

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Office, Melfa, Virginia, on Tuesday, February 1, 2011 at 5:30 p.m.

Present:

E. Philip McCaleb, Chairman
Oliver H. Bennett, Vice Chairman
Steve Mallette, Secretary-Treasurer
Laurence J. Trala
Willie C. Randall

Absent:

Ron Wolff

Ex-Officio member absent:

Kevin Page

Nonmembers present:

Dave Morgan, Virginia Regional Transit
Bruce Simms, Virginia Regional Transit
Greg McGowan, Virginia Regional Transit
Larry LeMond, Bay Coast Railroad
J. T. Holland, Bay Coast Railroad
Kirk Miles, STAR Transit

In Re: Call to Order

The meeting was called to order by the Chairman who indicated that a quorum was present. Mrs. Wanda Thornton was welcomed back to the ANTDC, replacing Mr. Steve Mallette, who has resigned from the Accomack County Board of Supervisors.

In Re: Invocation

The invocation was given by Mr. Holland.

In Re: Statements from the Public

There were no statements from the public.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at January 31st of \$20,421.40.

In Re: Minutes of January 4, 2011

Motion was made by Mr. Trala, seconded by Mr. Bennett, that minutes of the meeting of January 4, 2011 be approved. All members were present with the exceptions of Mr. Wolff, Mr. Randall and Mr. Page and voted "yes", with the exception of Mrs. Thornton who abstained. Motion was passed.

In Re: Public Transportation Report

Representatives from Virginia Regional Transit distributed the following Management Report for January 2011:



STAR Management Report

February 1, 2011

Ridership Statistics for January 2011

- Ridership for the month of January topped out at 5,085 rides. This has already passed the 2,871 passengers of January 2010.
- Green route total for January was 624. The increase in ridership continues to demonstrate the unmet needs of demand response service on the Eastern Shore.

Maintenance

- All buses & service vehicles have been serviced for the month. To date, STAR continues to show a decrease in maintenance cost in comparison to previous years.

Vehicle Updates

- Bus 16 & the 2004 Chrysler Van were sent to auction and were sold for a total of \$8,700.00. VRT has loaned us a van to complete the fiscal year.

Operations

- The Green route schedule has been finalized. We are now waiting for the funding to become available & the schedule will then be implemented.
- We are working on a schedule which will be connecting our Red, Purple & Blue routes together more frequently. This will begin once the New Freedom Grant is received.
- We have three prospective locations for bus shelters. We will be meeting with the businesses/agencies to discuss approval.

Financials

- We are working with three potential clients who have shown interest in becoming partners with STAR along with the Eastern Shore Community College.

STAR TRANSIT 2010 - 2011				DECEMBER 31, 2010 19 DAYS			
Month	Total Revenue	Total Expenses	Surplus/Deficit	Per Trip Analysis			
				10-11 Trips	09-10 Trips	Diff	Total Cost
Oct.	\$32,583.82	\$26,011.65	\$6,572.17	4,680	2,932	60%	\$5.56
Nov.	\$33,853.12	\$37,752.87	-\$3,899.75	4,785	2,381	101%	\$7.89
Dec.	\$33,021.71	\$30,234.00	\$2,787.71	3,577	2,781	29%	\$8.45
Jan.			\$0.00	0	2,871	-100%	#DIV/0!
Feb.			\$0.00	0	2,760	-100%	#DIV/0!
Mar.			\$0.00	0	3,482	-100%	#DIV/0!
Apr.			\$0.00	0	3,800	-100%	#DIV/0!
May			\$0.00	0	3,263	-100%	#DIV/0!
June			\$0.00	0	2,998	-100%	#DIV/0!
July			\$0.00	0	3,251	-100%	#DIV/0!
Aug.			\$0.00	0	3,895	-100%	#DIV/0!
Sept.			\$0.00	0	4,270	-100%	#DIV/0!
VEH			\$0.00	13,042	\$38,684.00		
TOTAL	\$99,458.65	\$93,998.52	\$5,460.13		AVERAGE COST PER TRIP - >		\$7.21
				4,347	< - AVERAGE MONTHLY TRIP		
Hours of Operation				Cost per Mile			
HOURS				COST			
Oct.	785	April		Oct.	\$1.13	April	\$0.00
Nov.	785	May		Nov.	\$1.67	May	\$0.00
Dec.	710	June		Dec.	\$1.46	June	\$0.00
Jan.		July		Jan.	\$0.00	July	\$0.00
Feb.		Aug.		Feb.	\$0.00	Aug.	\$0.00
Mar.		Sept.		Mar.	\$0.00	Sept.	\$0.00
TOTAL			2,280	TOTAL			
AVERAGE MONTHLY HOURS			760	AVERAGE COST PER MILE			\$1.42

Hourly Cost				Mileage			
Oct	\$33.14	April	\$0.00	Oct	23,052	April	
Nov.	\$48.09	May	\$0.00	Nov.	22,562	May	
Dec.	\$42.58	June	\$0.00	Dec.	20,662	June	
Jan.	\$0.00	July	\$0.00	Jan.		July	
Feb.	\$0.00	Aug	\$0.00	Feb.		Aug	
March	\$0.00	Sept	\$0.00	March		Sept.	
TOTAL				TOTAL			66,276
AVERAGE TOTAL HOURLY COST			\$41.23	AVERAGE MONTHLY MILES			22,092

Route Location	Passenger Totals	Operating Hours	Mileage
Red	1,365	225	5,645
Purple	1,014	211	5,485
Blue	833	155	3,842
Green	365	119	3,420
Spare/Other			2,270
	<u><u>3,577</u></u>	<u><u>710</u></u>	<u><u>20,662</u></u>

Mr. Randall arrived at 5:40 p.m.

In Re: State's Comments

There was no report from State officials.

In Re: Airport Update

There was no airport report.

In Re: Railroad Comments

Mr. LeMond noted that the contractor needs two more days of good weather to finish track work on the barge NANDUA. He also noted that the Virginia Port Authority grant application deadline was approaching and requested approval from the Commission to submit a grant application for an engineering and feasibility study on the Little Creek float bridge, specifically the pontoon system, which dates back to the Pennsylvania Railroad. A new pontoon system, "solid steel", is estimated to cost \$450,000. The grant application is for \$40,000 with VPA providing 75%, or \$30,000, and Bay Coast Railroad contributing the remaining 25%, or \$10,000. Motion was made by Mrs. Thornton, seconded by Mr. Randall, that the grant be submitted as described. All members were present with the exceptions of Mr. Page and Mr. Wolff and voted "yes." The motion was unanimously passed.

For the Commission's information, Mr. LeMond reported that he had been invited to participate in a meeting on February 2nd, concerning property at St. Julian Yard with Norfolk-Southern, State Officials, and Amtrak.

In Re: Adjourn

Noting that the Commission was not comfortable yet with reverting back to the bi-monthly meeting schedule, motion was made by Mr. Randall, seconded by Mr. Trala, that the meeting be adjourned until February, 2011. All members were present with the exception of Mr. Page and voted "yes." The motion was passed.

The meeting was adjourned.