



## Eastern Shore of Virginia Community Policy and Management Team

### Eastern Shore CPMT Meeting

Co-Chair Erica Lawson, called the ES CPMT meeting to order at 1:50 PM on April 7, 2022 at the Accomack County DSS, in Accomac, Virginia. Present were, Jennifer Annis, Nadine Greenly, Kathy Lewis, Nadj Plowden, Mimi Sedjat and Rudy Zavala.

On a motion per Nadj Plowden and seconded by Mimi Sedjat CPMT approved the minutes from March 2022.

On a motion by Rudy Zavala and seconded by Nadine Greenly, the CMPT went into Closed Session in accordance with Section 2.2-3711 of the Code of Virginia, as amended for the purpose of discussion or consideration of the CSA cases (**ESCSB**) POSO# 814891. (**ACDSS**) POSO# 814892, 814893, 814895 and 814896. (**NCDSS**) POSO# 912610 and 912611. CPMT also completed the utilization review for STI#1017705856 and 1019643030.

The ES CPMT returned to Open Session, on a motion by Mimi Sedjat and seconded by Jennifer Annis. On a roll call vote certifying to the best of each member's knowledge only public matters exempted from the public meeting and in the original motion were discussed. The vote was Jennifer Annis: yes, Nadine Greenly: yes, Erica Lawson: yes, Kathy Lewis: yes, Nadj Plowden: yes, and Mimi Sedjat: yes.

On a motion by Erica Lawson, seconded by Nadj Plowden the CMPT approved the POSO#'s listed above. **NOTE:** *During the voting process, each agency head recuses herself/himself during the voting of cases presented from their agency.*

COVID-19-There were no updates pertaining to COVID-19.

#### Old Business:

- The CSA Coordinator discussed with CPMT open positions that need to be filled for the FAPT teams and CPMT. The CSA coordinator shared that the Private Representative for both Accomack and Northampton FAPT teams has resigned and is no longer going to be serving in that position. The CSA coordinator also shared that the Accomack FAPT team also has an opening for a Parent Representative and the CPMT also needs to have a locally appointed government official. The CSA coordinator received CPMT approval to put another ad in the local paper to recruit for these open positions.
- The CSA coordinator updated CPMT about the Doodle Polls that were sent out in order to finalize the CPMT spring retreat date. The decided date is Friday 4/29/22 from 9am-12pm. It was discussed that a few members would not be able to meet that day. The CSA coordinator shared that he could send out additional dates to see if a date in early May would be better however, it was

important that all members would be present for this retreat. The CSA coordinator shared he would be sending out additional emails for further planning.

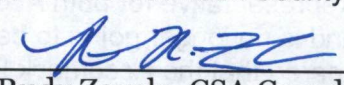
- The CSA coordinator shared that during the spring retreat CPMT would have to complete the annual GAP survey and further discuss details about the summer dual retreat for CPMT and FAPT. The CSA coordinator shared that the auditors have started reaching out and that the auditing process is continuing and pending all findings would help in the development of trainings needed for all team members. The CSA coordinator encouraged CPMT members to come prepared to give feedback as this would start further planning on how to continue to strengthen our local CSA program.

#### New Business

- The CSA coordinator requested CPMT to approve all FAPT meetings to be conducted in person. The CSA coordinator explained that since COVID restrictions are continuing to be lifted, it would be better to have all FAPT meetings conducted in person. The CSA coordinator did share that in case of an emergency FAPT members would be able to join virtually. CPMT agreed and approved that all FAPT meetings would now be required to be conducted in person.
- The CSA coordinator shared that with the current audit CPMT created two QIPs and that 4/7/22 was the targeted date for these plans to be completed. The CSA coordinator shared that QIP # 1 focused on CANS and shared that the plan CPMT established was to review and analyze the areas which include trainings, monitoring of CANS via the CANVAS system and ongoing evaluations. This goal is somewhat completed excluding the trainings that will be provided for CANS. This is still being established and was planned to be developed at the Spring Retreat. This is still ongoing. QIP #2 focused on CPMT establishing a multi-level process that included education and training for staff. This has been established as all POSO are initiated centrally. This process has been working and the plan is completed however, we will continue ongoing monitoring. The CSA coordinator shared that the OCS auditor explained there would need to be an additional 6 QIPs as there are areas of concern that have been shared. The CSA coordinator shared the goal would be for CPMT to meet either prior to the spring retreat or at the scheduled retreat date in order to develop these additional plans. Due to having some CPMT members absent this would have to be tabled for further discussion.

With no further business to discuss Mimi Sedjat motioned to adjourn and Nadj Plowden seconded the motion. The Eastern Shore CPMT adjourned at 3:17 pm. The next regularly scheduled CPMT is May 5, 2022 at the Accomack County DSS in Accomac, Virginia.

  
Erica Lawson, CPMT Co-Chair

  
Rudy Zavala, CSA Coordinator  
(Scribe)