

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Office, Melfa, Virginia, on Tuesday, August 1, 2023, at 5:30 p.m.

Present:

Donald L. Hart, Jr., Chairman
John R. Coker, Vice Chairman
C. Reneta Major, Secretary-Treasurer
Ron Wolff
Oliver H. Bennett

Absent:

Ernest L. Smith, Jr.

Ex-Officio member present:

Linda Balderson

Nonmembers present:

H. Spencer Murray, Canonie Atlantic Co.
George Mapp, Eastern Shore Rail Trail Foundation
Bruce Simms, Virginia Regional Transit
Jason Olivo, Virginia Regional Transit
Sid Camden, Buckingham Branch Railroad
Baron Emery, Delmarva Central Railroad
Jackie Phillips, Canonie Atlantic Co.
John D. Sharpley, Canonie Atlantic Co.
Anne Doyle, A-N Planning District Commission

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

Mr. Wolff left at 5:32 p.m.

In Re: Invocation

The invocation was given by Ms. Major.

In Re: Statements from the Public

There were no statements from the public.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at July 31 of \$72,837.37.

In Re: Minutes of July 5, 2023

Motion was made by Ms. Major, seconded by Mr. Bennett, that minutes of the meeting of July 5, 2023, be approved. All members were present with the exception of Mr. Smith and Mr. Wolff and voted "yes." The motion was passed.

In Re: Public Transportation Report

Mr. Bruce Simms introduced the new VRT Finance Manager, Mr. Jason Olivo.

The following Management Report was distributed:



**STAR Transit Management Report
August 1st 2023**

Operations

- Due to the timing of July 2023 month end, ridership statistics will be provided at the August 1st meeting.

Human Resources

- 2 vehicle operators continue in training through STAR Transit's ELDT training and licensure program.

Marketing and Outreach

- A rough draft of a proposed Onancock, Onley and Daugherty area shuttle service has been completed and is available for view and consideration.
- STAR Transit will be assisting the Eastern Shore Health District in their Community Health Assessment survey. Flyers and anonymous survey forms are available on the buses and will be collected weekly by the Health Department.

Training

- There were no scheduled trainings in the month of July 2023.

Transit Capital and Infrastructure

- STAR Transit has awarded capital grant # 42023-31 for the installation of a backup power generator system to All American Electric of Greenwood Delaware.
- STAR Transit’s FY24 operating grants have been awarded with all current services funded for the year.
- Capital grant reviews will begin during the month of August 2023 with DRPT and VRT representatives concerning rolling stock awards for FY24.

Monthly Ridership Statistics

April	2022	5684	April	2023	7691
May	2022	5804	May	2023	8880
June	2022	6402	June	2023	7801
July	2022	6078	July	2023	7332

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STAR TRANSIT 2022-2023

Month	Total Revenue	Total Expenses	Surplus/Deficit	Passengers			
				Month	2022-2023	2021-22 Trips	Total Cost
Oct.	\$97,856.35	\$78,655.39	\$19,200.96	Oct.	7,206	5,018	\$10.92
Nov.	\$132,069.93	\$157,026.95	-\$24,957.02	Nov.	7,538	4,936	\$20.83
Dec.	\$107,585.26	\$97,376.65	\$10,208.61	Dec.	7,462	5,127	\$13.05
Jan.	\$107,819.22	\$96,359.95	\$11,459.27	Jan.	7,992	4,645	\$12.06
Feb.	\$101,503.71	\$85,490.60	\$16,013.11	Feb.	7,408	5,409	\$11.54
Mar.	\$103,256.83	\$88,949.25	\$14,307.58	Mar.	8,009	5,909	\$15.05
Apr.	\$104,537.86	\$88,644.10	\$15,893.76	Apr.	7,691	5,684	\$15.60
May	\$123,195.53	\$129,425.87	-\$6,230.34	May	8,880	5,804	\$22.30
June	\$106,564.97	\$96,856.33	\$9,708.64	June	7,801	6,402	\$15.13
July			\$0.00	July		6,078	\$0.00
Aug.			\$0.00	Aug.		7,953	\$0.00

Sept.			\$0.00	Sept.	7,695	\$0.00
				69,987	70,660	
TOTAL	\$984,389.66	\$918,785.09	\$65,604.57	AVERAGE COST PER PASSENGER ->		\$13.13
				AVERAGE PASSENGERS PER MONTH ->		7,776

Passengers per Mile				Cost per Mile			
Oct.	0.17	April	0.19	Oct.	\$1.87	April	\$2.20
Nov.	0.18	May	0.20	Nov.	\$3.71	May	\$2.89
Dec.	0.18	June	0.18	Dec.	\$2.32	June	\$2.19
Jan.	0.19	July	#DIV/0!	Jan.	\$2.26	July	#DIV/0!
Feb.	0.18	Aug.	#DIV/0!	Feb.	\$2.13	Aug.	#DIV/0!
Mar.	0.17	Sept.	#DIV/0!	Mar.	\$1.93	Sept.	#DIV/0!
TOTAL				TOTAL			
AVERAGE MONTHLY PASSENGERS PER MILE			0.18	AVERAGE COST PER MILE		\$2.39	

Hourly Cost				Passengers per Hour			
Oct	\$47.14	April	\$55.79	Oct	4.3	April	4.8
Nov.	\$94.12	May	\$74.05	Nov.	4.5	May	5.1
Dec.	\$58.36	June	\$55.41	Dec.	1	June	4.5
Jan.	\$57.75	July	#DIV/0!	Jan.	1	July	#DIV/0!
Feb.	\$53.80	Aug	#DIV/0!	Feb.	4.7	Aug	#DIV/0!
March	\$48.68	Sept	#DIV/0!	March	4.4	Sept.	#DIV/0!
TOTAL				TOTAL			
AVERAGE TOTAL HOURLY COST			\$60.55	AVERAGE PASSENGERS PER HOUR		4.6	

Route Location	Passenger Totals	Operating Hours	Mileage
Red	1,040	231.00	6,299
Purple	1,075	225.50	5,832
Gold	971	121.00	2,817
Gold H2Expansion	863	132.00	3,464
Accomack On Demand(Green)	419	198.00	4,055
Blue	610	137.50	3,005
Blue H2Expansion	618	115.50	3,019
Silver	650	264.00	7,273
Yellow	1,325	231.00	5,398
Rt.13 Express	230	92.40	3,061
	7,801	1,747.90	44,223

Month	Hrs. of Oper.	Mileage	Budget Hrs
Oct.	1,668.45	42,129	
Nov.	1,668.45	42,318	
Dec.	1,668.45	41,893	
Jan.	1,668.45	42,612	
Feb.	1,589.00	40,151	
Mar.	1,827.35	46,202	

Apr.	1,589.00	40,379	
May	1,747.90	44,836	
June	1,747.90	44,223	
July			
Aug.			
Sept.			
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	15,174.95	384,743	0

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In Re: State’s Comments

Ms. Balderson said that the Department continues to move forward issuing Public Transit and Rail Grant Agreements.

In Re: Melfa Airport Update

Mr. Hart provided no report.

In Re: Wallops Update

Mr. Wolff was absent.

In Re: Railroad Comments

Mr. Baron Emery noted that Mr. Mark Rosner is no longer with DCR. Mr. Emery has been promoted to Vice President. Additional reorganization may occur. Mr. Emery stated that the crossing rail replacement project will be completed by the end of the week.

July carloads were 26 – all from Coastline.

Mr. Sid Camden of BBRR noted that that everything was going smooth in Little Creek with some increased traffic levels.

In Re: VDOT Report

Mr. Chris Isdell, Residency Administrator, was absent.

In Re: Recess/Adjourn

Motion was made Mr. Coker, seconded by Ms. Major, that the meeting be recessed until after the meeting of the Board of Directors of Canonie Atlantic Co. All members were present with the exceptions of Mr. Smith and Mr. Wolff and voted “yes.” The motion was unanimously passed. The meeting was recessed.

Following the Canonie Atlantic meeting, the Chairman reconvened the meeting.

Motion was made by Ms. Major, seconded by Mr. Bennett, that the meeting be adjourned. All members were present with the exceptions of Mr. Smith and Mr. Wolff and voted "yes." The motion was unanimously passed. The meeting was adjourned.