

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce, Melfa, Virginia, on Tuesday, November 1, 2011 at 5:30 p.m.

Present:

Oliver H. Bennett, Chairman
Wanda Thornton, Vice Chairman
Donald L. Hart, Jr., Secretary-Treasurer
Laurence J. Trala
Willie C. Randall

Absent:

Ron Wolff

Ex-Officio member absent:

Kevin Page

Nonmembers present:

Darrel Feasel, Virginia Regional Transit
Kirk Miles, STAR Transit
Larry LeMond, Bay Coast Railroad
J. T. Holland, Bay Coast Railroad

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Randall.

In Re: Statements from the Public

There were no statements from the public.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at October 31st of \$4,032.73.

In Re: Minutes of October 4, 2011

Motion was made by Mr. Hart, seconded by Mr. Randall, that minutes of the meeting of October 4, 2011 be approved. All members were present with the exception of Mr. Wolff and Mr. Page and voted "yes". Motion was passed.

In Re: Public Transportation Report

Representatives from Virginia Regional Transit distributed the following Management Report for October 2011:



**Management Report for Star Transit
November 1, 2011**

Operations:

- ***Bus Stop Shelters*** – Two bus stop shelters have been delivered to STAR Transit; one will be installed in the Town of Exmore and the other at the Eastern Shore Community College.
- ***Minor Route/Schedule Changes*** – Minor route and schedule changes will be implemented on November 14th to make the routes more effective and to meet time schedules. New route and schedule brochures are being developed and printed and should be available prior to the service change.

In response to a question from last month, Mr. Feasel reported that it would cost approximately \$250.00 per day to provide a 5 hour-per-day service to northern Accomack County. He recommended waiting until April to start a new service there.

- **GPS units** – Management has ordered (3) GPS units as part of an approved DRPT capital grant project. This purchase of these three units will complete the outfitting of the entire bus fleet. These GPS units provide up to the minute locations for all STAR Transit buses and assist management in providing information to passengers calling in requesting information.
- **FY 2012 Capital Vehicle Program** - We have been notified that the two (2) body-on-chassis vans ordered from Sonny Merryman should be delivered in late March 2012. The minivan with ramp should be delivered later this month.

Maintenance

- **Preventive Maintenance Program** - All STAR Transit vehicles have been serviced for the month.

Ridership Statistics for October 2011

- **Ridership Statistics** - STAR Transit carried approximately 6143 passengers this October as compared to 4680 passengers this time last year. This is a 31% increase in ridership.

Financials

- **DRPT Financial Compliance Review** - Management is still waiting on DRPT to provide management with a “Final Compliance Review Report” and the amount of funds that ANTDC may need to reimburse to DRPT for any overpayments made. It should be noted that the VRT Fiscal staff has spent a significant amount of time dealing with this Compliance Review process trying to reduce any payments due to DRPT. The amount owed to DRPT is thought to be less than \$14,000.

- **FY 2012 State Operating Assistance Funding** – STAR Transit has received its annual State Aid for Transportation payment of \$69,925. This payment is 90% of the \$77,794 awarded to STAR Transit by the Commonwealth Transportation Board on June 16, 2011. The remaining 10% will be paid to STAR Transit after the completion of the fiscal year. This was an increase of 29% over FY 2011 which was \$60,467.

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In Re: State’s Comments

There were no comments from the State.

In Re: Airport Update

There was no report.

In Re: Railroad Comments

Mr. LeMond indicated that the wind turbine folks would be on-site tomorrow; soil borings and tests are already underway. He anticipates construction in the spring.

With regard to a question posed by Mr. Bennett last month, Mr. LeMond indicated that the railroad right-of-way in the vicinity of Parallel Road near Treherneville is 33 ft. from centerline of track.

NEW BUSINESS

In Re: Adjourn

Noting that the Commission was not comfortable yet with reverting back to the bi-monthly meeting schedule, motion was made by Mr. Hart, seconded by Mr. Randall, that the meeting be adjourned until 5:30 p.m., Tuesday, December 6, 2011 at the Eastern Shore Chamber of Commerce, Melfa, Virginia. All members were present with the exception of Mr. Wolff and Mr. Page and voted "yes." The motion was passed.

The meeting was adjourned.