

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Office, Melfa, Virginia, on Wednesday, July 5, 2023, at 5:30 p.m.

Present:

Donald L. Hart, Jr., Chairman (via phone)
John R. Coker, Vice Chairman
C. Reneta Major, Secretary-Treasurer
Ron Wolff
Oliver H. Bennett

Absent:

Ernest L. Smith, Jr.

Ex-Officio member present:

Linda Balderson

Nonmembers present:

H. Spencer Murray, Canonie Atlantic Co.
Steve Johnsen, citizen
George Mapp, Eastern Shore Rail Trail Foundation
Bill Moore, STAR Transit
Phil Thompson, Virginia Regional Transit
Sid Camden, Buckingham Branch Railroad
Jackie Phillips, Canonie Atlantic Co.

In Re: Call to Order

The Chairman asked Mr. Coker, Vice Chairman, to lead the meeting given the Chairman's remote participation. The Vice Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Wolff.

In Re: Statements from the Public

There were no statements from the public.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at June 30 of \$67,119.53.

In Re: Minutes of June 6, 2023

Motion was made by Mr. Wolff, seconded by Ms. Major, that minutes of the meeting of June 6 2023, be approved. All members were present with the exception of Mr. Smith and voted "yes." The motion was passed.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report
July 5th 2023**

Operations

- Due to the timing of June 2023 month end, ridership statistics will be provided at the July 5th meeting.

Human Resources

- 2 vehicle operators are being trained through STAR Transit's ELDT training and licensure program.

Marketing and Outreach

- A public comment period was held June 28th from 2pm-3pm at the Tasley VA facility regarding STAR Transit's application for Federal Transit Administration Section 5311 funding for public transportation. No comments were delivered.

- A rough draft of a proposed Onancock and Onley shuttle service will be provided in August including mileage, times and routing information for consideration.

Training

- During the month of June STAR Transit’s vehicle operators were provided safety training sessions regarding area specific concepts of summer driving such as traffic congestion, severe weather and large farm vehicles on area roadways.

Transit Capital and Infrastructure

- VRT representatives have met with DRPT representatives to discuss grant # for retention pond repairs and expansions. As a result of these meetings, the scope of the project, if possible, may be broken into phases and accomplished over the course of two fiscal cycles.
- An RFQ remains posted in relation to capital grant # 42023-31 for the installation of a backup power generator system for the STAR Transit facility. Quotes must be submitted by July 1st 2023.
- A review of CTB approved funding through the Department of Rail and Public Transportation indicates full funding for FY24 operations.
- Of over 130 awards nationwide, STAR Transit was one of 11 rural Virginia transit systems to be awarded funding through the FTA Buses and Bus Facilities program. Through this competitive program, STAR Transit will receive funding for four transit vehicles.

Monthly Ridership Statistics

March	2022	5909	March	2023	8009
April	2022	5684	April	2023	7691
May	2022	5804	May	2023	8880
June	2022	6402	June	2023	7801

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STAR TRANSIT 2022-2023				31-May-23	Passengers		
Month	Total Revenue	Total Expenses	Surplus/Deficit	Month	2022-2023	2021-22 Trips	Total Cost
Oct.	\$97,856.35	\$78,655.39	\$19,200.96	Oct.	7,206	5,018	\$10.92
Nov.	\$132,069.93	\$157,026.95	-\$24,957.02	Nov.	7,538	4,936	\$20.83

Dec.	\$107,585.26	\$97,376.65	\$10,208.61	Dec.	7,462	5,127	\$13.05
Jan.	\$107,819.22	\$96,359.95	\$11,459.27	Jan.	7,992	4,645	\$12.06
Feb.	\$101,503.71	\$85,490.60	\$16,013.11	Feb.	7,408	5,409	\$11.54
Mar.	\$103,256.83	\$88,949.25	\$14,307.58	Mar.	8,009	5,909	\$15.05
Apr.	\$104,537.86	\$88,644.10	\$15,893.76	Apr.	7,691	5,684	\$15.60
May	\$123,195.53	\$129,425.87	-\$6,230.34	May	8,880	5,804	\$22.30
June			\$0.00	June		6,402	\$0.00
July			\$0.00	July		6,078	\$0.00
Aug.			\$0.00	Aug.		7,953	\$0.00
Sept.			\$0.00	Sept.		7,695	\$0.00
TOTAL	\$877,824.69	\$821,928.76	\$55,895.93		62,186	70,660	
				AVERAGE COST PER PASSENGER ->			\$13.22
				AVERAGE PASSENGERS PER MONTH ->			7,773

Passengers per Mile				Cost per Mile			
Oct.	0.17	April	0.19	Oct.	\$1.87	April	\$2.20
Nov.	0.18	May	0.20	Nov.	\$3.71	May	\$2.89
Dec.	0.18	June	#DIV/0!	Dec.	\$2.32	June	#DIV/0!
Jan.	0.19	July	#DIV/0!	Jan.	\$2.26	July	#DIV/0!
Feb.	0.18	Aug.	#DIV/0!	Feb.	\$2.13	Aug.	#DIV/0!
Mar.	0.17	Sept.	#DIV/0!	Mar.	\$1.93	Sept.	#DIV/0!
				TOTAL			
AVERAGE MONTHLY PASSENGERS PER MILE			0.18	AVERAGE COST PER MILE			\$2.41

Hourly Cost				Passengers per Hour			
Oct	\$47.14	April	\$55.79	Oct	4.3	April	4.8
Nov.	\$94.12	May	\$74.05	Nov.	4.5	May	5.1
Dec.	\$58.36	June	#DIV/0!	Dec.	1 4.5	June	#DIV/0!
Jan.	\$57.75	July	#DIV/0!	Jan.	1 4.8	July	#DIV/0!
Feb.	\$53.80	Aug	#DIV/0!	Feb.	4.7	Aug	#DIV/0!
March	\$48.68	Sept	#DIV/0!	March	4.4	Sept.	#DIV/0!
TOTAL							
AVERAGE TOTAL HOURLY COST			\$61.21	AVERAGE PASSENGERS PER HOUR			4.6

Budget CPH	\$60.00		
Route Location	Passenger Totals	Operating Hours	Mileage
Red	1,139	231.00	6,278
Purple	1,301	225.50	5,832
Gold	909	121.00	2,822
Gold H2Expansion	904	132.00	3,453
Accomack On Demand(Green)	661	198.00	4,195

Blue	677	137.50	3,039
Blue H2Expansion	686	115.50	3,049
Silver	881	264.00	7,467
Yellow	1,430	231.00	5,501
Rt.13 Express	292	92.40	3,200
	8,880	1,747.90	44,836

Month	Hrs. of Oper.	Mileage	Budget Hrs
Oct.	1,668.45	42,129	
Nov.	1,668.45	42,318	
Dec.	1,668.45	41,893	
Jan.	1,668.45	42,612	
Feb.	1,589.00	40,151	
Mar.	1,827.35	46,202	
Apr.	1,589.00	40,379	
May	1,747.90	44,836	
June			
July			
Aug.			
Sept.			
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	13,427.05	340,520	0

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In Re: State's Comments

Ms. Balderson announced that a new Alternate ANTDC representative has been appointed: Mr. Kyle Trissel. She further noted that the Commonwealth Transportation Board has approved the FY 2024-2029 Six Year Plan.

In Re: Melfa Airport Update

Mr. Hart provided no report.

In Re: Wallops Update

Mr. Wolff said that the latest rocket launch was successful. The goal of one launch per month is becoming a reality. August 1st is the scheduled next launch; it will be the last Antares launch which utilized Ukrainian engines. In economic development news, an aerospace company is looking to locate at Wallops and Mr. Wolff toured with them last week.

In Re: Railroad Comments

The car count for June is shown below. Through an email message, Mr. Rosner of Delmarva Central said that its contractors have been busy doing trackwork over the past month.

All of the track through every road crossing on Canonie property in Virginia is being removed and replaced with new track (with the byproduct that every crossing now has a smooth new surface for the road). This year's project also included finishing bolt tightening all the way to Hallwood and the replacement of a turnout (switch) at Lecato. With any luck, the contractors will be finished by the middle of July with this project. This was a 1.9 MM project which was funded 30% by DCR and 70% by DRPT.

June 2023	
Coastline Chemical	18 cars
Perdue Agribusiness	<u>19</u> cars
Total	37 cars

Mr. Sid Camden of BBRR said that everything was going smooth in Little Creek.

In Re: VDOT Report

Mr. Chris Isdell, Residency Administrator, was absent.

In Re: Recess/Adjourn

Motion was made Mr. Wolff, seconded by Ms. Major, that the meeting be recessed until after the meeting of the Board of Directors of Canonie Atlantic Co. All members were present with the exception of Mr. Smith and voted "yes." The motion was unanimously passed. The meeting was recessed.

Following the Canonie Atlantic meeting, the Chairman reconvened the meeting.

Motion was made by Mr. Wolff, seconded by Mr. Bennett, that the meeting be adjourned. All members were present with the exception of Mr. Smith and voted "yes." The motion was unanimously passed. The meeting was adjourned.