Revenue | | | \$27,000 | \$27,000 | \$27,000 | \$27,000 | \$27,000 | | | | | \$135,000 |
| Operational Funds | | | | | \$11,000 | \$11,000 | \$11,000 | | | | | \$33,000 |
| County Funds | | | | | | \$60,000 | | | | | | \$60,000 |
| | \$0 | \$0 | \$318,968 | \$29,000 | \$40,000 | \$100,000 | \$38,000 | \$0 | \$0 | \$0 | \$0 | \$525,968 |
| Water System I | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | TOTAL |
| Project Cost | | | | | | | 30000 | | | | | \$30,000 |
| Capital Fund Balance | | | | | | | | | | | | \$0 |
| Unspent Training Funds | | | | | | | \$2,000 | | | | | \$2,000 |
| Annual Revenue | | | | | | | \$11,000 | \$7,000 | | | | \$18,000 |
| Operational Funds | | | | | | | \$11,000 | | | | | \$11,000 |
| Debt Service | \$0 | | | | | | | | | | | \$0 |
| | \$0 | \$0 | \$0 | \$0 | | | | | | | | \$31,000 |
| Storage/shelter | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | TOTAL |
| Project Cost | | | | | | | | \$51,000 | | | | \$51,000 |
| Capital Fund Balance | | | | | | | | | | | | \$0 |
| Unspent Training Funds | | | | | | | | \$2,000 | | | | \$2,000 |
| Annual Revenue | | | | | | | | \$27,000 | \$11,000 | | | \$38,000 |
| Operational Funds | | | | | | | | \$11,000 | | | | \$11,000 |
| Debt Service | | | | | | | | | | | | \$0 |
| | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$40,000 | \$11,000 | \$0 | \$0 | \$51,000 |
| Water System II | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | TOTAL |
| Project Cost | | | | | | | | | | 100000 | | \$100,000 |
| Capital Fund Balance | | | | | | | | | | | | \$0 |
| Unspent Training Funds | | | | | | | | | \$2,000 | \$2,000 | \$2,000 | \$6,000 |
| Annual Revenue | | | | | | | | \$0 | \$16,000 | \$27,000 | \$27,000 | \$70,000 |
| Operational Funds | | | | | | | | | \$11,000 | \$11,000 | \$11,000 | \$33,000 |
| Debt Service | | | | | | | | | | | | \$0 |
| | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$29,000 | \$40,000 | \$40,000 | \$109,000 |
| New Capital Considerations | | | | | | | | | | | | |
| Fire-Theft Alarm | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | TOTAL |
| Project Cost | \$10,000 | | | | | | | | | | | \$10,000 |
| Vestibule for Classroom | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | TOTAL |
| Project Cost | \$10,000 | | | | | | | | | | | \$10,000 |
| Carpet for Classroom | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | TOTAL |
| Project Cost | \$5,000 | | | | | | | | | | | \$5,000 |
| Change in Fence line | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | TOTAL |
| Project Cost | \$8,500 | | | | | | | | | | | \$8,500 |

FY2011 Annual Capital Revenue \$44,681

FY2012 Annual Capital Revenue \$27,000

August 2011 all figures adjusted to account for loss of ATL funds

\$1,000 Training Levy Expenses

| | | |
|---------------------------------|------------------|--------------------------------------|
| EVOC-1 | Cancelled | |
| | Books | |
| | Instructor | |
| | Materials | |
| | TOTAL | \$0.00 |
| EVOC -2 | | \$1,200.00 |
| | Books | |
| | Instructor | |
| | Materials | |
| | TOTAL | \$0.00 |
| Leadership 1 | | \$960.00 |
| | Books | |
| | Instructor | |
| | Materials | |
| | TOTAL | \$0.00 |
| DMICO | | \$1,000.00 |
| | Books | |
| | Instructor | |
| | Materials | |
| | TOTAL | \$0.00 |
| Stlco | | \$1,000.00 |
| | Books | <u>VDFP</u> \$174.58 |
| | Instructor | |
| | Materials | <u>VDFP Returned Books</u> \$66.00 |
| | Materials | <u>Return Books shipping</u> \$12.11 |
| | TOTAL | -\$120.69 |
| L.P. Gas Emergencies | Cancelled | |
| | Books | |
| | Instructor | |
| | Materials | |
| | TOTAL | \$0.00 |
| Basic Pumps | | \$500.00 |
| | Books | |
| | Instructor | |
| | Materials | |
| | TOTAL | \$0.00 |
| Basic Pumps: Tangier FD | | \$700.00 |
| | Books | |
| | Instructor | |
| | Materials | |
| | TOTAL | \$0.00 |
| VDFP: rural water supply | | \$500.00 |
| | Books | |
| | Instructor | |
| | Materials | |
| | TOTAL | \$0.00 |
| VDFP: Crew Leader | | \$2,200.00 |

| | | |
|-----------------------------------|------------------------------|--------------------|
| Books | | |
| Instructor | | |
| Materials | | |
| TOTAL | | \$0.00 |
| NFPA: Fire Officer I | | \$1,200.00 |
| Books | <u>VDFP</u> | \$965.08 |
| Instructor | VDFP FUNDED | |
| Materials | | |
| TOTAL | | -\$965.08 |
| NFPA: Fire Instructor II | | Cancelled |
| Books | | |
| Instructor | VDFP FUNDED | |
| Materials | | |
| TOTAL | | \$0.00 |
| HTR: Awareness/Operations | | |
| Books | | |
| Instructor | VDFP FUNDED | |
| Materials | <u>Cars</u> | \$900.00 |
| TOTAL | | -\$900.00 |
| Rapid Intervention Team | | |
| Books | | |
| Instructor | <u>Hickman</u> | \$2,037.30 |
| Materials | <u>OBS</u> | \$13.93 |
| TOTAL | | -\$2,051.23 |
| Mayday Firefighter | | |
| Books | | |
| Instructor | <u>James Hickman</u> | \$1,089.30 |
| Materials | | |
| TOTAL | | -\$1,089.30 |
| Seminar/Lecture | | \$3,000.00 |
| Instructor | <u>Leonard Carmichael</u> | \$2,095.00 |
| Gift | <u>Blue Crab</u> | \$64.25 |
| Cookies | <u>onancock Bakery</u> | \$119.93 |
| Drinks | <u>Walmart</u> | \$37.88 |
| School cost | <u>Nandua High School</u> | \$137.75 |
| Hotel | <u>Inn at onancock</u> | \$201.65 |
| TOTAL | | -\$2,656.46 |
| Other | | \$4,000.00 |
| Markers | <u>Global</u> | \$18.96 |
| Hotel Deposit (Pruitt Conference) | <u>Invoice</u> | \$155.93 |
| tote | <u>Lowes</u> | \$61.45 |
| Computer | <u>dell</u> | \$998.76 |
| Podium repiar | <u>obs</u> | \$8.26 |
| Coffee Marker | <u>Grainer</u> | \$406.52 |
| vga cable | <u>Cables to go</u> | \$21.80 |
| Wirless router | <u>walmart</u> | \$104.96 |
| PPV Prop | <u>OBS</u> | \$46.93 |
| Drop's Vending | <u>Combo Vending Machine</u> | \$2,695.00 |

| | | |
|-----------------|-------------|----------|
| Podium addition | <u>OBS</u> | \$83.60 |
| Sand bags | <u>bags</u> | \$280.00 |

| | |
|--------------|--------------------|
| TOTAL | -\$4,882.17 |
|--------------|--------------------|

| | |
|-------------------------|---------------------|
| Estimated Budget | \$16,260.00 |
| Budgeted Total | \$23,000.00 |
| Expense Total | -\$12,664.93 |
| TOTAL Remaining | \$10,335.07 |

To: Jody Bagwell, Fire Commission Chairman

From: Aarron Warren, FTC Committee member

Date: May 17, 2012

Subject: FTC Committee membership

I respectfully request to be removed as a Fire Training Center representative. I have enjoyed serving on the committee, but due to future obligations I will be unable to fulfill my position on the committee.

Respectfully,


Aarron Warren

To: Mr. Charles R. Pruitt, Acting DPS Director

From: Robert C. Hill, Captain GVFD

Re: ESRFTC Committee

18 May 2012

Mr. Pruitt,

This letter is to inform you of my interest in being appointed to the Fire Training Center Committee.

As you are aware, for the last two years I have been actively participating with the fire academy instruction. During this time I have been able to see and understand the importance of our facility, and its success is very important to me. The ESRFTC has come a long way since its inception and I would like to be a part of that for years to come.

If you or the committee has any questions, please call.

Sincerely,

A handwritten signature in black ink, appearing to be 'Robert C. Hill', written over a horizontal line.

Robert C. Hill, Captain
GVFD