

**MINUTES OF THE  
ACCOMACK-NORTHAMPTON  
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Office, Melfa, Virginia, on Tuesday, March 1, 2011 at 5:30 p.m.

Present:

Oliver H. Bennett, Vice Chairman  
Laurence J. Trala  
Wanda Thornton  
Donald L. Hart, Jr.

Absent:

Ron Wolff  
Willie C. Randall

Ex-Officio member present:

Kevin Page

Nonmembers present:

Mark McGregor, Virginia Regional Transit  
Dave Morgan, Virginia Regional Transit  
Greg McGowan, Virginia Regional Transit  
Larry LeMond, Bay Coast Railroad  
J. T. Holland, Bay Coast Railroad  
Kirk Miles, STAR Transit  
Billy Moore, Canonie Atlantic Co.  
Steve Mallette, Canonie Atlantic Co.

In Re: Call to Order

The meeting was called to order by the Vice Chairman who indicated that a quorum was present. Mr. Donald Hart was welcomed back to the ANTDC, replacing Mr. Phil McCaleb, who has resigned from the Accomack County Board of Supervisors.

In Re: Invocation

The invocation was given by Mr. Bennett.

In Re: Statements from the Public

There were no statements from the public.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at February 28th of \$68,324.46.

In Re: Minutes of February 1, 2011

Motion was made by Mr. Trala, seconded by Mrs. Thornton, that minutes of the meeting of February 1, 2011 be approved. All members were present with the exceptions of Mr. Wolff and Mr. Randall and voted "yes". Motion was passed.

In Re: Public Transportation Report

Representatives from Virginia Regional Transit distributed the following Management Report for February 2011:



**Management Report for Star Transit**

March 1<sup>st</sup>, 2011

**Operations:**

- The \$50,000.00 New Freedom Grant to continue the Green Route for the remainder of 2010-2011 has finally been approved and we should receive the funds shortly. The FY 11/12 New Freedom Grant requests we submitted to VDRPT for extending hours on the Green route along with a Chincoteague to Onley connection are being reviewed and a determination will be made. Over a million dollars worth of Grant requests were received and there is about 800,000 dollars available.
- Star attended an AN-TDP meeting on February 17<sup>th</sup> in Accomack. I met with Tom Bonadeo who is the Town Planner for the Town of Cape Charles. They were discussing bike paths along the Eastern Shore. Tom mentioned that Cape Charles was very interested in gathering information and cost estimates for starting a seasonal bus shuttle between Cape Charles, Cheriton and the Food Lion area on Rte 13. I gave some preliminary figures and he is going to set up a meeting if the Town wants to pursue this opportunity.

- Two new desktop computers have been purchased and will be set up March 1<sup>st</sup> and 2<sup>nd</sup>. These replace obsolete computers that were starting to have operating issues.

**Ridership Statistics for February 2011**

- As of February 28<sup>th</sup>, 2011, STAR’s ridership was at 4311 with one business day remaining. This has already surpassed the 2,763 passengers of February 2010. Exact figure will be given at the meeting.

**Maintenance**

- Service of all buses & vehicles is current. STAR continues to maintain a low maintenance cost in comparison to previous years.
- Working to get parking lot drainage problem resolved. A contractor has been contacted and is working on an estimate to eliminate the drainage issues during heavy rains.

**Operations**

- The new 10 hour/day Green route schedule will begin March 1<sup>st</sup>.
- A schedule which will connect our Red, Purple & Blue routes together more frequently has been completed. This will cut down on the waiting time between transfers.
- Working to construct North (Chincoteague) schedule pending available funding. Once funding is approved this route will be extensively reviewed to attract ridership along with the service areas between Chincoteague and Onley. Preliminary plans call for 3 round trips a day with WalMart being the transfer point.
- Safety meeting is scheduled for Saturday, March 5<sup>th</sup> for all drivers & personnel.
- We are in the process of hiring 2 part time drivers. Interviews are taking place. One driver has resigned with a 2 week notice and has accepted a position elsewhere.

**Financials**

- The details should be completed within the next two weeks allowing No Limits to become a partner.
- We are pursuing five additional clients who may become partners with STAR.

STAR TRANSIT 2010 - 2011				JANUARY 31, 2011 21 DAYS			
Month	Total Revenue	Total Expenses	Surplus/Deficit	Per Trip Analysis		Diff	Total Cost
				10-11 Trips	09-10 Trips		
Oct.	\$32,583.82	\$26,011.65	\$6,572.17	4,680	2,932	60%	\$5.56
Nov.	\$33,853.12	\$37,752.87	-\$3,899.75	4,785	2,381	101%	\$7.89
Dec.	\$33,021.71	\$30,234.00	\$2,787.71	3,577	2,781	29%	\$8.45
Jan.	\$33,027.90	\$36,655.67	-\$3,627.77	5,085	2,871	77%	\$7.21
Feb.			\$0.00	1	2,760	-100%	\$0.00

Mar.	\$0.00		1	3,482	-100%	\$0.00
Apr.	\$0.00		1	3,800	-100%	\$0.00
May	\$0.00		1	3,263	-100%	\$0.00
June	\$0.00		1	2,998	-100%	\$0.00
July	\$0.00		1	3,251	-100%	\$0.00
Aug.	\$0.00		1	3,895	-100%	\$0.00
Sept.	\$0.00		1	4,270	-100%	\$0.00
VEH	\$0.00		18,135	38,684		
<b>TOTAL</b>	<b>\$132,486.55</b>	<b>\$130,654.19</b>	<b>\$1,832.36</b>		<b>AVERAGE COST PER TRIP - &gt;</b>	<b>\$7.20</b>
				<b>4,534</b>	<b>&lt; - AVERAGE MONTHLY TRIP</b>	

Hours of Operation				Cost per Mile			
HOURS				COST			
Oct.	785	April		Oct.	\$1.13	April	\$0.00
Nov.	785	May		Nov.	\$1.67	May	\$0.00
Dec.	710	June		Dec.	\$1.46	June	\$0.00
Jan.	785	July		Jan.	\$1.42	July	\$0.00
Feb.		Aug.		Feb.	\$0.00	Aug.	\$0.00
Mar.		Sept.		Mar.	\$0.00	Sept.	\$0.00
<b>TOTAL</b>			<b>3,065</b>	<b>TOTAL</b>			
<b>AVERAGE MONTHLY HOURS</b>			<b>766</b>	<b>AVERAGE COST PER MILE</b>			<b>\$1.42</b>

Hourly Cost				Mileage			
Oct	\$33.14	April	\$0.00	Oct	23,052	April	
Nov.	\$48.09	May	\$0.00	Nov.	22,562	May	
Dec.	\$42.58	June	\$0.00	Dec.	20,662	June	
Jan.	\$46.70	July	\$0.00	Jan.	25,817	July	
Feb.	\$0.00	Aug	\$0.00	Feb.		Aug	
March	\$0.00	Sept	\$0.00	March		Sept.	
<b>TOTAL</b>				<b>TOTAL</b>			<b>92,093</b>
<b>AVERAGE TOTAL HOURLY COST</b>			<b>\$42.63</b>	<b>AVERAGE MONTHLY MILES</b>			<b>23,023</b>

Route Location	Passenger Totals	Operating Hours	Mileage
Red	1,744	248	6,239
Purple	1,513	234	6,063
Blue	1,204	172	4,246
Green	624	131	3,780
Spare/Other			5,489
	<u>5,085</u>	<u>785</u>	<u>25,817</u>

In Re: Election of Officers for the Coming Year:

Motion was made by Mrs. Thornton, seconded by Mr. Hart, that Mr. Bennett be nominated for the office of Chairman. There being no further nominations, the floor was closed. Motion was made by Mrs. Thornton, seconded by Mr. Hart, that Mr. Bennett be elected Chairman. All members were present with the exceptions of Mr. Wolff and Mr. Randall and voted "yes," with the exception of Mr. Bennett who abstained. The motion was passed.

Motion was made by Mr. Hart, seconded by Mr. Trala, that Mrs. Thornton be nominated for the office of Vice Chairman. There being no further nominations, the floor was closed. Motion was made by Mr. Hart, seconded by Mr. Trala, that Mrs. Thornton be elected Vice Chairman. All members were present with the exceptions of Mr. Wolff and Mr. Randall and voted "yes," with the exception of Mrs. Thornton who abstained. The motion was passed.

Motion was made by Mr. Trala, seconded by Mrs. Thornton, that Mr. Hart be nominated for the office of Secretary-Treasurer. There being no further nominations, the floor was closed. Motion was made by Mr. Trala, seconded by Mrs. Thornton, that Mr. Hart be elected Secretary-Treasurer. All members were present with the exceptions of Mr. Wolff and Mr. Randall and voted "yes," with the exception of Mr. Hart who abstained. The motion was passed.

Motion was made by Mr. Hart, seconded by Mr. Trala, that Ms. Janice K. Williams be nominated for the office of Assistant Secretary-Treasurer. There being no further nominations, the floor was closed. Motion was made by Mr. Hart, seconded by Mr. Trala, that Ms. Janice K. Williams be elected Assistant Secretary-Treasurer. All members were present with the exceptions of Mr. Wolff and Mr. Randall and voted "yes". The motion was unanimously passed.

In Re: State's Comments

Mr. Page reported that he was pleased to hear about the New Freedom grant funding for STAR Transit. He also noted that the Norfolk Train Service project is moving forward with anticipated commencement in May 2012.

In Re: Airport Update

There was no airport report.

In Re: Railroad Comments

Mr. LeMond noted that the barge project is finally completed. He also noted that on February 3<sup>rd</sup>, he and Mr. Holland met with VPA officials in Richmond to present a funding request for a feasibility study on the Little Creek float bridge.

NEW BUSINESS

In Re: Election of Representative/Instructions for Canonie Atlantic Co. Annual Meeting

Motion was made by Mr. Trala, seconded by Mrs. Thornton, that Mr. Donald L. Hart, Jr., be nominated to represent the ANTDC at the Canonie Atlantic Co. stockholder annual meeting scheduled for later this date. All members were present with the exceptions of Mr. Wolff and Mr. Randall and voted "yes." The motion was unanimously passed.

It was reported that the terms of Mr. Trala and Mr. Tankard expire March 2011. In addition, the Commission considered replacements for Mr. Mallette and Mr. McCaleb as they have resigned from the Accomack County Board of Supervisors. Motion was made by Mrs. Thornton, seconded by Mr. Trala, that Mr. Hart be instructed to cast the stockholder's vote for the following actions:

Reappoint Mr. Trala for a new three year term expiring March 2014

Appoint Mr. Willie C. Randall to replace Mr. Tankard with a three-year term expiring March 2014

Appoint Mr. Donald L. Hart, Jr., to replace Mr. E. Philip McCaleb (with Mr. Hart filling the remainder of Mr. McCaleb's term to expire March 2012)

Appoint Mr. Ron Wolff to replace Mr. Mallette (with Mr. Wolff filling the remainder of Mr. Mallette's term to expire March 2012)

All members were present with the exceptions of Mr. Wolff and Mr. Randall and voted "yes." The motion was unanimously passed.

In Re: Selection of New Meeting Dates for April and May 2011

Motion was made by Mr. Hart, seconded by Mr. Trala, that the meeting dates for April and May 2011 be moved to Monday, April 4<sup>th</sup> and Monday, May 2<sup>nd</sup>, respectively. All members were present with the exceptions of Mr. Wolff and Mr. Randall and voted "yes." The motion was unanimously passed.

In Re: Adjourn

Noting that the Commission was not comfortable yet with reverting back to the bi-monthly meeting schedule, motion was made by Mr. Randall, seconded by Mr. Trala, that the meeting be adjourned until April, 2011. All members were present with the exceptions of Mr. Wolff and Mr. Randall and voted "yes." The motion was passed.

The meeting was adjourned.