

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Office, Melfa, Virginia, on Tuesday, April 4, 2023, at 5:30 p.m.

Present:

Donald L. Hart, Jr., Chairman (via phone)
John R. Coker, Vice Chairman
C. Reneta Major, Secretary-Treasurer
Ron Wolff

Ex-Officio member present:

Linda Balderson

Absent:

Oliver H. Bennett
Ernest L. Smith, Jr.

Nonmembers present:

H. Spencer Murray, Canonie Atlantic Co.
Baron Emery, Delmarva Central Railroad
George Mapp, Eastern Shore Rail Trail Foundation (via phone)
Phil Thompson, Virginia Regional Transit
Bill Moore, STAR Transit
Ashley Mills, ANPDC
Anne Doyle, ANPDC
Jim Outland, Canonie Atlantic Co.
Damion Geist, Rail Trail Working Group
Steve Johnsen, citizen
Sid Camden, Buckingham Branch Railroad

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Wolff.

In Re: Statements from the Public

There were no statements from the public.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at March 31st of \$68,560.81.

In Re: Minutes of March 7, 2023

Motion was made by Ms. Major, seconded by Mr. Wolff, that minutes of the meeting of March 7, 2023, be approved. All members were present with the exceptions of Mr. Smith and Mr. Bennett and voted "yes." The motion was passed.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report
April 4th 2023**

Operations

- Due to the timing of March month end, ridership totals and trends will be delivered at the Tuesday meeting.
- Route mapping, times, mileage and safety information are being gathered for the area of Onancock and Onley VA as interest continues to grow for an expansion of transit service.

Human Resources

- STAR Transit continues to recruit for vehicle operators throughout the Eastern Shore service area. Two new non-CDL applicants are being processed for STAR Transit's ELDT training and licensure program.

- Three separate employee luncheons were provided during the week of March 13th for all STAR Transit employees to enjoy in observation of Transit Driver Appreciation Day which is observed annually on March 18th.

Marketing and Outreach

- STAR Transit representatives met with DRPT subcontractor Trillium Transit on Wednesday March 29th to discuss the various types of transit service offered on the Eastern Shore as well as coverage areas and hours of operations. This is the first step toward DRPT’s GTFS Flex Feed transit mapping project. The goal is to build a rural transit platform that Google Trip Planner will adopt and publish.

Training

- No trainings were scheduled or held during the month of March.

Transit Capital and Infrastructure

- The Department of Rail and Public Transportation has selected STAR Transit as one of several transit systems to participate in an FTA MERIT Capital Assistance grant application that, if approved, would lower local match on projects supported by FTA discretionary funds. If Chosen for FTA award, the local match request for the replacement of STAR Transit vehicles 41, 43, 45 and 47 respectively slated for replacement in FY24.

Monthly Ridership Statistics

December	2021	5127	December	2022	7462
January	2022	4645	January	2023	7992
February	2022	5409	February	2023	7408
March	2022	5909	March	2023	8009

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STAR TRANSIT 2022-2023				28-Feb-23			
Month	Total Revenue	Total Expenses	Surplus/Deficit	Month	Passengers 2022-2023	2021-22 Trips	Total Cost
Oct.	\$97,856.35	\$78,655.39	\$19,200.96	Oct.	7,206	5,018	\$10.92
Nov.	\$132,069.93	\$157,026.95	-\$24,957.02	Nov.	7,538	4,936	\$20.83
Dec.	\$117,335.26	\$97,376.65	\$19,958.61	Dec.	7,462	5,127	\$13.05

Purple	993	205.00	5,262
Gold	717	110.00	2,525
Gold H2Expansion	811	120.00	3,104
Accomack On Demand(Green)	585	180.00	3,774
Blue	537	125.00	2,760
Blue H2Expansion	550	105.00	2,771
Silver	479	240.00	6,488
Yellow	1,484	210.00	4,826
Rt.13 Express	166	84.00	2,879
	7,408	1,589.00	40,151

Month	Hrs. of Oper.	Mileage	Budget Hrs
Oct.	1,668.45	42,129	
Nov.	1,668.45	42,318	
Dec.	1,668.45	41,893	
Jan.	1,668.45	42,612	
Feb.	1,589.00	40,151	
Mar.			
Apr.			
May			
June			
July			
Aug.			
Sept.			
	8,262.80	209,103	0

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In Re: State's Comments

Ms. Balderson said that the State Rail Plan has been approved by FRA and will be presented at two national GIS conferences. The Six Year Improvement Plan public hearing is also approaching and will be held at the end of April/beginning of May.

In Re: Melfa Airport Update

Mr. Hart provided no report.

In Re: Wallops Update

Mr. Wolff said that Rocket Lab’s second launch of its electron rocket is planned for March 16th. The next launch of the Antares rocket is scheduled for late May. This will be the last launch to the Space station for 1 ½ years.

In Re: Railroad Comments

The car count for March 2023 is shown below.

Coastline Chem	31
Pep-Up	8
Sharp Energy	<u>1</u>
Total	40

Mr. Emory of Delmarva Central Railroad said that Pep-Up has been acquired by Tri Gas & Oil.

Mr. Camden of Buckingham Branch Railroad said that the first quarter was “good”. Mr. Outland reported that Canonie has received the BBRR annual lease payment.

In Re: VDOT Report

Mr. Chris Isdell, Residency Administrator, was absent.

NEW BUSINESS

In Re: Consider adoption of Resolution Accepting Property from The Conservation Fund

Mr. Spencer Murray, President of Canonie Atlantic Co., reminded the Commission that The Conservation Fund, a non-profit organization which owns several parcels in Accomack County, is desirous of conveying property to the Eastern Shore Rail Trail Foundation. The small parcel (3.3 acres) is bisected by the rail corridor. There are concerns with conveyance to the Foundation; therefore, they would be conveying the property to the ANTDC who would subsequently transfer the property to Canonie, the holder of the rest of the real property.

Motion was made by Mr. Hart, seconded by Mr. Wolff, that the following Resolution be adopted. All members were present with the exception of Mr. Bennett and Mr. Smith and voted “yes.” The motion was unanimously passed. Said Resolution as adopted is set forth below:

**A RESOLUTION AUTHORIZING THE
ACCEPTANCE OF PROPERTY
FROM NEW FOREST FUND, IV LLC (THE CONSERVATION FUND)**

WHEREAS, New Forest Fund IV, LLC (The Conservation Fund [TCF]), a non-profit entity whose address is 1655 N. Fort Myers Drive, Suite 1300, Arlington, Virginia 22209, desires to convey certain real property to the Accomack-Northampton Transportation District Commission (ANTDC), a political subdivision of the Commonwealth of Virginia, whose address is Post Office Box 1027, Eastville, Virginia, 23347; and

WHEREAS, the ANTDC is desirous of accepting said conveyance; and

WHEREAS, the property to be conveyed is identified as follows:

That certain real property identified as the southeastern 3.33 acre portion of Tax Map 54-A-29 and located adjacent to property of Canonie Atlantic Co., within the County of Accomack, Virginia, and further identified as “Lovelace #1, Tract #1073” on that certain Preliminary Plat dated November 18, 2021, prepared by H&B Surveying and Mapping, LLC and Bowman, Ltd.

NOW THEREFORE, BE IT RESOLVED, that the Accomack-Northampton Transportation District Commission hereby accepts the conveyance of the above-described property and authorizes the Chairman to sign any and all necessary documentation to affect such conveyance.

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In Re: Recess/Adjourn

Motion was made Mr. Wolff, seconded by Ms. Major, that the meeting be recessed until after the meeting of the Board of Directors of Canonie Atlantic Co. All members were present with the exception of Mr. Bennett and Mr. Smith and voted “yes.” The motion was unanimously passed. The meeting was recessed.

Following the Canonie Atlantic meeting, the Chairman reconvened the meeting.

Motion was made by Mr. Wolff, seconded by Ms. Major, that the meeting be adjourned. All members were present with the exceptions of Mr. Bennett and Mr. Smith and voted “yes.” The motion was unanimously passed. The meeting was adjourned.