

## Eastern Shore of Virginia Community Policy and Management Team

### Eastern Shore CPMT Meeting

Chair, Keren Plowden, called the ES CPMT meeting to order at 2:10 PM on June 3, 2021 at the Accomack County Department of Social Services in Accomac, Virginia. Present were Jennifer Annis, Terra Custis, Erica Lawson, Kathy Lewis, Mozella Francis, Marcus Riley, Mimi Sedjat and Rudy Zavala.

On a motion per Terra Custis and seconded by Jennifer Annis the CPMT meeting minutes from May 2021 were approved.

On a motion by Jennifer Annis and seconded by Marcus Riley, the CMPT went into Closed Session in accordance with Section 2.2-3711 of the Code of Virginia, as amended for the purpose of discussion or consideration of the CSA cases (**ACDSS**) POSO# 814858. CPMT also conducted Utilization Reviews for client STI# 1012141618. CPMT also heard and approved three MHI funded cases presented per CSB.

The ES CPMT returned to Open Session, on a motion by Marcus Riley and seconded by Kathy Lewis. On a roll call vote certifying to the best of each member's knowledge only public matters exempted from the public meeting and in the original motion were discussed. The vote was Keren Plowden: yes, Jennifer Annis: yes, Terra Custis: yes, Erica Lawson: yes, Kathy Lewis: yes, Mozella Francis: yes, Marcus Riley: yes, and Mimi Sedjat: yes.

On a motion by Marcus Riley, seconded by Jennifer Annis the CMPT approved the POSO#'s listed above. **NOTE:** *During the voting process, each agency head recuses herself/himself during the voting of cases presented from their agency.*

### COVID-19

- There were no updates pertaining to COVID-19.

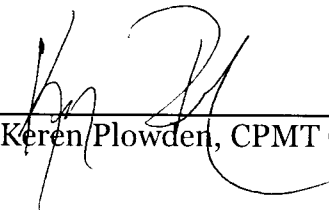
### Old Business:

- CPMT scheduled its summer retreat for July 21, 2021 from 9am-3pm.
- The CSA Coordinator updated CPMT on the final session of the EBP training. CPMT discussed that this process will continue to be ongoing as the steps that need to be taken have to be strategic and the process of implementing evidence base practices will take years to established. CPMT decided that this will be on the agenda for the CPMT summer retreat as the first steps will be discussed on how this will be implemented on the Eastern Shore of Virginia.

## New Business

- The CSA Coordinator discussed with CPMT that invoices need to be submitted to its responsible fiscal agent no later than July 31, 2021. The CSA coordinator requested that each agency head speak with their case workers to ensure these invoices are sent in no later than July 31, 2021.
- The CSA Coordinator discussed the recent guidance provided per OCS pertaining to congregate care placements for children in foster care effective July 1, 2021. CPMT discussed the new requirements of DSS when placing a child in qualified congregate care setting. CPMT will be revisiting this within the upcoming months in order to see if a process is needed to be set in place. The CSA coordinator shared that he will continue to update CPMT on any new guidance or legislation that may come up.
- The CSA coordinator updated CPMT on OCS LEDRS report for FY 2019-2020. There were some concerns pertaining to service placement types matching the mandate types. There were 10 cases of this that occurred and it was brought to the attention of the CSA Coordinator. It was explained that OCS would be further reviewing this during its auditing process coming up in January of 2022. The CSA coordinator shared that OCS wanted to know what steps CPMT has taken in order to address this and ensure that when POSO are created, the service placement type matches the mandate type.
- In response to this report that was sent per OCS, the CSA coordinator reviewed the proposal to address this concern. The responsibility to generate POSO's when CSA funding is being accessed will be taken from the case managers and will be the sole responsibility of the CSA coordinator. CPMT did approve the proposal. A motion was made per Marcus Riley to approve the proposal. This motion was seconded by Erica Lawson.

With no further business to discuss Erica Lawson motioned to adjourn and Jennifer Annis seconded the motion. The Eastern Shore CPMT adjourned at 3:05 PM. The next regularly scheduled CPMT is July 1, 2021 at the Accomack County Department of Social Services in Accomac, Virginia.

  
Keren Plowden, CPMT Chair

  
Rudy Zavala, CSA Coordinator  
Scribe