

Eastern Shore Regional Fire Training Center

May 2013 Minutes

The Fire Training Center Committee met on Wednesday, May 22, 2013 at 1900 hours at the Fire Training Center in Melfa, Virginia

Committee Members Present

Robert Hill
Steve Wilson
Mike Turner
Charles Pruitt
Jim LeCato
KW Ainsworth
Phillip Kelly

Committee Members Absent

Mick Sharpe notified and is working out-of-town
Jim Myers (no longer lives in Northampton County and can't represent them on the Board)
Adam Zieger

Call To Order:

The May 2013 meeting was called to order by Committee Chairman Charles Pruitt at 1900 hours. The January 2013 minutes were reviewed and approved with a nomination by Robert Hill and seconded by Steve Wilson.

Consent Agenda:

The January Agenda was presented by Pruitt with no additions. A motion was made by Hill, seconded by Wilson to accept this month's agenda. Motion approved.

Usage report:

Pruitt noted the following:

1. May Day Firefighter
2. HTR: Vehicle Extrication (August - Pruitt requested that due to the change from VDFP that they have another Intro to HTR prior to this class so that more people will be eligible to take the class.)
3. LP Gas Emergencies was a success.
4. Rural Water Supply

Pruitt has requested the following classes on behalf of both counties:

1. Intro to HTR
2. HTR Vehicle extrication operations and awareness
3. Fire Officer II
4. Fire Officer III
5. Firefighter I and II
6. Strategy and Tactics

Facility Reports:

Burn Building:

Pruitt informed the committee that the engineer and Department of Public Works held a pre-bid site inspection and that four contractors showed up to the meeting. He also stated that the bids are to be opened on June 5, 2013 at the public works office. He is hoping that the Board will award the contract at the June 19, 2013 meeting so construction can begin on July 1, 2013.

Pruitt also stated that the 5 year inspection was completed and that the burn building had no deficiencies.

Classroom Building:

Pruitt informed the Committee of the following:

1. The ice machine has been hooked up and is making ice.
2. The Smart Board is in but Pruitt was waiting until the construction of the burn building was started so he could have that contractor block in the existing window opening. A motion was made by Ainsworth and seconded by LeCato to have the smart board installed now as long as the cost was under \$1,000.
3. The copier bids have expired since there has not been a quorum in the last few months. Pruitt is going to have them rebid and email a vote when he gets them back. Hill said to make sure the copier has wireless capability so any guest user will not have to try to find wires to connect to the new copier/printer.

Grounds:

Pruitt reported the following items:

1. The in-ground tank is on site. The committee decided that its current location is centered on the site and that they would like to have it buried there.
2. Mike Truitt is going to draw up plans for the pad and driveway around the tank so that bids can be accepted to complete the installation of the tank.
3. A couple of pads have been formed up and are ready for concrete. One by the flashover prop and one near the propane props in order to permanently install the props in the garage outside. This is being done because Parksley Volunteer Fire Department was kind enough to donate an older engine to the Fire Training Center.

Training Delivery Reports:

Pruitt reported that the Fire Academy is almost finished and that Hazmat is about to begin. He also stated that there is going to be an EMT course starting in July and running through the end of December. The EMT instructors asked about partitions being provided for them and the committee decided they would ask the EMS Council if they would provide them as part of our joint training effort.

Financials:

Training Funds (FY2012): Pruitt discussed the training funds for FY 2013 and decided that any of the monies left from 2012 should be held onto until the bids for the burn building come in so they could be applied toward any overage in construction cost. It was estimated that we might have around \$13,000 left in the 2012 budget. We received a donation from the Humphrey foundation for \$10,000 to be applied towards training.

Policy and Procedure:

No discussion was had.

Fallen FF Committee:

T&W block said they might consider donating some of the concrete and block to the memorial to aid in the completion of the project.

Scout Committee:

Ainsworth asked for help with this project since he has been sick lately and has not been able to move forward. Turner said he would help and Pruitt stated that Susan Leonard would be helping from the County.

Old Business:

1. Ainsworth stated he needed the estimate that was completed for Phase II portion of the water supply project so he can move forward with getting a grant for the project.
2. The County approved the relocation of the fence once the burn building was completed.
3. Pruitt brought up the floor covering for the classroom again since the bids for the carpet had expired due to a lack of a quorum the last couple of months. The committee decided to get bids for the carpet and bids to have a fire alarm system installed in conjunction with the carpet since it would increase the fire load.

New Business:

1. Pruitt informed Northampton County members that they need to find a replacement for Jim Myers since he no longer lives in that County.
2. Pruitt is to check the insurance policy to ensure that they have enough coverage to replace the classroom building should it be damaged to a point of total loss.
3. A Facebook page has been created to help inform the general public of the use of the training center. This was done to help strengthen our public relations with the community at large.
4. Pruitt is to check into the having the pump and ladders tested on the donated engine to ensure they meet training safety requirements of a live burn engine.
5. June 4, 2013 there will be a ceremony held at Nandua High School honoring the Fire and EMS community. All are encouraged to attend. It will start at 6:00 pm.
6. The Committee was asked to review the cost effectiveness of the training seminar since attendance has been so low the last couple of years. The idea of an area-wide training day was brought up to replace the seminar.

Committee member comments

None were made this session.

Adjournment:

A motion was made to adjourn by Kelly and seconded by LeCato at 8:49 pm.