

At a regular monthly meeting of the Accomack County Board of Supervisors, held on the 15th day of July 2020, in the cafetorium of Metompink Elementary School located at 24501 Parksley Road, Parksley, Virginia at 5:00 p.m.

1. Opening of Meeting

MEMBERS PRESENT AND ABSENT

Board of Supervisors Present:

C. Reneta Major, Chair
Ron S. Wolff, Vice-Chair
Robert D. Crockett – *left the meeting at 7:43 p.m.*
Vanessa Kay Johnson
H. Jackie Phillips (J. Phillips)
Harrison W. Phillips, III (H. Phillips)
Paul E. J. Muhly
William J. “Billy” Tarr
Donald L. Hart, Jr.

Board of Supervisors Absent:

None

Others Present:

Mr. Michael T. Mason, County Administrator
Mr. Steve Micas, County Attorney
Mrs. Jessica Taylor Hargis, Executive Assistant

There being a quorum, Ms. Major called the meeting to order at 5:00 p.m.

1.1. Invocation

The Invocation was given by Reverend Tayvion Washington.

1.2. Pledge of Allegiance

1.3. Adoption of Agenda

On a motion made by Mr. Wolff and seconded by Mr. Crockett, the Accomack County Board of Supervisors voted to adopt the agenda as presented.

2. Public Comment

2.1 Public Comment Period and Associated Rules

Mr. Mason read the Public Comment Rules.

The following people signed up to speak:

- A. Janet Martin Turner – Onancock– 27 public water accesses and often the Folly Creek ramp is left with litter and the majority of those using the facilities is out of state people and believes there should be a charge for those out of state to share in the cost of upkeep at the facilities. Requested that the Board consider a decal system. She does not believe this will impact our small businesses as most come with coolers packed and leave in the evening. Provided the Board with a chart of boat ramps and fees.

- B. Gary Stuff – Temperanceville – expressed that in Gargatha and Folly Creek, most fishermen are from out of state and are the primary offenders of littering and should share in the cost of upkeep at the boat ramps.
Board members noted that while there were only two speakers, many had received emails and phone calls from citizens within their district also expressed the need to charge for the use of the boat ramp to maintain facilities. Mr. Mason responded that he and staff had begun researching the possibilities.

3. Recognitions

There were no recognitions.

4. Consent Agenda

4.1 Approval of Consent Agenda

On a motion made by Mr. Hart and seconded by Mr. H. Phillips, the Accomack County Board of Supervisors voted to approve the following items from the Consent Agenda, as presented:

- 4.2 Consider scheduling a public hearing to receive comment on a proposed \$5.8M amendment to the School Division's FY20 budget to recognize Federal and State grants and entitlements**
- 4.3 Consider requesting VDOT perform a speed study on Sign Post Road, New Church, VA (District 3) and erect a "Watch for Children" sign should the speed be reduced to 35 mph or less.**
- 4.4 Consider Award RFP 306- Inmate Food Services - Sheriff's Office**
- 4.5 Consider Award IFB #730 - Apron Rehabilitation - Construction - County Airport**
- 4.6 Consider Award IFB #728 - Eastern Shore 9-1-1 Center Remodel**
- 4.7 Consider a Request from Shore Advocacy Group, PLLC for the County to direct VDOT Erect Signage Designating the Village of Coal Kiln with all Costs to be Paid by Shore Advocacy Group**
- 4.8 Consider authorizing a Resolution of Adoption of the Updated ES Hazard Mitigation Plan (Annual Review Required)**
- 4.9 Consider Authorizing a Preparation of a Resolution Celebrating NASA Wallops Flight Facility 75th Anniversary of its First Launch**

5. Items Removed from Consent Agenda

No items were removed from the Consent Agenda.

6. Report of Public Officials

There were no reports of public officials.

7. Committee Reports

There were no committee reports.

8. Old Business

8.1 Receive 2020 Smart Scale Application Update

On a motion made by Mr. Wolff and seconded by Mr. Tarr, the Accomack County Board of Supervisors voted to direct staff to pursue the Rt. 175 3-lane roadway as a 2020 Smart Scale full application.

On a motion made by Mr. Crockett and seconded by Mr. J. Phillips providing staff with direction on the pursuit of the Market Street Road Diet as a Smart Scale application, so long as the Town of Onley commit its percentage of funds in addition to the Town of Onancock's funds.

On a motion made by Mr. Wolff and seconded by Mr. H. Phillips, the Accomack County Board of Supervisors voted to direct staff to submit the Rt. 13 Crossover project as a 2020 project.

8.2 Receive Update on County Small Business Assistance Grant Applications

Watermen Grant

- The Watermen Grant Application was opened on June 15th at 10:00 a.m. and closed June 17th at 5:00 p.m.
- 40 applications were received within the first 45 minutes
- 83 applications were received in total.
- The recipients were notified by email on June 22nd, and recipients were informed we needed a W-9 back in order for them to receive payment.
- 16 W-9's were received back the first day and their payments were mailed June 26th.
- The final W-9's were received back on June 29th and their payments were mailed July 2nd.

Small Business Grant

- The Small Business Grant Application was opened on July 6th at 10:00 a.m. and closed July 10th at 5:00 p.m.
- 81 applications were received.
- 13 of those applications were located within a non-participating incorporated town.
- 3 were Duplicate Applications
- Staff is currently reviewing the applications for eligibility.
- Staff will be notifying some of the Grant recipients by email by the close of business on July 20, 2020.
- The review of applications has been more complicated than expected.

9. Appointments

9.1 Attendance Reports were provided in the Board's packet.

9.2 July Appointments

A. Eastern Shore Resource Conservation & Development Council – Continued

B. Planning Commission:

On a motion by Honorable Billy Joe Tarr and seconded by Honorable Ron Wolff, the Accomack County Board of Supervisors has appointed you to the Accomack County

Planning Commission to fill the unexpired term of Mr. Jim Arnold, who passed away. This term will commence immediately and expire on December 31, 2022.

Mr. Mason informed the Board that effective July 1, 2020, executive directors and members of economic development authorities and industrial development authorities are required to submit a Statement of Economic Interest (SOEI) form with the clerk of the local governing body. This new requirement mandates that this first submission is due no later than August 1; however, because August 1 falls on a Saturday, the deadline thereby automatically moves to the next business day, Monday, August 3, 2020. He advised that staff had also notified the EDA.

10. Public Hearing (6:30 PM)

10.1 Public Hearing Rules

Mr. Mason read the public hearing rules.

10.2 Conduct Public Hearing on proposed DHCD Urgent Needs Grant Application

Ms. Bobbie Jo Wert, A-NPDC, informed the Board that the Virginia Department of Housing and Community Development (DHCD) is making available current CDBG funding to small cities, towns, and rural counties to respond to local needs related to COVID-19 response.

The Community Development Block Grant (CDBG) program will assist units of local government and communities in response to the health and economic impact of COVID-19 by supporting planning grant, open submission, and urgent need recovery activities.

Eligible Activities

- Construction or rehab of structures to be used for shelters, testing, or equipment manufacturing
- Training programs for healthcare workers or service industry jobs transitioning to food/pharmaceutical delivery systems
- Acquisition costs for telework/telemedicine services
- Job creation or business development for manufacturing of COVID-related materials, supplies, or equipment (PPE)

The A-NPDC is administering the grant and has contacted community service providers in order to compile a list of COVID-19 urgent needs within the County. The complete list of projects (attached) totals almost \$10M but the maximum available grant is \$1M total/\$800,000 max for facilities. The County will have to prioritize needs with the first level of prioritization devoted to ensuring proposed projects meet the eligibility requirements of the program. Ms. Wert informed the Board that a list of eligible budget requests from community partners was included within the Board's agenda packet.

Mr. Mason noted that the grant required two public hearings be held prior to submission of the grant to DHCD. This is the first public hearing, to gauge which projects the public finds the most important; no action is necessary until after the 2nd public hearing.

Ms. Major opened and closed the public hearing as no one signed-up or wished to speak.

11. New Business

11.1 Overview of FY 20 Revenue and other Financial Data Points

Ms. Lindsey gave the Board a presentation overviewing the state of FY2020 Revenue and other financial data. Discussion ensued related to the impact of finances by the COVID-19 pandemic and funding made available to localities through the CARES Act.

12. County Administrator's Report

Mr. Mason provided the Board with updates on the following:

- 12.1 VATI Grant Letter of Intent to DHCD
- 12.2 FY21 Pretrial Services Grant Funds Unallotted
- 12.3 VDEM Grant Award Notification
- 12.4 Update on Conditions Imposed by the Board associated with the Library Foundation NEH Grant
- 12.5 Announce Rent and Mortgage Relief Program for COVID-19
- 12.6 County Business Operations Status Update
- 12.7 Registrar's Office Relocation Complete
- 12.8 Other Items
 - CARES Act funding for Registrar's postage
 - Three staff members were enrolled in NACo's Performance Leadership Program
 - Business Continuity Plan

13. County Attorney's Report

There was no report given by the County Attorney.

14. Board of Supervisors Comment Period

- A. Mr. Wolff** - provided updates on the NASA rocket launches
- B. Ms. Major** – Recognized the Honorable Robert S. Bloxom who was in attendance.

15. Budget and Appropriation Items

- 15.1 Consider Approving Resolution to Amend the FY20 and FY21 Budgets

On a motion made by Mr. Hart and seconded by Mr. Wolff, the Accomack County Board of Supervisors voted to approve the following resolution to amend the FY20 and FY21 Budgets:

RESOLUTION TO AMEND THE FISCAL YEAR 2020 AND 2021 ACCOMACK COUNTY GOVERNMENT BUDGETS

WHEREAS, it is the responsibility of the Accomack County Board of Supervisors to approve and maintain the budgets for Accomack County; and

WHEREAS, on March 20, 2019, the Board of Supervisors finalized the Accomack County Fiscal Year 2020 Budget; and

WHEREAS, on April 6, 2020, the Board of Supervisors finalized the Accomack County Fiscal Year 2021 Budget; and

WHEREAS, during the course of the fiscal year certain unanticipated events occur that compel amendments to the budgets be made; and

WHEREAS, staff has reviewed the following requested budget amendments and recommends that they be approved; now, therefore,

BE IT RESOLVED by the Board of Supervisors of Accomack County, Virginia, that the Fiscal Year 2020 and 2021 County budgets be amended by the amounts listed below and the amounts appropriated for the purposes indicated.

Fiscal Year	Requesting Department	Fund/ Function	Purpose	Funding Source	Total
FY20	Building Inspections	General Fund/Public Safety	To recognize 2020 Virtual Training Support grant.	State Funds	\$ 2,000
FY20	Registrar	General Fund/General Government Administration	To recognize CARES ACT funding.	Federal Funds	\$ 58,030
FY20	Airport	Airport Enterprise Fund	To recognize award of funds for Spill Prevention Control and Countermeasures and the Stormwater Pollution Prevention Plan Updates.	State Funds=\$16,000; Local Funds=\$4,000	\$ 20,000
FY20	Airport	Airport Enterprise Fund	To recognize award of funds for Rehabilitative Apron (Design).	Federal Funds=\$94,500; Local Funds=\$2,100	\$ 96,600
FY20	Registrar	General Fund/Electoral Board	To recognize the collection of election expenses recovered from towns.	Recovered Costs	\$ 3,590
FY21	Victim Witness	General Fund/Judicial Administration	To recognize additional Victim Witness Program grant funds.	Federal Funds	\$ 10,810
FY21	Public Works	County Capital Projects Fund/Public Works	To recognize partial bulkhead and dock replacement funding for Quinby Harbor.	State funds	\$ 172,500
FY21	Public Works	County Capital Projects Fund/Public Works	To recognize pre-planning activities to address dredging needs funding for Wachapreague Channel.	State funds	\$ 206,500
FY21	Public Works	County Capital Projects Fund/Public Works	To recognize pre-planning activities to address dredging needs funding for Folly Creek.	State funds	\$ 100,500
FY21	Airport	Airport Enterprise Fund	To recognize additional award of Apron Rehab - Construction funding.	Federal	\$ 19,440
Total					\$ 689,970

16. Payables

16.1 Consider July Payables

Mr. Mason certified the July payables.

On a motion made by Mr. Hart and seconded by Mr. Wolff, the Accomack County Board of Supervisors voted to pay the July payables.

17. Closed Meeting

17.1 Closed Meeting

As there was time available prior to the Board's 6:30 p.m. public hearing, the Board began its closed session meeting at 6:13 p.m., reconvened at 6:26 p.m. and then reconvened for its second closed session meeting at 6:38 p.m and entered public session to adjourn the meeting at 7:45 p.m.

On a motion made by Mr. Tarr and seconded by Mr. H. Phillips, the Accomack County Board of Supervisors voted to enter into Closed Meeting at 6:13 p.m., for the following:

17.2 Closed Meeting pursuant to Virginia Code Section 2.2-3711 A.5 Code of Virginia discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the Melfa Industrial Park

17.3 Closed Session Pursuant to Va. Code Sec. 2.2-3711.A.7 - Consultation with Legal Counsel Regarding Hack's Neck

17.4 Closed Meeting pursuant to Virginia Code Section 2.2-3711 A.1 Code of Virginia for consideration of prospective candidates for employment as a specific appointee of the Board of Supervisors as County Attorney

On a motion made by Mr. H. Phillips and seconded by Mr. Wolff, the Accomack County Board of Supervisors certified that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements was discussed and (2) only matters identified in the convening motion were discussed, by roll call vote:

Aye: H. Phillips, Johnson, Muhly, Wolff, Major, J. Phillips, Crockett, Tarr, Hart

Nay: None.

Absent: None.

On a motion made by Mr. Tarr and seconded by Mr. Wolff, the Accomack County Board of Supervisors voted to enter into Closed Meeting at 6:38 p.m., for the following:

17.2 Closed Meeting pursuant to Virginia Code Section 2.2-3711 A.5 Code of Virginia discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous

announcement has been made of the business' or industry's interest in locating or expanding its facilities in the Melfa Industrial Park

17.3 Closed Session Pursuant to Va. Code Sec. 2.2-3711.A.7 - Consultation with Legal Counsel Regarding Hack's Neck

17.4 Closed Meeting pursuant to Virginia Code Section 2.2-3711 A.1 Code of Virginia for consideration of prospective candidates for employment as a specific appointee of the Board of Supervisors as County Attorney

17.5 Certification of Closed Meeting

On a motion made by Mr. Harris and seconded by Mr. Wolff, the Accomack County Board of Supervisors certified that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements was discussed and (2) only matters identified in the convening motion were discussed, by roll call vote:

Aye: H. Phillips, Johnson, Muhly, Wolff, Major, J. Phillips, Tarr, Hart

Nay: None.

Absent: Crockett left just prior to the motion.

18. Adjournment

18.1 Adjournment

On a motion made by Mr. Wolff and seconded by Mr. J. Phillips, the Accomack County Board of Supervisors voted to adjourn at 7:46 p.m.