

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce, Melfa, Virginia, on Tuesday, February 7, 2012 at 5:30 p.m.

Present:

Oliver H. Bennett, Chairman
Wanda Thornton, Vice Chairman
Donald L. Hart, Jr., Secretary-Treasurer
Laurence J. Trala
Willie C. Randall

Absent:

Ron Wolff

Ex-Officio member present:

Kevin Page

Nonmembers present:

Larry LeMond, Bay Coast Railroad
Kirk Miles, STAR Transit
J. T. Holland, Bay Coast Railroad

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Thornton.

In Re: Statements from the Public

There were no statements from the public.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at January 31st of \$7,840.50.

In Re: Minutes of January 3, 2012

Motion was made by Mr. Hart, seconded by Mr. Randall, that minutes of the meeting of January 3, 2012 be approved. All members were present with the exception of Mr. Wolff and voted "yes", with the exception of Mr. Page who abstained. Motion was passed.

In Re: Public Transportation Report

Mr. Kirk Miles distributed the following Management Report for January 2012:



**Management Report for Star Transit
February 7, 2012**

Operations

- ***STAR Transit Bus Stop Shelters*** –The installation of the bus shelter at the Eastern Shore Community College has not been completed at this time.
- ***STAR Transit New Route*** – STAR has worked with Jimmy Tipton from VRT & also talked to Jack Van Dame from the Town of Chincoteague for their input on our Northern Route. We have proposed three routes for the New Freedom route. We are working to select the most suitable route and schedule.

Transit Capitol

- ***Body On Chassis Van Delivery*** – Mark McGregor and Darrel Feasel are in Goshen, IN at the Superior Corporation plant completing the vehicle inspection of STAR Transit vehicles as required by FTA regulations.

Maintenance

- ***Preventive Maintenance Program*** - All STAR Transit vehicles have been serviced for the month at Shore Tire & Auto.

Ridership Statistics for January 2012

- ***Ridership Statistics*** -STAR Transit carried approximately 5719 passengers in January as compared to 5085 passengers this time last year. This is a 13% increase in ridership.

As an aside, Mr. Miles noted that STAR Transit’s passenger count for Calendar Year 2011 was 64,810.

Financials

- ***DRPT Financial Compliance Review*** – as reported by Mark McGregor last month, a meeting has been scheduled on 2/6/12 with Thelma Drake to discuss the reimbursement to DRPT.

It was reported that Ms. Drake denied the request to forgive the \$12,680 owed. Virginia Regional Transit transmitted this amount to the state today. Motion was made by Mrs. Thornton, seconded by Mr. Hart, that a letter of appreciation be provided to VRT for making this payment on behalf of STAR Transit. All members were present with the exception of Mr. Wolff and voted “yes.” The motion was unanimously passed.

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In Re: State’s Comments

Mr. Page indicated that the application period had just closed for the 5311 funding stream (STAR Transit). In addition, he is still working with Bay Coast Railroad on its six-year work plan.

In Re: Airport Update

There was no report.

In Re: Railroad Comments

Mr. LeMond briefed the Commission relative to ongoing discussions for improvements to an offloading area at Makemie Park in order to handle rocket traffic destined for Wallops Island. Economic development funds may be available for improvements thereto.

Mr. LeMond also reported that a meeting had been held recently with Virginia Port Authority; the railroad will not be submitting an application this year since the barge had been out of service for two years thereby resulting in “money in the bank” from previous applications. Upon the request from Mr. LeMond, motion was made by Mrs. Thornton, seconded by Mr. Randall, that the Chairman be authorized to execute a letter requesting “carry-over” of said funds. All members were present with the exception of Mr. Wolff and voted “yes.” The motion was unanimously passed.

In Re: Adjourn

Noting that the Commission was not comfortable yet with reverting back to the bi-monthly meeting schedule, motion was made by Mr. Hart, seconded by Mr. Trala, that the meeting be adjourned until 5:30 p.m., Tuesday, March 6, 2012 at the Eastern Shore Chamber of Commerce, Melfa, Virginia. All members were present with the exception of Mr. Wolff and voted “yes.” The motion was passed.

The meeting was adjourned.