



Eastern Shore of Virginia Community Policy and Management Team Meeting

Keren Plowden, called the ES CPMT meeting to order at 2:05 PM via virtual meeting on February 4, 2021 in accordance with Section 2.2-3708.2 of the Code of Virginia. Present via virtual conference were Jennifer Annis, Terra Custis, Mozella Francis, Erica Lawson, Marcus Riley and Mimi Sedjat. Vicki Weakley and Rudy Zavala were present in person. The confidentiality agreement was signed and each CPMT member participating via virtual conference gave verbal confirmation to uphold confidentiality for all cases reviewed.

Per motion by Mimi Sedjat and 2nd by Terra Custis CPMT meeting minutes from January 7, 2021 were approved.

On a motion by Mozella Francis and seconded by Jennifer Annis, the CPMT went into Closed Session in accordance with Section 2.2-3711 of the Code of Virginia, as amended for the purpose of discussion or consideration of the CSA cases. **(ESCSB) POSO# 814843. (ACDSS) POSO# 814844, 814845, 814846 and 814847. (NCDSS) POSO# 912520, 912521, 912522 912523, 912524, 912525, 912526 and 912527. (POSO# 912502, 912504, 912505, 912511, were brought back to CPMT and are amended to reflect the change of authorized service billing for the existing POSO#.)**

The ES CPMT returned to Open Session, on a motion by Terra Custis and seconded by Jennifer Annis. On a roll call vote certifying to the best of each member's knowledge only public matters exempted from the public meeting and in the original motion were discussed. The vote was Keren Plowden: yes, Jennifer Annis: yes, Terra Custis: yes, Mozella Francis: yes, Erica Lawson: yes, Mimi Sedjat: yes, Marcus Riley: yes, and Vicki Weakley: yes.

On a motion by Jennifer Annis, seconded by Marcus Riley, the CPMT approved the POSO#'s listed above including the adjustment rates made to POSO # 912502, 912504, 912505 and 912511.

Also NOTE: *During the voting process, each agency head recuses herself/himself during the voting of cases presented from their agency.*

COVID-19

- Agencies are receiving their vaccines for their employees and this is scheduled to continue.

Old Business

- The CSA coordinator updated CPMT on the EBP Trainings. Due to COVID-19, the original training was canceled however, it has been rebooted and will take place in May or early June of 2021. The CSA Coordinator reviewed the original assigned team members to attend this training with CPMT. CPMT elected that all of the original assigned members will still participate in this training representing each of the agencies in the community. This training will now be offered virtually and the CSA Coordinator will continue to keep CPMT as well as all of the assigned members updated with the upcoming EBP Training program.
- CPMT discussed creating a scoring rubric as a way of having an equal opportunity process when determining applicants for open positions. The CPMT Chair, Keren Plowden, shared that she would develop this rubric and present it to CPMT in the March 2021 meeting for a motion of approval. CPMT also discussed possibly updating and adding additional language in the Code of Ethics. The CSA Coordinator was delegated to email each team member a copy of the Code of Ethics

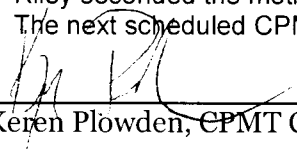
COVID-19

along with each of the interview questions CPMT uses for both the Parent Representative and Private Representative. These documents will be reviewed by each member and at the next scheduling meeting a motion will be made to update the CPMT interviewing process. CPMT elected to hold off on setting up interviews for the current applicants until this process is complete.

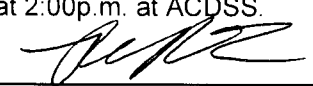
New Business

- The CSA coordinator reviewed with CPMT the Wraparound Funding memo that was sent out per OCS. Currently neither Accomack nor Northampton County Public Schools have any identified needs for wraparound funding.
- The CSA coordinator updated CPMT that he is currently working on finding a way to upload the meeting minutes for CPMT through the Accomack County website. The CSA Coordinator shared that he is currently waiting to hear back from the county representative who will be assisting him with this process. Once this process has been established the CSA coordinator will update CPMT and ensure that each month's CPMT meeting minutes will be uploaded and accessible to the public.
- The CSA coordinator also presented a recommendation to CPMT that it would be beneficial for each county to provide some additional information about the CSA program. The CSA coordinator shared it would be another way of providing information to the public on how to access CSA funding if they are eligible. Further updates will be provided to CPMT once this information is ready to be included on each website.
- CPMT's private provider Marcus Riley shared that he is rebooting a teen program gearing toward the 13–18-year-old youth through the 4-H program. This program will focus on preparing students for the next level after graduation. This program will highlight the importance of creating resumes, having mock interviews, establishing opportunities for community service, and working with community members as they assist the youth of the Eastern Shore Virginia.

With no further urgent business to discuss Keren Plowden motioned to adjourn and Marcus Riley seconded the motion. The Eastern Shore CPMT was officially adjourned at 3:02PM. The next scheduled CPMT will be on March 4, 2021 at 2:00p.m. at ACDSS.



Keren Plowden, CPMT Chair



Rudy Zavala, CSA Coordinator
(scribe)