



# ACCESS On-Line Permit Portal

## Do I Need an Account?

The ACCESS On-Line Permit Portal is a powerful tool intended to streamline the permitting process, and most of the functions of the program require that you be a registered user. However, there are several features that can be utilized as a non-registered user (guest). These are:

- 1) Search permits, plans and inspections that are in the public record;
- 2) View all the inspections performed on any given date;
- 3) Access to links of governmental organizations;
- 4) Access to tools such as a deed search, GIS mapping service, ordinance search, board document search and tax services;
- 5) Payment of outstanding invoices (you must know the invoice number);
- 6) Access to instructional PDF documents and videos.

To register for an account, please refer to the document “How to Create Your Account” for further details.