

*Eastern Shore Regional Fire Training Center*

28598 Beacon Road

Melfa, VA 23410

**LIVE BURN CHECKLIST**

**VERIFICATION, NOTIFICATION AND ACKNOWLEDGEMENT**

<b>Department Name</b>		<b>Date:</b>	
<b>Lead Instructor:</b>		<b>Date:</b>	
<b>Safety Officer:</b>		<b>Date:</b>	
<b>Facility Rep.</b>		<b>Date:</b>	

**DOCUMENTATION & NOTIFICATIONS**

Notification made to 911 Center
Written evidence of prerequisite training obtained from students

**PRE-BURN PLANNING**

<b>PRE-BURN PLANS AVAILABLE SHOWING THE FOLLOWING:</b>
Site Plan drawing including all exposures
Building plan, including overall dimensions
Floor plan detailing all rooms, hallways and exterior openings
Location of Command Post
Location of emergency escape routes
Location of emergency evacuation assembly areas
Location of ingress and egress routes for emergency vehicles
Position of all apparatus
Position of all hoses, including back-up lines
Available water supply determined
Required fire flow determined for the burn building and exposures
Required reserve flow determined (50% of fire flow)
Apparatus pumps obtained that meet or exceed the required fire flow for the building and exposures
Separate water sources established for attack and back-up hose lines
Weather reports obtained
Parking areas designated and marked for apparatus staging, ambulances and private vehicles

**BUILDING PREPARATION**

<b>BUILDING COMPONENTS CHECKED AND OPERATED/ CHECKLIST COMPLETED</b>
Live Burn Building inspected to ensure structural integrity
Windows checked and operated
Doors checked and operated, opened or closed as needed
Roof scuttles closed
Mechanical equipment
Lighting equipment
Temperature Monitoring System (functional and diskette in place)
Stairways made safe / railings in place
Unnecessary inside and outside debris removed
Outside steps and fire escapes made safe
Class A materials (only supplied burnables)
No flammable or combustible liquids
No contaminated materials

	<b>LP GAS PROP: CHECKLIST COMPLETED</b>
	Tank FULL of water
	Controller FULL of Water
	All valve and fittings tight
	Pilot and valves tested
	LP GAS tank PERCENTAGE recorded on Checklist
<b>PRE-BURN PROCEDURES</b>	
	<b>ALL PARTICIPANTS BRIEFED:</b>
	Building layout
	Crew and Instructor assignments
	Safety rules
	Building evacuation procedure
	Evacuation signal (demonstrate)
	<b>ALL HOSELINES CHECKED:</b>
	Sufficient size for area of fire involvement
	Charged and test flowed
	Supervised by qualified Instructors
	Adequate number of personnel
	<b>NECESSARY TOOLS AND EQUIPMENT POSITIONED</b>
	<b>PARTICIPANTS CHECKED:</b>
	Approved full protective clothing
	Self Contained breathing apparatus
	Adequate SCBA air volume
	All equipment properly donned
<b>PRE-BURN COMMENTS</b>	
<b>POST-BURN PROCEDURES</b>	
	All personnel accounted for
	Remaining fire overhauled, Burn rooms cleaned as needed
	Building inspected for stability and hazards where more training is to follow
	Training critique conducted
	<b>RECORDS AND REPORTS PREPARED AS REQUIRED:</b>
	Account of activities conducted
	Listing of Instructors, Facilitator and Ignition Officer and assignments
	List of other participants
	Documentation of unusual conditions or events
	Documentation of any injuries incurred and treatment rendered
	Documentation of changes or deterioration of Training Center Burn Building
<b>POST-BURN COMMENTS</b>	