

At the Budget Work Session of the Accomack County Board of Supervisors, held on the 18th day of January 2023, located in the Board Chambers located in the County Administration Building at 23296 Courthouse Avenue, Suite 105 – Accomac, VA 23301, at 5:00 p.m.

1. Opening of Meeting

MEMBERS PRESENT AND ABSENT

Board of Supervisors Present:

William J. “Billy” Tarr

Robert D. Crockett, Chair

Ron S. Wolff

Donald L. Hart, Jr.

Vanessa Kay Johnson

H. Jackie Phillips

Paul E. J. Muhly

Harrison W. Phillips, III (H. Phillips), Vice-Chair

C. Reneta Major

Board of Supervisors Absent:

None

Others Present:

Mr. Michael T. Mason, County Administrator

Ms. Jan Proctor, County Attorney

Mrs. Jessica Taylor Hargis, Executive Assistant

1.1 Invocation was given by Mr. Wolff

1.2 Pledge of Allegiance

1.3 Adoption of Agenda

On a motion made by Mr. Hart and seconded by Mr. Wolff, the Accomack County Board of Supervisors voted to adopt the agenda as it was presented.

1.4 No requests for remote participation were received.

2. Public Comment

2.1 Public Comment Rules

No one signed up or wished to speak.

3. Consideration of Minutes

On a motion made by Mr. J. Phillips and seconded by Mr. H. Phillips, the Accomack County Board of Supervisors voted to adopt the following meeting minutes as presented:

3.1 December 14, 2022 Revised Draft Minutes

3.2 January 4, 2023 - Organizational Meeting

4. Consent Agenda

On a motion made by Mr. Wolff and seconded by Mr. H. Phillips, the Accomack County Board of Supervisors voted to approve the Consent Agenda as it was presented:

4.1 Consider approval of taxpayer refunds over \$5,000 to Amerigas Propane, DL Peterson and Brittney Poultry Farms LLC

4.2 Recommend award for RFP #321 - Inmate Commissary Service contract for ACSO

4.3 Consider the award of IFB #748 - Harborton Pier Replacement

4.4 Consider Applying for Virginia Port Authority (VPA) - Aid to Local Ports Funding

5. Items Removed from Consent Agenda

No items were removed from the Consent Agenda

6. Report of Public Officials

6.1 Report from the Eastern Shore Coastlines and People Project Community Advisory Board

The Board received a presentation and invitation from Dr. Cora Baird. Discussion ensued regarding Tangier.

7. Old Business

7.1 Receive Update from the Eastern Shore of Virginia Broadband Authority on VATI and other broadband expansion projects

ESVBA Executive Director Robert Bridgham briefed the Board on broadband construction progress associated with the Fiscal Year 2022 VATI grant award, which Accomack County contributed matching funds to this project with Accomack's financial commitment totaling \$1,473,745 . Mr. Bridgham reported that ESVBA received approval in December 2021 and broke ground in June 2022. Since that time, 25% of Captains Cove has been built, 180 customers at this time and the town of Greenbackville area had been completed, t 60% of area 3, towards Sanford and Saxis rural route areas, had been built. He noted that the VATI built-out can be followed on ESVBA's website.

Mr. Bridgham also briefed the Board on the latest news on the ESVBA's Fiscal Year 2023 VATI application which is still pending with DHCD and its recent award of federal community project funding for builds along Mt. Nebo Road and Bailey Neck Drive (72 and 45 unserved residences respectively). With the award of VATI23, ESVBA would receive enough funding to cover the remainder of the build-out for Accomack County.

He also reviewed Broadband's assistance programs, making service and installation more affordable. Discussion ensued.

7.2 Receive Update from ESCADV on its Campus/Shelter Construction Project and Use of its ARPA Allocation from the County

The Board received a video presentation from Ms. Sarah Barban, Director of Fund Development and Community Relations for ESCADV, showing the completed and ongoing work at the new facility.

7.3 Receive Update on Eastern Shore Regional Library Construction

Mr. Stewart Hall, Deputy County Administrator reported that substantial progress was being made at the new library to address concerns. He further explained that electrical work had been completed and that the roof deficiencies were being addressed. The repairs and work being made outside of the original contract are covered under the Surety. The completion date is slated for April 4, 2023.

7.4 Receive Update on COVID-19 Urgent Needs Grant Activities

Mrs. Elaine Meil, Director – A-NPDC provided the Board with an update on the Urgent Needs Grant, a regional project. She stated that through the funding from the grant, many citizens were fed and businesses were helped. She also reported that there was still funding available, which would be spent locally and through another round of food assistance.

8. Appointments

8.1 Appointments

On a motion made by Ms. Major and seconded by Mr. Hart, the Accomack County Board of Supervisors voted to appoint Ms. Lisa Stalling to the Eastern Shore Resource Conservation and Development Council

Ms. Major continued the appointment for an Election District 9 representative to the Planning Commission.

Mr. Hart reported that Mr. Richard Jenkins had resigned from the Harborton Boat Harbor Committee.

On a motion made by Mr. Hart and seconded by Mr. H. Phillips, the Accomack County Board of Supervisors voted to reappoint you to the Harborton Public Facilities Committee to fill the unexpired term of Mr. Ralph Jenkins, who resigned. This term will commence and expire on December 31, 2023.

Mr. J Phillips continued the appointment for an Election District 7 appointment to the Parks and Recreation Advisory Committee.

On a motion by Mr. Crockett and seconded by Mr. J. Phillips, the Accomack County Board of Supervisors voted to appoint Mr. Tommy Hines to the Accomack County Parks and Recreation Committee for a term to commence immediately, to fill the unexpired term of Mr. Jeb Wilson, and expire on June 30, 2024.

8.2 Attendance Reports

Attendance reports were included in the Board's Agenda.

9. New Business

- 9.1 Receive a recommendation from Planning Commission to approve Mr. William Prettyman's request to withdraw the following parcels from the Pungoteague Agricultural and Forestal District: 101-A-3, 101-A-4, 100-A-31
Mr. Mason presented the request to the Board, as it was recommended by the Planning Commission.

On a motion made by Ms. Major and seconded by Mr. Hart, the Accomack County Board of Supervisors voted that based on a finding of reasonable and good cause, the Board of Supervisors approved the request from the Agriculture and Forestal District Advisory Committee, and recommended by the Planning Commission, to allow William Prettyman to withdraw the following parcels from the Pungoteague Ag and Forestal District: Tax Map #101-A-3 at 372 acres; Tax Map #101-A-4 at 11.7 acres; and Tax Map #101-A-31 at 127.3 acres, subject to property owner paying all withdrawal fees and penalties associated with the removal of the parcels before the ten (10) year assessment period has ended.

10. County Administrator's Report

- 10.1 Reminder of COIA Deadline to Submit Statement of Economic Interest (SOEI) by Wednesday, February 1, 2023
10.2 Reminder to complete security awareness training
10.3 East Horntown Planning Grant Kick-Off Meeting to be held on January 17th
10.4 Receive VDOT Response from: Traffic Signal - Not Warranted at the Route 13/King Street Intersection, Belle Haven – Ms. Major requested that staff relay the results to the Belle Haven Town staff.

Mr. Hart requested that staff install Watch for Children signs on Phillips Drive in Melfa.

11. County Attorney's Report

Ms. Proctor had no report for the public session.

12. Board of Supervisors Comment Period

- ❖ Ms. Johnson stated that she had attended the Dr. Martin Luther King Jr., a very nice event.
- ❖ Mr. Wolff reported on Rocket Lab's first launch and the SMART Scale award to the Eastern Shore Rail Trail project.
- ❖ Ms. Major stated that she had heard that Northampton County was giving its employees a \$500 bonus and hoped that Accomack County would consider making a similar addition to its budget. Mr. Hart supported the request.

Mr. Crockett and Mr. Mason assured the Board that the FY2024 Budget would focus on employee compensation.

13. Budget and Appropriation Items

- 13.1 Consider Approving Resolution to Amend the FY23 Budget

On a motion made by Mr. Hart and seconded by Mr. Wolff, the Accomack County Board of Supervisors voted to approve the following amendments to the FY2023 Budget:

January 18, 2023 BOS Meeting

RESOLUTION TO AMEND THE FISCAL YEAR 2023 ACCOMACK COUNTY GOVERNMENT BUDGET

WHEREAS, it is the responsibility of the Accomack County Board of Supervisors to approve and maintain the budget for Accomack County; and

WHEREAS, on April 11, 2022, the Board of Supervisors finalized the Accomack County Fiscal Year 2023 Budget; and

WHEREAS, during the course of the fiscal year certain unanticipated events occur that compel amendments to the budget be made; and

WHEREAS, staff has reviewed the following requested budget amendments and recommends that it be approved; now, therefore,

BE IT RESOLVED by the Board of Supervisors of Accomack County, Virginia, that the Fiscal Year 2023 County budget be amended by the amounts listed below and the amounts appropriated for the purpose indicated.

Fiscal Year	Requesting Department	Fund/Function	Purpose	Funding Source	Total
FY23	County Administration	Rehabilitation Fund/Community Development	To recognize award of Rehabilitation planning grant (R&D strategies and lead-based hazards abatements).	State	\$ 50,000
FY23	County Administration	Rehabilitation Fund/Community Development	To recognize award of Community Service Facility Project planning grant.	State	\$ 50,000
FY23	Clerk of Circuit Court	General Fund/Judicial Administration	To recognize grant funds received for the Circuit Court Records Preservation Program.	State	\$ 71,126
FY23	Clerk of Circuit Court	General Fund/Judicial Administration	To recognize a grant award for the Circuit Court Records Preservation Program.	State	\$ 59,121
FY23	Social Services	Welfare Fund	To recognize various State, Federal and Local budget adjustments. Approval of these adjustments is needed to bring the local Social Services' department budget in line with the State's approved budget.	State=\$22,199; Federal=\$35,261; Local Match=\$4,140	\$ 61,600
Total					\$ 291,847


 Robert D. Crockett
 Chairman, Board of Supervisors

ATTEST:

 Michael T. Mason, CPA
 County Administrator

14. Payables

14.1 Consider Payables

Mr. Mason certified the January Payables.

On a motion made by Mr. J. Phillips and seconded by Mr. Wolff, the Accomack County Board of Supervisors voted to authorize the County Administrator to pay the December Payables.

15. Closed Meeting

15.1 Closed Meeting

15.2 Closed Meeting Pursuant to Virginia Code Section 2.2-3711(A)(19) - Discussion of plans to protect public safety

On a motion made by Mr. J. Phillips and seconded by Mr. H. Phillips, the Accomack County Board of Supervisors voted to go into closed session pursuant to Virginia Code Sections 2.2-3711(A)(19) – for discussion of reports or plans related to the security of any governmental facility, building, or structure, or the safety of persons using such facility, building or structure.

15.3 Certification of Closed Meeting

On a motion made by Mr. J. Phillips and seconded by Mr. Wolff, the Accomack County Board of Supervisors voted to certify that to the best of each Board Member’s knowledge (1) only public business lawfully exempted from open meeting requirements was discussed and (2) only matters identified in the convening motion were discussed, by a unanimous roll call vote:

Aye: H. Phillips, Johnson, Muhly, Wolff, Tarr, J. Phillips, Crockett, Major, Hart

Nay: None.

Abstain: None.

Absent: None.

16. Adjournment

16.1 Adjournment (Next meeting Budget Work Session on February 6th)

On a motion made by Mr. Wolff and seconded by Mr. Muhly, the Accomack County Board of Supervisors voted to adjourn.