At a meeting of the Economic Development Authority held on the 9th day of April 2019, in the Accomack County Airport Conference Room, in Melfa, Virginia.

1. **CALL TO ORDER**
   A. **MEMBERS PRESENT AND ABSENT**
   Economic Development Authority Members Present:
   Ms. Stella Rohde, Chairwoman
   Mr. Calvert "Ace" Seybolt, Treasurer
   Mr. John H. "Jack" Tarr
   Mr. Andy Mason
   Ms. Iravon Ashby-Hope
   Mr. Robert Bloxom
   Mr. David Lumgair

   Others Present:
   Mr. Paul Muhly, BOS
   Mr. Harrison Phillips, BOS

   B. **DETERMINATION OF A QUORUM**
   There being a quorum, the meeting was called to order at 9:00 a.m.

2. **PUBLIC COMMENT PERIOD**
   A. There were no public comments at this time.

3. **MINUTES**
   A. **March 12, 2019**
   On a motion from Mrs. Ashby-Hope and seconded by Mr. Lumgair the Economic Development Authority voted to approve the minutes as presented.

4. **TREASURER'S REPORT**
   A. Mr. Seybolt informed the Economic Development Authority (EDA) that once again he did not receive the bank statements from the County as he should have. He stated that he met with Ms. Bundick from the County Treasurer's Office concerning the issue. Mr. Seybolt informed the EDA on any changes happening in the bank account. Mr. Seybolt informed the EDA of one unpaid invoice.

   On a motion from Mr. Mason and seconded by Mr. Bloxom the Economic Development Authority voted to approve payment for unpaid invoice.

5. <u>MARKETING STRATEGIES</u>

A. Mrs. Ashby-Hope stated that she has been taking more pictures for the website. Mr. Muhly suggested hiring a Marketing Firm to help with a marketing strategy. Mr. Lumgair stated that marketing firms are very expensive. The EDA had continued discussion concerning the best ways of marketing available properties for purchase.

6. <u>NEW BUSINESS</u>

A. Review and Update By-Laws

The Economic Development Authority reviewed and discussion was had concerning the By-Laws.

B. Review and Update Covenant/Restriction

The Economic Development Authority reviewed and discussion was had concerning the Covenant/Restriction.

7. <u>UNFINISHED BUSINESS</u>

A. Marshall Tree Cutting Service

Chairwoman Rohde opened the discussion concerning Marshall Tree Cutting Service by confirming that there was still a large amount of logs in the ditch. Mr. Muhly brought attention to a letter drafted by the County Attorney, Mrs. Cela Burge, that was part of the submitted Economic Development Authority (EDA) packet.

On a motion made by Mr. Lumgair and seconded by Mr. Tarr the Economic Development Authority voted to send an official letter to Marshall Tree Cutting Service concerning the property as written by the County Attorney. Mr. Seybolt amended the motion by moving to add in the verbiage about reversion of the property to the EDA. Mrs. Ashby-Hope seconded. Motion carried by unanimous vote.

B. Painter Holdings (Coastal Ag.)

Per Mr. Seybolt, Coastal Ag. is shutting down and liquidating their assets. The EDA continued to discuss this situation and how to move forward.

On a motion made by Chairman Rohde and seconded by Mr. Mason the Economic Development Authority voted to send an official letter to Painter Holdings (Coastal Ag.) concerning reversion of the property.

C. Street Lighting

The Economic Development Authority had discussion concerning this issue.

8. **OTHER MATTERS**
   A. **February 2018 – February 2019 Meeting Minutes to be Ratified**
   Chairwoman Rohde informed the Economic Development Authority (EDA) that due to several members not having taken the oath of office that the minutes during the time period of February 2018 through February 2019 were out of compliance. Chairwoman Rohde asked the EDA to please review and confirm approval of these minutes.

   On a motion made by Mr. Lumgair and seconded by Mr. Seybolt the Economic Development Authority voted to confirm approval of the February 2018 through February 2019 minutes as presented.

   B. **Recording Secretary and Office Space**
   Chairwoman Rohde informed the EDA that a new recording secretary has still not been assigned to the EDA after Mrs. Bellamy's departure. She stated that Mrs. Woods is filling in temporarily but that the EDA needs a recording secretary that can devote more time for the EDA's needs. Chairwoman Rohde will work on communicating with Mr. Mike Mason concerning this issue.

   Chairwoman Rohde then brought up the issue of all the EDA's documents over the years needing to be in one central location. Mr. Muhly informed the EDA that there is an open office there at the airport that would be a good location for them. The EDA then went to look at the office space. Mr. Muhly brought attention to the fact that it is stated in the EDA By-Laws that they would maintain an office space there at the airport. Mr. Muhly and Mr. Phillips agreed to speak with Mr. Mason and Mr. Hall concerning the use of an office space there at the airport.

   C. **Matter of Attorney for Economic Development Authority**
   Chairwoman Rohde informed the EDA that she spoke with Mrs. Burge concerning the EDA hiring a separate attorney. Chairwoman Rohde stated that she feels the EDA may be putting Mrs. Burge in a hard spot since she works directly for the Board of Supervisors. Mrs. Burge said that she didn't have an issue with the EDA potentially hiring another attorney to take some of the strain off of her. Chairwoman Rohde has spoken with Mr. John Custis on representing the EDA.

   On a motion made by Mr. Tarr and seconded by Mr. Lumgair the Economic Development Authority voted to retain Mr. John Custis from the law firm of Custis, Dix, Lewis & Custis as the attorney for the Economic Development Authority on an as needed basis.

9. **CLOSED SESSION**
   No closed session was held.

10. <u>NEXT MEETING</u>

The next regular Economic Development Authority meeting is scheduled for Tuesday, May 14, 2019 at 9:00 a.m. at the Accomack County Airport Conference Room, in Melfa, Virginia.

11. <u>ADJOURNMENT</u>

On a motion made by Mrs. Ashby-Hope and seconded by Mr. Lumgair, the Economic Development Authority voted to adjourn the meeting at 11:23 a.m.

_____

Ms. Stella Rohde, Chairperson

_____

Recording Secretary