

The Accomack County Board of Social Services met at its facility on Tuesday, March 16, 2021, at 9:30 A.M. Present in person were Ms. Reneta Major, Chairman; Mrs. Elsie B. Mackie, Vice-Chairman; Mr. Donald L. Hart, Jr.; Mr. Robert D. Crockett; Mr. William D. Henning, Jr., and Mrs. Vicki J. Weakley, Secretary.

Ms. Major called the meeting to order and welcomed the Board Members. Mr. Crockett gave the Invocation.

Ms. Major proceeded to **Item 3 – Introduction of new Office Associate II – Camesha White, Office Associate II – Crystal Harris, Office Supervisor – Kamesha Watson, Human Services Assistant (APS) – Fabiola Torres-Perez, Human Services Assistant (CPS) – Sally Tuttle, Administrative Coordinator I – Dawn Parks.** Mrs. Weakley introduced the new staff and promotion as follows: Dawn Parks was the Office Associate for the Child Welfare Unit and has been promoted to Administrative Coordinator I; Sally Tuttle as the new Human Services Assistant for the Child Welfare Unit; Fabiola Perez-Torres is returning to us as the new Human Services Assistant for the Adult Protective Services Unit; Camesha White as an Office Associate II for the front office; Crystal Harris as an Office Associate II for the front office; and Kamesha Watson as Office Supervisor for the front office. On behalf of the Board, Ms. Major congratulated Mrs. Parks on her promotion and welcomed everyone to ACDSS. The Board in unison, expressed the same.

Ms. Major continued to **Item 4 – Approve Minutes of February 16, 2021.** On motion by Mr. Hart, seconded by Mr. Crockett, the Minutes were approved as written.

Ms. Major proceeded to **Item 5 – Fraud Report.** No questions or concerns were raised.

Ms. Major continued to **Item 6 – Director’s Report.** Mrs. Weakley stated that, since the last board meeting, she has had three rounds of interviews, attended a virtual VALHSO (Virginia Association of Local Human Services Officials) conference, Bridges Over Poverty planning meeting, Poverty Committee meeting, CPMT (Community Policy and Management Team), Truancy meeting, ACDSS Supervisor’s meeting, Regional Local

Director’s Meeting, and Emergency Operations Shelter meeting with the Red Cross. The Professional Development Committee Meeting was cancelled.

Ms. Major proceeded to **Item 7 – QA (Quality Assurance) – Quarterly Review.** Mrs. Weakley stated that this review was with the Child Welfare Unit. There was only one item identified which was an overpayment. The overpayment was discovered prior to the review, however; the check had not been returned to the County by the time the review took place. Mrs. Weakley added that she is very proud of the Child Welfare Unit for keeping everything together even during COVID.

Ms. Major continued to **Item 8 – Benefits Program Specialist Appreciation Month.** Mrs. Weakley stated that the Resolution of Appreciation came out very late. February was the actual appreciation month. Mrs. Weakley stated that while we are unable to do what we would have normally done, each Benefits Program Specialist was given a Subway gift card to purchase their lunch and they held a virtual get together.

Ms. Major proceeded to **Item 9 – COVID Update** – Mrs. Weakley stated that as of April 1, 2021, all staff will be returning to the office two days per week. The office will remain closed to the public except by appointment only. Mrs. Weakley added that staff seem ready to return to the office. Ms. Major inquired if staff have been vaccinated. Mrs. Weakley responded that half of the staff have received the second shot and the other half have not been vaccinated. Some have been advised by their medical professional not to take the vaccine. Some are not interested.

Ms. Major continued to **Item 10 – Family Services Specialist Appreciation Month.** Mrs. Weakley stated that this month is Services Appreciation month and they are trying to figure out how they want to celebrate under the COVID restrictions.

Ms. Major proceeded to **Item 11 – Purge Approval (CPS Action)**. Mrs. Weakley stated that we have 82 Child Welfare cases for purging according to State guidelines. Mr. Crocket made a motion, seconded by Mr. Hart, that the 82 cases be purged. With no further discussion, the motion carried.

Ms. Major continued to **Item 12 – Financial Statement – Administrative Office Manager – Wendy Linton**. Mrs. Linton stated the Year-To-Date Local Expenditures were \$397,413.26 and the Total Local Balance-To-Date is \$418,885.74. Mr. Crockett inquired if there were any issues or red flags with the budget. Mrs. Linton responded that there were no issues. Mr. Crockett stated we were thirteen points below budget which is very good.

Closed Session - On motion by Mr. Crockett, seconded by Mr. Hart, the Board went into Closed Session for the purpose of discussing Staff EPPE – Jessica Bennett (Evaluation), Director’s EPPE, and Director’s Consult as permitted by the Code of Virginia, Section 2.2.3712.

On motion by Mr. Crockett, seconded by Mr. Hart, the Board returned from Closed Session and confirmed the only items discussed were the ones listed on the Board Members’ Agenda. Ms. Major called a vote (Mrs. Mackie – yes; Mr. Henning – yes; Mr. Crockett – yes; Mr. Hart – yes and Ms. Major – yes).

On motion by Mr. Crockett, seconded by Mrs. Mackie, the Board approved the following: Staff EPPE.

The next Board Meeting is scheduled for Tuesday, April 20, 2021, at 9:30 A.M.

On motion by Mr. Crockett, seconded by Mr. Henning, the meeting adjourned at 10:30 A.M.

APPROVED: **Cassandra Reneta Major** _____

ATTEST: **Vicki Weakley** _____