

ACCOMACK COUNTY FISCAL YEAR 2024 BUDGET CALENDAR

Prepared: September 27, 2022

Changes from Prior Year:

i. Specific dates only. In total, the schedule allows for the Board to take up to four weeks after receiving the County Administrator's Proposed Budget on February 7th to make changes in anticipation of advertising a budget and tax rates for public hearing. It also provides an additional 2 weeks after the public hearing for final changes to be made to the advertised budget with budget adoption targeted for early April.

2022

October

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28 CIP Project Request Memo sent to Depts. & Agencies	29	30	01
02	03	04	05	06	07	08
09	10 HOLIDAY	11	12	13	14	15
16	17	18	19 Budget Call issued by Board of Supervisors	20	21	22
23	24	25	26	27	28 CIP Projects due from Departments and Agencies	29
30	31	Notes:				

2022

November

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	31	01	02	03	04	05
06	07	08 HOLIDAY	09 Planning Commission Receives Preliminary Proposed CIP Changes in November	10	11 HOLIDAY	12
13	14	15	16	17	18	19
20	21	22	23	24 HOLIDAY	25 HOLIDAY	26
27	28	29	30 1/2 Day Holiday	01	02	03
04	05	Notes:				

2022

December

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	01	02 Operating & Capital Budget Request Deadline	03
04	05	06	07 Formal CIP Presentation to Planning Commission	08	09	10
11	12	13	14	15	16	17
Budget Estimates Development/Fiscal Plan Preparation						
18	19	20	21	22	23	24
Budget Estimates Development/Fiscal Plan Preparation						
25	26	27	28	29	30	31
Budget Estimates Development/Fiscal Plan Preparation						
	HOLIDAY					
01	02	Notes:				

2023

January

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
01	02	03	04	05	06	07
Budget Estimates Development/Fiscal Plan Preparation						
	HOLIDAY					
08	09	10	11	12	13	14
Budget Estimates Development/Fiscal Plan Preparation						
15	16	17	18	19	20	21
Budget Estimates Development/Fiscal Plan Preparation			Planning Commission CIP Public Hearing/Deliberations tentative date	Preliminary Budget Deficit/Surplus Communicated		
	HOLIDAY					
22	23	24	25	26	27	28
Administrator Proposed Budget Developed/Receive PRELIMINARY School Board Budget Request						
29	30	31	01	02	03	04
Administrator Proposed Budget Developed/Receive PRELIMINARY School Board Budget Request						
05	06	Notes:				

2023

February

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	31	01	02	03	04
				Administrator's Final Proposed Budget Changes and Printing		
05	06 Administrator's Proposed Budget/CIP Received	07	08 Dept. & Agency Presentations to Board-DAY 1	09 Dept. & Agency Presentations to Board-DAY 2	10	11
12	13	14	15 School Board Budget Request Presented to Board of Supervisors	16	17	18
BOS Budget Work Sessions				BOS Budget Work Sessions		
19	20	21	22	23	24	25
BOS Budget Work Sessions						
	HOLIDAY					
26	27 Send Proposed Fiscal Plan Public Hearing Ad. to Media	28	01	02	03	04
BOS Budget Work Sessions						
05	06	Notes:				

2023

March

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	01	02	03 Advertise proposed budget, CIP & tax rates; may include separate ads for CIP & budget & tax rates	04
05	06	07	08	09	10	11
7 Day Inaction Period Per Code of Virginia §15.2-2506 §58.1-3321 may be in play which may alter the public hearing timing for rate setting						
12	13	14	15 Hold public hearing	16	17	18
7 days				7 Day Inaction Period Per Code of Virginia §15.2-2506.		
19	20	21	22	23	24	25
7 Day Inaction Period Per Code of Virginia §15.2-2506.				Final budget deliberations		
26	27 Adopt Budget, Tax Rates and CIP	28	29	30	31	01
02	03	Notes:				

2023

April

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	01
02	03	04	05	06	07	08
Final Tax Bill Quality Control Review and Data Production						
09	10	11	12	13	14	15
Final Tax Bill Quality Control Review and Data Production						
16	17	18	19	20	21	22
Final Tax Bill Quality Control Review and Data Production						
23	24	25	26	27		
Final Tax Bill Quality Control Review and Data Production						
					29 Mail real estate & personal property 1st installment tax bills	30
30	01	Notes:				

2023

May

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	01	02	03
04	05	Notes:				

2023

June

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	01	02	03
04	05 1st installment of Real Estate and Personal Property Taxes Due	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	01