

At the Organizational Meeting of the Accomack County Board of Supervisors, held on the 6th day of January 2021, in the cafetorium at Metompkin Elementary School, located at 24501 Parksley Rd., Parksley, VA 23421 at 5:00 p.m.

1. Opening of Meeting

MEMBERS PRESENT AND ABSENT

Board of Supervisors Present:

Ron S. Wolff, Chair
William J. “Billy” Tarr, Vice-Chair
Donald L. Hart, Jr.
C. Reneta Major
Robert D. Crockett
Vanessa Kay Johnson
H. Jackie Phillips (J. Phillips)
Harrison W. Phillips, III (H. Phillips)
Paul E. J. Muhly

Board of Supervisors Absent:

None

Others Present:

Mr. Michael T. Mason, County Administrator
Ms. Jan Proctor, County Attorney
Mrs. Jessica Taylor Hargis, Executive Assistant

There being a quorum, Mr. Mason called the meeting to order at 5:00 p.m.

1.1. Invocation

The invocation was given by Mr. Tarr.

1.2. Pledge of Allegiance

1.3 Election of Chair

Mr. Mason opened the floor for nominations for Chair:

Mr. Hart moved, seconded by Mr. J. Phillips, to nominate Mr. Ron Wolff as Chair for 2021. No other nominations were made. Mr. Mason closed the floor for nominations for Chairman.

Mr. Mason called for a vote and the Accomack County Board of Supervisors voted unanimously on a motion made by Mr. Hart and seconded by Mr. J. Phillips, to elect Mr. Ron Wolff as Chair for 2021.

Mr. Wolff thanked the Board for its vote of support and also for the smooth change of power unlike the events that had occurred in Washington, D.C.

1.4 Election of Vice Chair

Chair Wolff opened the floor for nominations for Vice-Chair:

Mr. Crockett moved, seconded by Mr. Hart to nominate Mr. William “Billy” Joe Tarr, as Vice-Chair for 2021. No other nominations were made. Chair Wolff closed the floor for nominations for Vice-Chair.

Chair Wolff called for a vote and the Accomack County Board of Supervisors voted unanimously on a motion made by Mr. Crockett and seconded by Mr. Hart to elect Mr. William “Billy” Joe Tarr as Vice-Chair for 2021.

1.5 Date, Place, and Time for Regular Meeting 2021

On a motion made by Mr. Hart and seconded by Ms. Major, the Accomack County Board of Supervisors voted unanimously to continue to hold meetings (implemented by the COVID-19 pandemic) in the cafetorium of Metompkin Elementary School, located at 24501 Parksley Road, Parksley, VA 23421, on the (3rd) Wednesday of the month, beginning at 5:00 p.m.



**COUNTY OF ACCOMACK
BOARD OF SUPERVISORS
2021 MEETING SCHEDULE**

REGULAR MONTHLY MEETINGS – 5:00 P.M.
PUBLIC HEARINGS – 6:30 P.M.

Due to the COVID-19 Pandemic all meetings will be held at Metompkin Elementary School (MES) located at 24501 Parksley Rd - Parksley, VA 23421

MEETING DATE	MEETING TYPE	LOCATION
WEDNESDAY, JANUARY 6	ORGANIZATIONAL MEETING	MES
WEDNESDAY, JANUARY 20	REGULAR MEETING	MES
TBD	FY22 PROPOSED BUDGET	MES
TBD	FY22 PROPOSED BUDGET	MES
WEDNESDAY, FEBRUARY 17	REGULAR MEETING / BUDGET	MES
TBD	FY22 BUDGET PUBLIC HEARINGS	MES
WEDNESDAY, MARCH 17	REGULAR MEETING	MES
WEDNESDAY, APRIL 21	REGULAR MEETING	MES
WEDNESDAY, MAY 19	REGULAR MEETING	MES
WEDNESDAY, JUNE 16	REGULAR MEETING	MES
WEDNESDAY, JULY 21	REGULAR MEETING	MES
WEDNESDAY, AUGUST 18	REGULAR MEETING	MES
WEDNESDAY, SEPTEMBER 15	REGULAR MEETING	MES
WEDNESDAY, OCTOBER 20	REGULAR MEETING	MES
WEDNESDAY, NOVEMBER 17	REGULAR MEETING	MES
WEDNESDAY, DECEMBER 15	REGULAR MEETING	MES
MEETING SCHEDULE IS SUBJECT TO CHANGE		
WORK SESSIONS ARE HELD, AS NEEDED, ON THE FIRST WEDNESDAY OF THE MONTH		

1.6 Date, Place, and Time for Work Session

On a motion made by Mr. Hart and seconded by Ms. Major, the Accomack County Board of Supervisors voted unanimously to reserve the first Wednesday of each month at 5:00 p.m., for the Board's work sessions, as needed. The first Wednesday of each month shall also serve as the Board's Strategic Plan meetings in the months of March, June, September, and December of each year, if needed.

1.7 Adoption of Code of Ethics for Board of Supervisors for 2021

On a motion made by Mr. H. Phillips and seconded by Ms. Major, the Accomack County Board of Supervisors voted to approve the 2021 Code of Ethics, with no changes.

2021 Code of Ethics for Members of The Accomack County Board of Supervisors

Recognizing that persons who hold public office have been given a public trust and that the stewardship of such office demands the highest levels of ethical and moral conduct, any person serving on the Accomack County Board of Supervisors should adhere to the following Code of Ethics.

1. Uphold the constitution, laws and regulations of the United States and of all governments therein and never knowingly be a party to their evasion.
2. Put loyalty to the highest moral principles and to the county as a whole above loyalty to individuals, districts, or particular groups.
3. Give a full measure of effort and service to the position of trust for which stewardship has been granted; giving earnest effort and best thought to the performance of duties.
4. Seek to find and use the most equitable, efficient, effective, and economical means for getting tasks accomplished.
5. Adopt policies and programs that support the rights and recognize the needs of all citizens regardless of race, sex, age, religion, creed, country of origin or handicapping condition. Avoid adopting policies, supporting programs or engaging in activities that discriminate against or offend individuals because of race, sex, age, religion, creed, country of origin or handicapping condition.
6. Ensure the integrity of the actions of the Board of Supervisors by avoiding discrimination through the dispensing of special favors or unfair privileges to anyone, whether for remuneration or not. A member should never accept for himself or herself or for family members, favors or benefits under circumstances which might be construed by a reasonable person as influencing the performance of governmental duties.
7. Make no private promises of any kind binding upon the duties of any office, since a public servant has no private word which can be binding on public duty.
8. Engage in no business with the county government, or the school system, either directly or indirectly, which is inconsistent with the conscientious performance of government duties except as may be consistent with the conflict of interest statutes in the Code of Virginia.
9. Never use any information gained confidentially in the performance of governmental duties as a means of making private profit.
10. Expose through appropriate means and channels, corruption, misconduct, or neglect of duty whenever discovered.

11. Adhere to the principle that the public's business should be conducted in the public view by observing and following the letter of the Freedom of Information
12. Act using executive sessions only to deal with sensitive personnel, legal or contractual matters as provided by the Code of Virginia.
13. Avoid using the position of public trust to gain access to the media for the purposes of criticizing colleagues or citizens, impugning their integrity or vilifying their personal beliefs.
14. Make sure, when responding to the media, that a clear distinction is made between personal opinion or belief and a decision made by the board.
15. Review orally and in public session at the annual organizational meeting each of these principles.
16. Pledge to honor and uphold these principles, ever conscious that public office is a public trust.

1.8 Adoption of Rules and Procedure 2021

Mr. Mason informed the Board that Ms. Proctor recommended the following modifications to the Rules and Procedure:

- Updates references to the Virginia Code.
- Revises statutory language where appropriate.
- Clarifies that where three (3) or more members of the Board attend a citizen-initiated meeting, such members must be careful not to participate in the discussion of public business.
- Provides that reconsideration of a Board action must occur at the same meeting that the vote was taken.

On a motion made by Ms. Major and seconded by Mr. H. Phillips, the Accomack County Board of Supervisors voted to adopt the 2021 Rules and Procedures, with modifications as recommended by Ms. Proctor.

2. New Business

2.1 Consider serving as the fiscal agent for a Town of Parksley Utility Assistance Grant

Mr. Mason informed the Board that the Town of Parksley was been awarded federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funds pursuant to the Appropriation Act mandated State Corporation Commission application process in the amount of \$10,048.51 to assist with municipal utility customer relief for all eligible customers of Town of Parksley. The funding is being provided under CFDA 21.019 – Coronavirus Relief Funds (CRF).

On a motion made by Mr. Muhly and seconded by Mr. H. Phillips, the Accomack County Board of Supervisors voted to serve as the fiscal agent for the Town of Parksley's Municipal Utility Relief Grant conditioned upon approval of the attached agreement by the Town and budget and appropriate the associated utility grant award of \$10,048, as awarded by Virginia Department of Housing and Community Development in its letter dated December 7, 2020, to the Town of Parksley.

2.2 Consider accepting Expansion Grant Funding for the Comprehensive Community Corrections Act and Pretrial Services Act for the period 1/1/2021-6/30/2021

On a motion made by Mr. Crockett and seconded by Mr. J. Phillips, the Accomack County Board of Supervisors voted to accept, budget and appropriate a grant award of \$101,158 from the Virginia Department of Criminal Justice Services allowing for the establishment of a regional pretrial services program in Accomack and Northampton County.

2.3 Consider approving an EDIP Grant to Sentinel Robotic Solutions LLC (SRS) in the amount of \$236,500 and appropriating this amount to the EDA for award of the grant

Mr. Mason reviewed the proposal, also noting that the approval of the agreement did not necessarily mean that the project would materialize, but it would set the stage for the EDA, County and SRS to come to a series of negotiated agreements to work out.

[Delegate] Rob Bloxom, who serves on the EDA and spoke on its behalf.

On a motion made by Mr. Crockett and seconded by Mr. J. Phillips, the Accomack County Board of Supervisors voted to approve an EDIP grant to Sentinel Robotic Solutions, LLC (SRS) in the amount of \$236,500 and to appropriate this amount to the Economic Development Authority for this purpose subject to the condition that the EDA and SRS execute a performance agreement approved in form by the County Attorney.

3. Adjournment

Mr. Wolff thanked former Chair Major for her service and navigation of trials during the COVID-19 pandemic and presented her with a plaque.

On a motion made by Mr. H. Phillips and seconded by Mr. Crockett, the Accomack County Board of Supervisors voted to adjourn at 5:29 p.m.