

At a meeting of the Accomack County Planning Commission held on the 8<sup>th</sup> day of January, 2020, at the Accomack County Board of Supervisors Chambers, Room 104, in Accomac, Virginia.

**1. CALL TO ORDER**  
**MEMBERS PRESENT AND ABSENT**

**Planning Commission Members Present:**

Mrs. Angela Wingfield, Chairwoman  
Mr. Roy Custis, Vice Chairman  
Mr. David Lumgair  
Mr. James Arnold  
Mr. Lynn Gayle  
Mr. Brantley Onley  
Mr. Kelvin Pettit  
Mr. Leander Roberts

**Planning Commission Members Absent:**

Mr. C. Robert Hickman

**Others Present:**

Mr. Rich Morrison, Deputy County Administrator of Building, Planning, and Economic Development  
Mrs. Katie Nunez, Deputy Director of Planning and Zoning  
Mrs. Stephanie Woods, Administrative Assistant to the Deputy County Administrator  
Mr. Mike Mason, County Administrator  
Mrs. Margaret Lindsey, Director of Finance  
Mr. Stewart Hall, Deputy County Administrator of Public Works  
Mr. Chris Guvernator, Environmental Programs Director

**DETERMINATION OF A QUORUM**

There being a quorum, Chairwoman Wingfield called the meeting to order at 7:00 pm.

**2. ELECTION OF OFFICERS**

Mr. Morrison opened the floor for nominations for Chairman. Mr. Onley made a motion to nominate Mrs. Wingfield, and was seconded by Mr. Roberts. Mr. Gayle motioned to close nominations.

*On a motion by Mr. Onley and seconded by Mr. Pettit the Planning Commission voted unanimously to re-elect Mrs. Wingfield as Chairwoman.*

Chairwoman Winfield opened the floor for nominations for Vice Chairman. Mr. Roberts made a motion to nominate Mr. Custis, and was seconded by Mr. Pettit. Mr. Gayle motioned to close nominations.

*On a motion by Mr. Pettit and seconded by Mr. Onley the Planning Commission voted unanimously to re-elect Mr. Custis as Vice Chairman.*

**3. ADOPTION OF AGENDA**

**On a motion made by Mr. Roberts and seconded by Mr. Gayle, the Planning Commission voted unanimously to adopt the agenda.**

**4. PUBLIC COMMENT PERIOD**

Chairwoman Wingfield opened the public comment period.

There being no public comments; Chairwoman Wingfield closed the public comment period.

**5. MINUTES**

December 11, 2019: *On a motion made by Mr. Custis and seconded by Mr. Arnold, the Planning Commission voted unanimously to approve the December 11, 2019 meeting minutes as presented.*

**6. NEW BUSINESS**

**A. Proposed Memorandum from the Planning Commission to the Board of Supervisors for Review and Approval.**

Mr. Morrison informed the Planning Commission that the Memo is being presented for their approval for items that were discussed regarding the Capital Improvement Plan (CIP) but will not be included. The purpose of the memo is to inform the Board of Supervisors of items that are of interest for potential inclusion in next year's CIP.

*On a motion by Mr. Custis and seconded by Mr. Gayle the Planning Commission voted unanimously to include the memo as presented for submission to the Board of Supervisors with the Planning Commission's recommendation on the Capital Improvement Plan.*

**B. Route 175 (Chincoteague Road) Smart Scale Application**

Mr. Morrison informed the Planning Commission that VDOT performed a preliminary study on Rt. 175 and revealed three (3) options to consider for improving Rt. 175 from T's Corner (Rt. 13/175 intersection) to Atlantic Road (Royal Farms). Mr. Morrison presented the 3 corridor improvement options: 1) Add 8 foot shoulders to each side of the road, 2) Add shoulders and pavement to allow for a left turn lane, 3) Create a divided highway with 2 lanes in each direction. Mr. Morrison stated that the first two options will create a 90 foot right of way and the third will create a 118 foot right of way. Mr. Morrison showed the Planning Commission several images of that section of Rt. 175. The Planning Commission showed its concern for the residential dwellings along Rt. 175, and inquired if it would be possible to focus the majority of the right of way to the south where there is less housing. Mr. Morrison stated that that is a potential option that can be considered.

Mr. Onley inquired that with Rt. 175 being an evacuation route from Chincoteague is it possible to get federal funding for this project. Mr. Morrison stated that it is something that they are looking into. Mr. Morrison informed that Planning Commission that he is recommending the 4 lane road with 2 lanes in each direction. The Planning Commission continued to discuss and deliberate on the potential smart scale application for Rt. 175.

*On a motion from Mr. Roberts and seconded by Mr. Pettit, the Planning Commission voted to recommend approval to submit a Smart Scale application to improve Route 175 from T's Corner (Rt. 13/175 intersection) to Atlantic Road (Royal Farms) to the Board of Supervisors, specifically to submit the application for the third option of a four lane divided highway with two lanes in each direction. The vote passed with 7 votes in favor*

*(Mr. Roberts, Mr. Arnold, Mr. Gayle, Mr. Pettit, Mr. Onley, Mr. Custis, and Mr. Lumgair), and 1 vote against (Mrs. Wingfield).*

**7. PUBLIC HEARING**

The Planning Commission held a public hearing on the Capital Improvement Plan (CIP) for fiscal years 2021 to 2025. Mrs. Lindsey informed the Planning Commission of a few changes that had been made since it was last presented, concerning the 911 operations center. Mrs. Lindsey then opened the floor to the Planning Commission for any questions.

Mr. Roberts inquired as to why the new Ditch Maintenance equipment that was originally requested had been removed. Mr. Guvernator informed the Planning Commission that the department had started to rent a mini excavator when the old ditch digging machine (the spider) was out of commission. The Department found during these times they were able to get more projects done with the mini excavator than with the spider. Due to this the Department is going to keep renting the mini excavator for projects and will sell the spider to the Public Works Department, and therefore it will be available for larger projects if/when needed.

Chairwoman Wingfield opened to floor for any public comments, there being none, Chairwoman Wingfield closed the public comment portion of the public hearing.

*On a motion from Mr. Arnold and seconded by Mr. Gayle the Planning Commission voted unanimously to recommend approval of the Capital Improvement Plan FY 2021-2025 to the Board of Supervisors.*

**8. OLD BUSINESS**

There was no old business discussed.

**9. SUBDIVISION AGENT REPORT**

There were no items to report at this time.

**10. REPORT ON BOARD OF ZONING APPEALS UPCOMING HEARINGS**

Mrs. Nunez informed the Planning Commission that one of the applications referenced in the submitted memo, SUSE-000101-2019, is no longer being moved forward. The application was for a pole barn which is for aquaculture use and therefore a special use permit is not needed. Mrs. Nunez stated that the other application to the Board of Zoning Appeals for the February meeting is one that staff had initially thought would be coming to the Planning Commission. It is for a Special Use Permit for a 48-unit Townhome Residential Development Located directly behind the Onley Town Center.

**11. OTHER MATTERS**

Mr. Morrison informed the Planning Commission that staff is currently working on the 2020 Poultry Report and hope to have it ready to present by the February 12<sup>th</sup> meeting. Mr. Morrison stated that this year's report will be more of an update on information previously submitted.

Mrs. Nunez informed the Planning Commission of several proposed legislations that have been filed. Legislations concerning conditional zoning for 5 megawatt solar farms, Comprehensive Plan time frame changes allowing the Board of Supervisors more time for review, allowing a duplex home in a residential district where a single family home would

go, allowing an accessory dwelling per single family dwelling/lot, and items related to subdivisions.

**12. NEXT MEETING**

The next Planning Commission Work Session is scheduled for Tuesday, January 28, 2020 at 7:00 p.m. in the Accomack County School Board Offices on the Second Floor, Room 201, in Accomac.

The next Planning Commission Regular Session is scheduled for Wednesday, February 12, 2020 at 7:00 p.m. in the Accomack County Board Chambers, Room 104, Accomac.

**13. ADJOURNMENT**

**On a motion made by Mr. Custis and seconded by Mr. Arnold the Planning Commission voted unanimously to adjourn the meeting.**

The meeting was adjourned at 8:20 p.m.

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Angela Wingfield, Chairwoman

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Katie H. Nunez, Deputy Director of Planning & Zoning