



## Eastern Shore of Virginia Community Policy and Management Team

### Eastern Shore CPMT Meeting

Chair Vicki Weakly, called the ES CPMT meeting to order at 2:03 PM on February 3, 2022 at the Accomack County DSS, in Accomac, Virginia. Present were, Jennifer Annis, Terra Custis, Erica Lawson, Mozella Francis, Nadj Plowden, Marcus Riley, Mimi Sedjat and Rudy Zavala.

On a motion per Jennifer Annis and seconded by Mozella Francis CPMT approved the minutes from January 2022.

CPMT was joined via virtual by OCS auditor and guest Mr. Rendell Briggs whom conducted the Entrance Conference Discussion. Mr. Briggs elaborated on the expectations of the auditing process moving forward. He also thanked CPMT for completing the self-assessment workbook and answered questions pertaining to the process. Mr. Briggs thanked CPMT for their time and reinforced that at anytime during the auditing process he would be available if needed. CPMT thanked Mr. Briggs for his time and information and the Entrance Conference Discussion was completed. Mr. Briggs then exited the CPMT meeting.

On a motion by Mozella Francis and seconded by Jennifer Annis CPMT entered in to its open session.

There were no COVID-19 updates provided to CPMT.

#### Old Business:

- The CSA Coordinator conducted a portion of utilization management as he reported the current CSA fund balance for both counties. For Accomack County the current Mandated Fund Balance is \$451,259.12. It's Non-Mandated (Protected Funds) is \$27,737.00 which leaves combined a balance of \$478,996.12. For Northampton County the current Mandated Fund Balance is \$250,832.13. It's Non-Mandated (Protected Funds) is \$12,851.00 which leaves a combined balance of \$263,683.13.

On a motion made by Terra Custis and seconded by Marcus Rile, the CMPT went into Closed Session in accordance with Section 2.2-3711 of the Code of Virginia, as amended for the purpose of discussion or consideration of the CSA cases **(ACDSS)** POSO# 814886, 814887, 814888 and 814889. **(NCDSS)** POSO# 912596, 912597 and 912598. CPMT also completed a utilization review for Oasis# 10306078 and 10306079. **(ACPS)** POSO# 814881, 814882, and 814883. **(NCPS)** POSO# 912599, 912600, 912601, 912602, and 912603.


The ES CPMT returned to Open Session, on a motion by Jennifer Annis and seconded by Rudy Zavala. On a roll call vote certifying to the best of each member's knowledge only public matters exempted from the public meeting and in the original motion were discussed. The vote was Vicki Weakley: yes, Jennifer Annis: yes, Terra Custis: yes, Mozella Francis: yes, Nadj Plowden: yes, Marcus Riley: yes, and Vicki Weakley: yes. CSB Director Mimi Sedjat and DJJ Director Erica Lawson both had to leave CPMT and were not present for the voting approval of cases presented.


On a motion by Marcus Riley, seconded by Jennifer Annis the CMPT approved the POSO#'s listed above. **NOTE:** *During the voting process, each agency head recuses herself/himself during the voting of cases presented from their agency.*

#### New Business

- CPMT reviewed the QIP plan that was developed for the FY 2021-2022 audit. The CSA Coordinator discussed that April 7, 2022 will be the first time that CPMT would have to report the progress of completing the task. CPMT discussed that trainings will be created to address the CANS assessments. CPMT also discussed that they would also continue to apply its checks and balances to ensure all expenditures are coded correctly. It was also discussed that if any additional findings through the audit are discovered that additional QIP's will need to be developed in order to address and continue to strengthen the ESCSA program as CPMT continues to move to meeting all state and local requirements.
- Due to the absence of some CPMT members the planning of the FAPT/CPMT retreat and trainings was tabled until March 2022. The CSA coordinator did share that with the help of Private Provider Rep, Marcus Riley, a survey will be created and sent to all case managers, supervisors and all those involved in CSA in order to receive feedback which will be used to establish trainings for all FAPT and CPMT members.
- The CSA coordinator discussed with CPMT a possible pre-conference workshop tailored for the Annual CSA Conference for CSA Coordinators as well as CPMT members. It was discussed if there was any interest from CPMT to join in this workshop. CPMT shared that the idea was great however, their main concern is where it would be held if it would be required to be in person as all CPMT members would not be able to attend. CPMT asked if the CSA Coordinator would present the suggestion to OCS that, if possible, they create this workshop in a hybrid model where CPMT members would be able to attend virtually. In this scenario CPMT felt it would be beneficial and that all members would be able to participate. The CSA Coordinator shared he would report this feedback to OCS.
- The CSA Coordinator requested that CPMT require that all original POSO be turned in to its appropriate fiscal unit whether Accomack or Northampton. The CSA Coordinator shared that this was a request per its fiscal workers and that for auditing purposes it would be better to have all originals on file. CPMT agreed and there was an unanimous vote that all original POSO will need to be submitted to the appropriate fiscal unit.

With no further business to discuss Marcus Riley motioned to adjourn and Terra Custis seconded the motion. The Eastern Shore CPMT adjourned at 3:52 pm. The next regularly scheduled CPMT is March 3, 2022 at the Accomack County DSS in Accomac, Virginia.

  
Vicki Weakley, CPMT Chair

  
Rudy Zavala, CSA Coordinator  
(Scribe)