



Eastern Shore of Virginia Community Policy and Management Team

Eastern Shore CPMT Meeting

Co-Chair, Erica Lawson, called the ES CPMT meeting to order at 2:07 PM on May 6, 2021 at the Accomack County Department of Social Services in Accomac, Virginia. Present were Jennifer Annis, Terra Custis, Kathy Lewis, Keren Plowden, Marcus Riley, and Rudy Zavala.

On a motion per Jennifer Annis and seconded by Marcus Riley both CPMT meeting minutes from April 2021 were approved.

On a motion by Jennifer Annis and seconded by Marcus Riley, the CMPT went into Closed Session in accordance with Section 2.2-3711 of the Code of Virginia, as amended for the purpose of discussion or consideration of the CSA cases **(ACPS)** POSO# 814854. **(ACDSS)** POSO# 814855, 814856. **(ESCSB)** POSO# 814857. **(NCDSS)** POSO# 912541, 912542. CPMT also conducted Utilization Reviews for client STI# 1013647733.

The ES CPMT returned to Open Session, on a motion by Marcus Riley and seconded by Kathy Lewis. On a roll call vote certifying to the best of each member's knowledge only public matters exempted from the public meeting and in the original motion were discussed. The vote was Keren Plowden: yes, Jennifer Annis: yes, Terra Custis: yes, Erica Lawson: yes, Kathy Lewis: yes, and Marcus Riley: yes.

On a motion by Marcus Riley, seconded by Jennifer Annis the CMPT approved the POSO#'s listed above. **NOTE:** *During the voting process, each agency head recuses herself/himself during the voting of cases presented from their agency.*

COVID-19

- There were no updates pertaining to COVID-19.

Old Business:

- The CSA Coordinator updated CPMT on the CANS Service Planning Training provided by OCS. There were 14 participants from across the Eastern Shore. The agencies who participated in this training were ACDSS, NCDSS, NCPS, CSB and DJJ.
- The CSA Coordinator updated CPMT on the EBP training. The training provided some good resources and tools on how each locality can follow the process using the Hexagon tool to help develop and implement EBP services. The

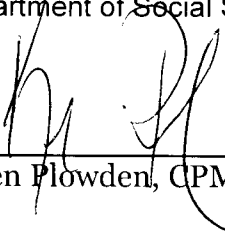
training was very informative and is going to require every stakeholder to play a role on how this will be implemented on the Eastern Shore of Virginia. The second session has been scheduled for 5/17/21.

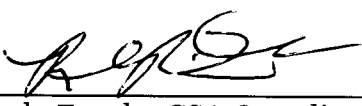
- Keren Plowden motioned to accept both applicants and Marcus Riley seconded the motion accepting both applicants for their assigned positions. The CPMT had a unanimous vote and accepted the applicants for our parent rep for Northampton FAPT and the private provider rep for both Accomack and Northampton FAPT teams.
- Kathy Lewis motioned to include a section 15 to the Eastern Shore CSA Policy Manual explaining the MHI funding protocol that was established per CPMT. Jennifer Annis seconded this motion and CPMT had a unanimous vote to include MHI Funding in the Eastern Shore CSA Policy Manual.

New Business

- The CSA Coordinator also provided CPMT with the current balance of CSA funding. Accomack County currently has \$397,498.39 in their mandated balance and \$16,536.00 for its non-mandated funding leaving it with a total of \$414,034.39. Northampton County currently has \$185,404.10 in their mandated balance and \$20,001.00 for its non-mandated funding balance leaving it with a total of \$205,405.10.
- The CSA Coordinator shared that all accounts are current and requested that each agency continue to closely monitor invoices as they are sent in to be processed as we are getting close to the end of our fiscal year. The CSA Coordinator reminded each agency that all invoices need to be in by July 31, 2021 in order to process and end out FY 2021.
- Keren Plowden shared that she would be sending out tentative dates in order to set up the CPMT's summer retreat. At our next CPMT meeting scheduled for May 2021, the CPMT summer retreat will be scheduled.
- Marcus Riley motioned to approve to allow all FAPT meetings to reconvene in person and Kathy Lewis seconded this motion. It is CPMT's recommendation that there be a in person attendance, however, if there is a medical necessity that requires meeting virtually, this option will still be available for those attending the FAPT meetings. Also, each member will have their temperatures checked upon entering the buildings and each member will have to wear their mask and socially distance themselves. Each FAPT meeting will still take place at either ACDSS or NCDSS and the training rooms will be used for these meetings. CPMT had a unanimous vote that all FAPT meeting will reconvene in person.

With no further business to discuss Erica Lawson motioned to adjourn and Marcus Riley seconded the motion. The Eastern Shore CPMT adjourned at 3:47 PM. The next regularly scheduled CPMT is June 3, 2021 at the Accomack County Department of Social Services in Accomac, Virginia.


Keren Plowden, CPMT Chair


Rudy Zavala, CSA Coordinator
Scribe