



Eastern Shore of Virginia Community Policy and Management Team Meeting

Mozella Francis, called the ES CPMT meeting to order at 2:04 PM via teleconference on October 1, 2020 in accordance with Section 2.2-3708.2 of the Code of Virginia. Present via telephone were Mozella Francis, Jennifer Annis, Erica Lawson, Marcus Riley, Keren Plowden, Molly Walker (CSB Substitute Rep) and Rudy Zavala. Vicki Weakley was present in person. The confidentiality agreement was signed and each CPMT member participating via telephone gave verbal confirmation to uphold confidentiality for all cases reviewed.

Per motion by Jennifer Annis and 2nd by Vicki Weakley the CPMT meeting minutes from September 3, 2020 were approved.

On a motion by Jennifer Annis and seconded by Rudy Zavala, the CMPT went into Closed Session in accordance with Section 2.2-3711 of the Code of Virginia, as amended for the purpose of discussion or consideration of the CSA cases. **(ESCSB)** POSO# 814825. **(ACDSS)** POSO# 814818, 814823, 814824, 814820, 814821, 814808 (*this PO was brought back due to rate changes*), 814819, 814822. **(NCDSS)** POSO# 912493 and 912494 (*these PO's were brought back due to rate changes*), 912499, 912500, 912501, 912502, 912503, 912504, 912505, 912506, 912507.

The ES CPMT returned to Open Session, on a motion by Keren Plowden and seconded by Vicki Weakley. On a roll call vote certifying to the best of each member's knowledge only public matters exempted from the public meeting and in the original motion were discussed. The vote was Mozella Francis: yes, Jennifer Annis: yes, Erica Lawson: yes, Marcus Riley: yes, Keren Plowden: yes, Molly Walker: yes, and Vicki Weakley: yes.

On a motion by Jennifer Annis, seconded by Keren Plowden the CPMT approved the POSO#'s listed above.

Also NOTE: *During the voting process, each agency head recuses herself/himself during the voting of cases presented from their agency.*

COVID-19

- No updates were provided pertaining to COVID-19.

New Business

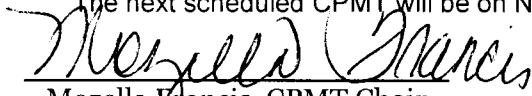
- Jennifer Annis motioned to amend the bylaws to change the one-year term and increase it to a two-year term as the serving chair for CPMT. This motion was seconded by Marcus Riley. CPMT had a unanimous vote to amend the bylaws and in the local Eastern Shore CSA Policy Manual. CPMT also discussed that in the November CPMT meeting will be the opportunity for any new Chair nominees from the serving members. The vote for CPMT Chair would then take place during the December 2020 CPMT meeting. The newly elected CPMT Chair would be appointed and start serving as the Newley elected Chair for CPMT starting January 1, 2021.
- The CPMT had a unanimous vote to stay consistent with the Office of Children Services and voted to change the verbiage of Utilization Management to Continuous Quality Improvement in the Eastern Shore CSA Policy Manual.
- Marcus Riley motioned to pay a \$50.00 stipend per month to the Parent Representative for both the CPMT and FAPT teams for attending monthly scheduled meetings. Vicki Weakley seconded this motion and CPMT had a unanimous vote to pay the Parent Representative a \$50.00 stipend for attending the monthly scheduled meetings. CPMT voted that this stipend will only be paid one time per each month and not each time a Parent Representative attends a scheduled meeting or an

COVID-19

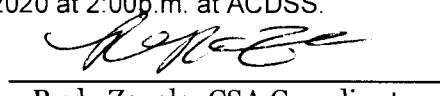
emergency meeting. The Parent Representative will have to be present at each normally scheduled meeting in order to receive credit for that month. The Parent Representative will then receive this stipend payment on a quarterly basis.

- CPMT elected to defer voting to Reinstate the Parent Representative for CPMT as well as reviewing the Parent Representative Job Description to the November 2020 CPMT meeting. This decision was made due to the Parent Representative needing to be present during this discussion and the development of this job description.
- The CSA Coordinator reviewed the Continuous Quality Improvement Plan for FY 2020-2021 that was developed by CPMT at its recent retreat on September 18, 2020. Details of this plan was discussed with CPMT and the first CQI review will take place at the November 2020 CPMT meeting.

With no further urgent business to discuss Rudy Zavala motioned to adjourn and Marcus Riley seconded the motion. The Eastern Shore CPMT was officially adjourned at 2:57p.m. The next scheduled CPMT will be on November 5, 2020 at 2:00p.m. at ACDSS.



Mozella Francis, CPMT Chair



Rudy Zavala, CSA Coordinator
(scribe)