

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce, Melfa, Virginia, on Tuesday, July 3, 2012 at 5:30 p.m.

Present:

Oliver H. Bennett, Chairman
Wanda Thornton, Vice Chairman
Laurence J. Trala
Ron Wolff
Willie C. Randall

Absent:

Donald L. Hart, Jr., Secretary-Treasurer

Ex-Officio member present:

Jeremy Latimer for Kevin Page

Nonmembers present:

Larry LeMond, Bay Coast Railroad
Kirk Miles, STAR Transit
J. T. Holland, Bay Coast Railroad
Maria Ptakowski, Virginia Regional Transit

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Randall.

In Re: Statements from the Public

There were no statements from the public.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at June 30th of \$9,954.16.

In Re: Minutes of May 1, 2012

Motion was made by Mr. Trala, seconded by Mr. Randall, that minutes of the meeting of May 1, 2012 be approved. All members were present with the exception of Mr. Hart and voted "yes". Motion was passed.

In Re: Public Transportation Report

Mr. Kirk Miles and Ms. Maria Ptakowski Feasel distributed the following Management Report for May and June 2012:



Management Report for Star Transit

July 3, 2012

Operations

- ***STAR Transit New Freedom Route*** – The new route continues to run smoothly. There were a total of 284 passengers for the month of June.
- ***ANTDC/Star Transit Workman's Compensation Insurance Policy*** – Effective July 1, 2012 STAR Transit's Workman's Compensation Insurance Policy switched to Selective Insurance Company. This change means that all of STAR Transit insurance is under one company which provides for ease in administration and lower costs.
- ***STAR Transit Cost of Living Adjustment*** – All STAR Transit staff that have been employed and completed their probationary period will receive a 3.6% cost of living adjustment commencing the first pay period in July.
- ***STAR Transit FY2013 Operating Program*** – The Commonwealth Transportation Board approved STAR Transit's 2012-13 operating grants at its June board meeting in Richmond.

Transit Capital

- **STAR Transit FY2012 Capital Vehicle Program** - - The two (2) BOC Vans ordered in September 2011 were delivered on June 11th, inspected on June 12th and have been placed in transit service. Bus #180 which was on loan from VRT has been returned.
- **STAR Transit Bus Stop Shelters** - Eve Belote of the Eastern Shore Community College advised that they were still working on obtaining their permits to install the bus shelter. She will advise STAR as soon as she has made progress on the installation.
- **STAR Transit FY2013 Capital Program** - The Commonwealth Transportation Board approved STAR Transit's 2012-13 capital grants at its June board meeting in Richmond.

Transit Maintenance

- **Preventive Maintenance Program** - All STAR Transit vehicles have been serviced for the month of June and all vehicle records are up to date.

Ridership Statistics for June 2012

- **Ridership Statistics** -STAR Transit carried approximately 5,695 passengers in June as compared to 5,189 passengers this time last year. This is a 9.7% increase in ridership.

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In Re: State's Comments

Mr. Latimer reported that the Six Year Improvement Plan was adopted in June (see references in the Public Transportation Report). Additionally, FY 14 funding for Bay Coast Railroad has been "put off" in order to utilize existing remaining grant funds.

In Re: Airport Update

Mr. Wolff reported on plans to build an un-manned aircraft runway on Wallops Island. Construction was approved today. Also, an award is expected soon for several unmanned aircraft vehicle runways throughout the country; Wallops Island is in the bidding for one of those.

In Re: Railroad Comments

Mr. LeMond reported on the following items:

- (1) Mr. Latimer and I continue to work with the VPA on the possibility of transloading the Orbital rocket cores from the RO-RO ship to our barge for movement to Cape Charles. We are trying to set up an on-site meeting to see first hand how VPA would do this.
- (2) Gamesa has cancelled the construction of the off-shore wind turbine in the Bay near Cape Charles. Their reasons were the unsettled tax issues and the lack of a Federal Energy Plan. J.T. and I have spoken with some Gamesa officials and they have told us that this is a postponement

rather than a cancellation. And that they think Gamesa will continue with the Easement Agreement.

(3) I mentioned at the last meeting that we had a seasonal user that would be using the carfloat in the Spring and fall to move liquid nitrogen fertilizer. It turns out that they also needed a location to store their tank cars when not in use. Therefore, I have entered into a car storage agreement with this company and also another fertilizer company to store up to 200 cars. We get revenue for moving cars into storage and then moving out of storage plus a daily storage rate per car. We already have 45 in storage with more on the way.

In response to a question from Mr. Bennett, Mr. LeMond indicated that the Belle Haven crossing was due for repair in the very near future.

NEW BUSINESS

In Re: Approval for FY 12 Audit Contract

Motion was made by Mr. Trala, seconded by Mr. Wolff, that the ANTDC enter into a contract with Mitchell & Co. of Leesburg, Virginia, for the FY 2012 audit. All members were present with the exception of Mr. Hart and voted "yes." The motion was unanimously passed.\

In Re: Adjourn

Motion was made by Mrs. Thornton, seconded by Mr. Wolff, that the meeting be adjourned until 5:30 p.m., Tuesday, September 4, 2012 at the Eastern Shore Chamber of Commerce, Melfa, Virginia. All members were present with the exception of Mr. Hart and voted "yes." The motion was passed.

The meeting was adjourned.