

**MINUTES OF THE  
ACCOMACK-NORTHAMPTON  
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Office, Melfa, Virginia, on Monday, April 4, 2011 at 5:30 p.m.

Present:

Oliver H. Bennett, Chairman  
Ron Wolff  
Willie C. Randall  
Donald L. Hart, Jr., Secretary-Treasurer

Absent:

Laurence J. Trala  
Wanda Thornton, Vice Chairman

Ex-Officio member absent:

Kevin Page

Nonmembers present:

Dave Morgan, Virginia Regional Transit  
Greg McGowan, Virginia Regional Transit  
Larry LeMond, Bay Coast Railroad

In Re: Call to Order

The meeting was called to order by the Chairman who indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Randall.

In Re: Statements from the Public

There were no statements from the public.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at March 31<sup>st</sup> of \$4,230.68.

In Re: Minutes of March 1, 2011

Motion was made by Mr. Hart, seconded by Mr. Randall, that minutes of the meeting of March 1, 2011 be approved. All members were present with the exceptions of Mrs. Thornton, Mr. Page and Mr. Trala and voted "yes". Motion was passed.

In Re: Public Transportation Report

Representatives from Virginia Regional Transit distributed the following Management Report for March 2011:



**Management Report for Star Transit  
April 4<sup>th</sup>, 2011**

**Operations:**

- A Public Hearing was held on March 22<sup>nd</sup> in regard to public approval and/or opposition to the funding requests that **Star Transit has applied for in FY2012 for Federal and State Grant Assistance to provide Public Transit in the following counties: Accomack and Northampton Counties. This was posted in the local papers and there were no attendees.**
- We are now awaiting approval of the New Freedom Grant request for funding a Northern route for 6 hours a day. Route reviews are being discussed to create a productive route to include Chincoteague and Tee's Corner areas. Discussions are taking place on the best transfer point to keep passenger travel time to a minimum.
- Presently accepting bids for lawn care for the 2011 season until April 1st.
- Currently seeking estimates for two lighted signs for the Star building.

- Star Transit will be represented at the CTAV State Para-transit Roadeo in Dublin, Va on April 16<sup>th</sup>. Approximately 60 drivers from around the State will compete in a driving skills event and also present their wheelchair securement skills.

**Ridership Statistics for March 2011**

- The total ridership count for all routes as March 31st is 5,319 passengers. This is 1185 passengers above last year’s ridership count of 4,134 for this time period.
- The first month of the new 10 hr door to door Green service is almost complete. The passenger count as of March 31<sup>st</sup> is 866 passengers. It was originally stated that Star would need at least 600 to 650 passengers for the Green to sustain productivity for this to be a successful service increase. We expect ridership will continue to increase.

**Maintenance**

- Service of all buses & vehicles is current. STAR continues to maintain a low maintenance cost in comparison to previous years.

**Financials**

- The No Limits partnership has been completed and signed.

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**FEBRUARY 28, 2011 20 DAYS**

**STAR TRANSIT 2010 - 2011**

Month	Total Revenue	Total Expenses	Surplus/Deficit	10-11 Trips	Per Trip Analysis		Total Cost
					09-10 Trips	Diff	
<b>Oct.</b>	\$32,583.82	\$26,011.65	\$6,572.17	4,680	2,932	60%	\$5.56
<b>Nov.</b>	\$34,503.12	\$37,752.87	-\$3,249.75	4,785	2,381	101%	\$7.89
<b>Dec.</b>	\$33,021.71	\$30,234.00	\$2,787.71	3,577	2,781	29%	\$8.45
<b>Jan.</b>	\$33,027.90	\$36,655.67	-\$3,627.77	5,085	2,871	77%	\$7.21
<b>Feb.</b>	\$33,506.60	\$36,823.85	-\$3,317.25	4,584	2,760	66%	\$8.03
<b>Mar.</b>			\$0.00	1	3,482	100%	\$0.00
<b>Apr.</b>			\$0.00	1	3,800	100%	\$0.00
<b>May</b>			\$0.00	1	3,263	100%	\$0.00
<b>June</b>			\$0.00	1	2,998	100%	\$0.00
<b>July</b>			\$0.00	1	3,251	100%	\$0.00
<b>Aug.</b>			\$0.00	1	3,895	100%	\$0.00
<b>Sept.</b>			\$0.00	1	4,270	100%	\$0.00
<b>VEH</b>			\$0.00	<b>22,718</b>	<b>\$38,684.00</b>		

<b>TOTAL</b>	\$166,643.15	\$167,478.04	<b>-834.89</b>	<b>AVERAGE COST PER TRIP -</b>	<b>7.37</b>
				<b>&gt;</b>	
				<b>&lt; - AVERAGE MONTHLY TRIP</b>	
			<b>4,544</b>		

<b>Hours of Operation</b>				<b>Cost per Mile</b>			
<b>HOURS</b>				<b>COST</b>			
Oct.	785	April		Oct.	\$1.13	April	\$0.00
Nov.	785	May		Nov.	\$1.67	May	\$0.00
Dec.	710	June		Dec.	\$1.46	June	\$0.00
Jan.	785	July		Jan.	\$1.42	July	\$0.00
Feb.	747	Aug.		Feb.	\$1.52	Aug.	\$0.00
Mar.		Sept.		Mar.	\$0.00	Sept.	\$0.00
<b>TOTAL</b>			<b>3,812</b>	<b>TOTAL</b>			
	<b>AVERAGE MONTHLY HOURS</b>		<b>762</b>		<b>AVERAGE COST PER MILE</b>		<b>1.44</b>

<b>Hourly Cost</b>				<b>Mileage</b>			
Oct	\$33.14	April	\$0.00	Oct	23,052	April	
Nov.	\$48.09	May	\$0.00	Nov.	22,562	May	
Dec.	\$42.58	June	\$0.00	Dec.	20,662	June	
Jan.	\$46.70	July	\$0.00	Jan.	25,817	July	
Feb.	\$49.27	Aug	\$0.00	Feb.	24,283	Aug	
March	\$0.00	Sept	\$0.00	March		Sept.	
<b>TOTAL</b>				<b>TOTAL</b>			<b>116,376</b>
	<b>AVERAGE TOTAL HOURLY COST</b>		<b>\$43.93</b>		<b>AVERAGE MONTHLY MILES</b>		<b>23,275</b>

Route Location	Passenger Totals	Operating Hours	Mileage
Red	1,492	237	5,942
Purple	1,479	222	5,774
Blue	962	163	4,044
Green	651	125	3,600
Spare/Other			4,923
	<b>4,584</b>	<b>747</b>	<b>24,283</b>

At the request of Mr. Bennett, VRT officials agreed to investigate the feasibility of monthly trips across the Bay.

In Re: State's Comments

There was no report from the State.

In Re: Airport Update

The minutes from the Accomack Airport Commission's February 2011 meeting were provided to the Commission. Mr. Wolff informed the group that approximately \$1.7 million could be available to the Airport for Navy access.

In Re: Railroad Comments

Mr. LeMond said that during the last month, work has progress on the Little Creek pontoon system which he said was in "sad shape". At Mr. Bennett's request, Mr. LeMond agreed to arrange a field trip for any Commissioner who wished to see the Little Creek operation

In Re: Adjourn

Noting that the Commission was not comfortable yet with reverting back to the bi-monthly meeting schedule, motion was made by Mr. Randall, seconded by Mr. Wolff, that the meeting be adjourned until May, 2011. All members were present with the exceptions of Mrs. Thornton, Mr. Page and Mr. Trala and voted "yes." The motion was passed.

The meeting was adjourned.