

At a meeting of the Accomack County Planning Commission held on the 13th day of May, 2020, in Accomack County via an electronic meeting pursuant to the ordinance adopted by the Board of Supervisors on March 20, 2020.

1. CALL TO ORDER

MEMBERS PRESENT AND ABSENT

Planning Commission Members Present:

Mrs. Angela Wingfield, Chairwoman
Mr. C. Robert Hickman
Mr. David Lumgair
Mr. Leander Roberts
Mr. Lynn Gayle
Mr. Brantley Onley
Mr. Kelvin Pettit

Planning Commission Members Absent:

Mr. Roy Custis, Vice Chairman
Mr. James Arnold

Others Present:

Mr. Rich Morrison, Deputy County Administrator of Building, Planning, and Economic Development
Mrs. Katie Nunez, Deputy Director of Planning and Zoning
Mrs. Stephanie Woods, Administrative Assistant to the Deputy County Administrator

DETERMINATION OF A QUORUM

There being a quorum, Chairwoman Wingfield called the meeting to order at 6:59 pm.

2. ADOPTION OF AGENDA

On a motion made by Mr. Gayle and seconded by Mr. Hickman, the Planning Commission voted unanimously to adopt the agenda.

3. MINUTES

March 11, 2020: *On a motion made by Mr. Gayle and seconded by Mr. Hickman, the Planning Commission voted unanimously to approve the March 11, 2020 meeting minutes as presented.*

4. NEW BUSINESS

There was no new business discussed.

5. PUBLIC HEARING

There was no public hearing scheduled for this meeting.

6. OLD BUSINESS

A. Continued discussion of proposed amendments to the Lighting Ordinance

Mr. Morrison informed the Planning Commission that during this time of the electronic meeting they will be muted until the end of the presentation at which time they will be invited to speak individually by the Chairwoman. Mr. Morrison also announced for any

members of the community that may be listening to the live audio that they can find all source material from the meeting including the PowerPoint presentation on BoardDocs.

Mr. Morrison presented several issues facing the County related to lighting in the Industrial and General Business Districts, and the County's response to those issues. Chairwoman Wingfield opened the floor to the Planning Commission for questions or comments concerning the presentation. Mr. Gayle inquired about the use of foot candles as a measurement and throw of light. Mr. Lumgair stated that using the property line as a definitive marking point could get fuzzy with waterfront properties. Mr. Pettit inquired for further understanding of the statement that the Zoning Administrator could approve the use of certain lighting that is not explicitly stated. Mr. Morrison was able to address all questions and concerns.

Mr. Morrison presented Outdoor Lighting Guidelines created by staff to aid members of the community in creating a lighting plan. Chairwoman Wingfield opened the floor to the Planning Commission for questions or comments. The Planning Commission expressed a few concerns and Mr. Morrison stated that staff would take them into consideration. Mr. Morrison presented the proposed Lighting Ordinance change to the Planning Commission. Chairwoman Wingfield opened the floor to the Planning Commission for questions or comments, and having none Chairwoman Wingfield ended the comment period.

Mr. Morrison informed the Planning Commission the next step would be to hold a Public Hearing. Mr. Morrison stated he is unsure when the 10 person gathering limit will be lifted by the Governor. It may be by the June meeting date, but it may not. Mr. Morrison stated that staff feels it would be best to wait to hold the public hearing until the public can safely attend, and the Planning Commission expressed their agreement.

On a motion made by Mr. Lumgair and seconded by Mr. Roberts the Planning Commission voted unanimously to give permission to staff to schedule a Public Hearing when it can be conducted safely with the public present during an in person meeting.

7. OTHER MATTERS

A. Discussion of when/how to schedule a public hearing for rezoning application RZNE-000038-2020 to rezone a portion of Parcel # 110-9-B1 from Agricultural to General Business for a Verizon cellular tower.

Mrs. Katie Nunez gave a brief description of the rezoning application to the Planning Commission. Mrs. Nunez informed them that the applicant has also filed for a Special Use Permit that is currently on hold until they can get an approval on the rezoning. The Planning Commission asked several questions concerning the application and the size of the piece of the parcel being rezoned.

On a motion made by Mr. Gayle and seconded by Mr. Onley the Planning Commission voted unanimously to allow staff to schedule a Public Hearing when it can be conducted safely with the public present during an in person meeting.

8. REPORT ON BOARD OF ZONING APPEALS UPCOMING HEARINGS

Mrs. Nunez informed the Planning Commission that there are three applications for public hearing for the June 3, 2020 BZA meeting. The application for Pioneer Park that had been postponed per the applicant from the May 4 meeting. The other two are for Special Use Permits; one for an auto body business in the Agricultural District and one for the use of a travel trailer for intermittent habitation while hunting.

9. NEXT MEETING

The next Planning Commission Work Session is scheduled for Tuesday, May 26, 2020 at 7:00 p.m. in the Accomack County School Board Offices on the Second Floor, Room 201, in Accomac.

Mr. Morrison informed the Planning Commission that at this time staff did not have any items to be discussed for the Work Session Agenda.

On a motion made by Mr. Hickman and seconded by Mr. Gayle the Planning Commission voted unanimously to cancel the scheduled Work Session.

The next Planning Commission Regular Session is scheduled for Wednesday, June 10, 2020 at 7:00 p.m. in the Accomack County Board Chambers, Room 104, Accomac.

10. ADJOURNMENT

On a motion made by Mr. Roberts and seconded by Mr. Hickman the Planning Commission voted unanimously to adjourn the meeting.

The meeting was adjourned at 8:30 p.m.

Angela Wingfield, Chairwoman

Katie H. Nunez, Deputy Director of Planning & Zoning