

The Accomack County Board of Social Services met at its facility on Tuesday, April 18, 2023, at 9:30 A.M. Present in person were Ms. Reneta Major, Chairman; Mrs. Elsie Mackie, Vice-Chairman; Mr. Robert Martin; Mr. David Whalen; Mr. Jackie H. Phillips; Nadine Greenley, Acting Director; and Vicki Weakley, Secretary.

Ms. Major called the meeting to order and welcomed the Board Members. Mr. Phillips gave the Invocation.

Ms. Major continued to **Item 3 – Approve Minutes of March 20, 2023**. Mr. Phillips made a motion, seconded by Mr. Martin, to approve the Minutes as written. Hearing no discussion, Ms. Major called a vote for all in favor to signify by Aye. The motion carried.

Ms. Major proceeded to **Item 4 – Fraud Report**. Mr. Phillips inquired if the “Tax Offset” listed on the Fraud Report meant that a tax refund was intercepted for payment. Ms. Linton confirmed that Mr. Phillips was correct.

Ms. Major continued to **Item 5 – Acting Director’s Notes**. Mrs. Greenley stated that, since the last meeting, she attended the Local Director’s meeting, Full Staff meeting (Bobbie Jo Wert from the USDA Rural Development presented to staff single family and guaranteed direct home loans that staff may be eligible for and mortar and waste loans which could benefit our elderly clients), Open Table meeting, Agency Doughnut Meet & Greet, Statewide AS/APS meeting, CPMT (Community Planning and Management Team) meeting, Supervisor’s meeting, and a Reallocation Focus Group meeting.

Ms. Major proceeded to **Item 6 - COVID Update**. Mrs. Greenley stated the processing of Medicaid renewals has begun. Fourteen hundred dollars in overtime funds were received for the month of April to help compensate workers for the processing of the renewals. If the \$1,400.00 is not used, the funds will have to be returned to the State and no additional funds will be received for any other months thereafter. All Benefit Programs Specialists who have accumulated overtime thus far have been compensated through the funds and there should be no issue depleting the remaining amount.

The SNAP and TANF interview waiver has been extended until May 31, 2023. Local agencies continue with the option to waive all types of interviews face-to-face and by way of telephone. Ms. Major inquired if the agency opted in for the overtime pay for Child Care workers. Mrs. Greenley stated the agency opted out because workers felt like they could complete the work without needing overtime.

Ms. Major continued to **Item 7 – Child Abuse Prevention Month**. Mrs. Greenley stated that the Child Welfare Unit handed out awareness pins to staff and has provided them to members of this Board. They also composed a newsletter specifically towards the awareness of child abuse. The unit will be displaying pinwheels in and around the outside of the building to spread awareness.

Ms. Major proceeded to **Item 8 – Purge CSA Cases (POSO & Vendors) and Monthly LEDRS Reports**. Mrs. Greenley stated that the CSA (Children’s Services Act) Monthly LEDRS, Check Lists, Check Reassignments, Expenditure LEDRS, Purchase of Services Orders and Vendor Invoices dated July 1, 2014, through March 31, 2018, need to be purged in accordance with State policy. Mr. Whalen made a motion, seconded by Mrs. Mackie, that the aforementioned items be purged. Hearing no discussion, Ms. Major called a vote for all in favor to signify by Aye. The motion carried.

Ms. Major continued to **Item 9 – Financial Statement – Administrative Office Manager – Wendy Linton**. Ms. Linton stated that the beginning budget was \$864,543.00. The Year-To-Date Local Expenditures were \$478,033.40, and the Total Local Balance-To-Date is \$386,509.06. At this time, we are running about 16% below budget. Ms. Linton stated that the overtime funds Mrs. Greenley spoke of have been allocated and she has asked workers to use the funds. Ms. Linton is hopeful that the May allocation will be sent.

Closed Session - On motion by Mr. Phillips, seconded by Mr. Martin, the Board went into Closed Session for the purpose of discussing items stated on the Agenda (Foster Care

case #21023281, Personnel Separation and Death, and Director's Consult) as permitted by the Code of Virginia, Section 2.2.3712.

On motion by Mr. Phillips, seconded by Mr. Martin, the Board returned from Closed Session and confirmed the only items discussed were the ones listed on the Board Members' Agenda. Ms. Major called a vote (Mrs. Mackie – yes; Mr. Whalen – yes; Mr. Phillips – yes; Ms. Major – yes). The motion carried.

Mr. Martin made a motion, seconded by Mr. Phillips, that the Board accept the Personnel Issues. Ms. Major called a vote for all in favor to signify by Aye. The motion carried.

The next Board Meeting is scheduled for Tuesday, May 16, 2023, at 9:30 A.M.

On motion by Mr. Whalen, seconded by Mr. Phillips, the meeting adjourned at 9:55 A.M.

APPROVED: **Cassandra Reneta Major** _____

ATTEST: **Vicki Weakley** _____