

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce, Melfa, Virginia, on Tuesday, April 3, 2012 at 5:30 p.m.

Present:

Oliver H. Bennett, Chairman
Donald L. Hart, Jr., Secretary-Treasurer
Ron Wolff
Laurence J. Trala
Willie C. Randall

Absent:

Wanda Thornton, Vice Chairman

Ex-Officio member absent:

Kevin Page

Nonmembers present:

Larry LeMond, Bay Coast Railroad
Kirk Miles, STAR Transit
J. T. Holland, Bay Coast Railroad
Darrel Feasel, Virginia Regional Transit

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Trala.

In Re: Statements from the Public

There were no statements from the public.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at March 31st of \$6,965.82.

In Re: Minutes of March 6, 2012

Motion was made by Mr. Hart, seconded by Mr. Randall, that minutes of the meeting of March 6, 2012 be approved. All members were present with the exception of Mrs. Thornton and voted "yes". Motion was unanimously passed.

In Re: Public Transportation Report

Mr. Kirk Miles distributed the following Management Report for March 2012:



Management Report for Star Transit
April 3, 2012

Operations

- ***STAR Transit Bus Stop Shelters*** –STAR Transit continues to work with the Eastern Shore Community College staff to complete the installation of a bus stop shelter on the college campus.
- ***STAR Transit New Freedom Route*** – STAR Transit and VRT staff continue to develop a new route which will serve the Town of Chincoteague and the northern part of Accomack County. This route was anticipated to begin in early April, however since the two BOC Vans which were hoped to have been delivered in March have been delayed and so the route will now start in May. This new route will be funded using FTA New Freedom funds and local match funds from the Town of Chincoteague and Accomack County.

Transit Capital

- ***STAR Transit FY2012 Capital Vehicle Program*** - The two (2) Body on Chassis Vans ordered in September and that were inspected February will not be off the Supreme production line until the middle of April so delivery is not expected until sometime in May 2012.

- **STAR Transit Office Furniture** – on March 27th STAR Transit took delivery of the new conference furniture.

Transit Maintenance

- **Preventive Maintenance Program** - All STAR Transit vehicles have been serviced for the month of March and all vehicle records are up to date.
- **STAR Transit Vehicle Maintenance RFP** – VRT management staff received two proposals on March 22nd for transit vehicle maintenance services and for the lease of the transit maintenance bay. Staff made a preliminary selection of a contractor on March 30th and will notify the proposed contractor on or about April 6th to begin negotiations and develop/execute contracts.
- **STAR Transit Lawn Maintenance** - STAR Transit awarded Advantage Lawn Care the 2012 contract for the lawn care.

Ridership Statistics for March 2012

- **Ridership Statistics** - STAR Transit carried approximately 5847 passengers in March as compared to 5319 passengers this time last year. This is a 10% increase in ridership.

Other Information

- **STAR Transit OSHA** – STAR Transit has been selected to the Survey of Occupational Injuries and Illness for the Calendar year of 2012. STAR Transit will be asked to keep Occupational Safety and Health Administration records throughout 2012. This survey is conducted by the Bureau of Labor Statistics in cooperation with State agencies and is mandatory under Public Law 91-596 and is approved under OMB No. 12204U5.
- *Mr. Feasel also reported that a Suffolk Transit Manager will be visiting STAR Transit on a weekly basis in the future to assist with operations.*

* * * * *

In Re: State's Comments

In the absence of a State representative, there was no report.

In Re: Airport Update

There was no report.

In Re: Railroad Comments

The following update was provided by Mr. LeMond:

1. Last week, the VMRC approved Gamesa's application for construction of the 479 ft. tall wind turbine in the Chesapeake Bay.

"Governor McDonnell said the "this is an important next step in developing all of Virginia's domestic energy resources to help power our nation's economy and puts Virginia at the forefront of clean energy technology development. This step forward holds tremendous potential for jobs and for economic development here in the future."

The project now needs approval from Corps of Engineers and review by the Coast Guard.

2. This afternoon we floated the 2 gun barrels from the Battleship Missouri over to Cape Charles. One goes to Fort Miles, DE and the other will be stored in our rail yard for a while and then moved to the Fish and Wildlife preserve. This has generated a great amount of interest and good publicity for the RR. There were a lot of people in Cape Charles taking pictures.
3. Last week , Jeremy Latimer arranged a conference call with reps. from the VPA on how to handle the rocket cores from the RO-RO ships to our carfloat. They are excited about being involved and we will continue to work on a plan of action.
4. Yesterday, JT and I met with Steve Miner and Caroline Massey, Head of Operations at NASA. We went over our transloading plan for rocket parts with her and we have her support on this project.

In Re: Adjourn

Noting that the Commission was not comfortable yet with reverting back to the bi-monthly meeting schedule, motion was made by Mr. Wolff, seconded by Mr. Randall, that the meeting be adjourned until 5:30 p.m., Tuesday, May 1, 2012 at the Eastern Shore Chamber of Commerce, Melfa, Virginia. All members were present with the exception of Mrs. Thornton and voted "yes." The motion was passed.

The meeting was adjourned.