

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Office, Melfa, Virginia, on Tuesday, August 6, 2013 at 5:30 p.m.

Present:

Oliver H. Bennett, Chairman
Donald L. Hart, Jr., Vice Chairman
C. Reneta Major, Secretary-Treasurer
Laurence J. Trala
Ron Wolff

Absent:

Willie C. Randall

Ex-Officio member present:

Jeremy Latimer

Nonmembers present:

Larry LeMond, Bay Coast Railroad
J. T. Holland, Bay Coast Railroad
Mark McGregor, Virginia Regional Transit
Phil Custis, citizen
John Joeckel, Scientific & Environmental Associates

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Ms. Major.

Mr. Trala arrived at 5:35 p.m.

In Re: Statements from the Public

Mr. John Joeckel of Scientific & Environmental Associates, Inc., shared with the Commission a powerpoint presentation relative to a proposed plan by the US Coast Guard to eliminate certain navigational aids within the Virginia Inside Passage. He suggested a different way to approach dredging for the Eastern Shore's waterways by being more organized in order to achieve the funding necessary. Following the presentation, motion was made by Mr. Hart, seconded by Mr. Wolff, that letters be sent to both Accomack and Northampton Counties, requesting that similar presentations be made by Mr. Joeckel. All members were present with the exception of Mr. Randall and voted "yes." The motion was unanimously passed.

In answer to a question posed by Mr. Phil Custis, representing the Randy Custis Memorial Park, Mr. LeMond stated that he and Mr. Holland have reviewed the proposed locations for the signs. These locations have been approved by Mr. LeMond and the associated paperwork has been forwarded to Mr. Custis for his signature. There will be no charge for these signs.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at July 31st of \$14,980.28.

In Re: Minutes of July 2, 2013

Motion was made by Mr. Hart, seconded by Ms. Major, that minutes of the meeting of July 2, 2013 be approved. All members were present with the exception of Mr. Randall and voted "yes". Motion was unanimously passed.

In Re: Public Transportation Report

The following Management Report was distributed:



STAR Transit Management Report
August 6, 2013

Operations

- **Driver Training** - VRT staff hosted a Driver Training workshop at STAR Transit facility on July 30th. This driver training focused on the FTA Drug and Alcohol Testing Program

requirements. All drivers are required to attend this training annually. We will skip the month of August and the next Driver Training workshop will be in September.

- **Transit Development Plan** – VRT management staff met with the KFH Group on July 25th to discuss the STAR Transit Development Plan data and the results of the on board survey completed on July 24th. The meeting was very productive and provided the KFH Group team with a lot of information about STAR Transit’s operation.
- **VRT/STAR Transit Staff changes** – Effective October 1, John Maher, the current on-site VRT Transit Manger, will transition over and become a STAR Transit employee. During John’s tenure as STAR Transit’s on-site Transit Manager, his salary and benefits has been paid by VRT.
- **Bus Stop Sign Locations** – STAR staff has begun installing bus stop signs at high use bus stop locations throughout the STAR transit service area. STAR Transit recently purchased 70 bus stop signs through a capital grant.

Transit Capital

- **FY2014 Bus Shelter Program** – VRT staff has been meeting with Walmart representatives concerning the installation of two bus stop shelters at the Walmart in Onley. The Walmart acts as a major hub/transfer point and is the most used bus stop in the system.
- **DRPT Capital Meeting** – VRT staff met with Steve Hennessey, DRPT Transit Project Manager on July 18th to review STAR Transit’s operating and capital grant projects. The meeting was cordial and Steve indicated that STAR Transit was on schedule with all DRPT funded projects.
- **Vehicle Disposal** – All four of the BOC Vans that had met FTA/DRPT’s useful life criteria have been sold and the funds will be used to support STAR Transit local capital match needs.

Marketing and Outreach

- **Outreach Meetings** – John Maher, our on-site Transit Manager, has joined the local Rotary organization and continues to meet with local agencies on the Eastern Shore introducing himself and getting to know the local community.

Transit Maintenance

- **Preventive Maintenance Program** - All Star Transit vehicles have been serviced for the month of July and all vehicle maintenance records are up to date.

Ridership Statistics for July 2013

- **Ridership Statistics** -Star Transit carried 7527 passengers in July as compared to 6065 passengers this time last year. This is a 24% increase in ridership.

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In Re: State's Comments

Mr. Latimer offered no comments.

In Re: Airport Update

Mr. Hart had no report. Mr. Wolff reported on the next rocket launches being planned for late August/early September. Large crowds are expected.

In Re: Railroad Comments

Mr. LeMond reported the following items:

1. TRAFFIC: We handled 181 cars in July and for the 1st 4 months our total is 660 cars which is an increase of 307 cars Y-O-Y. Our major movements were 15 nuclear casks from Bayshore Concrete; 38 loads of grain from Associated Farms; 57 cars for Gordon Paper; 20 cars of grit for Mid-Atlantic Transload; and 31 cars of Armor Stone for PreCon Marine.
2. SIGNS: (Already covered earlier in the meeting.)
3. LEASE OF HARBOR BOTTOM: I have forwarded the draft lease agreement for approximately 20,000 s.f. of harbor bottom for piers to Bayshore Concrete for their comments. I am proposing a 20-year lease and for the 1st 5 years the rent will be \$9,000 per year with escalations for the next 15 years. I have also proposed that for every carload of cement above 70 cars per year, I will reduce the annual rent by \$25 per car.

In Re: Move September Meeting Date

At the request of two members, motion was made by Mr. Hart, seconded by Ms. Major, that the ANTDC meeting be moved from Tuesday, September 3, to Thursday, September 5, 2013. All members were present with the exception of Mr. Randall and voted "yes." The motion was unanimously passed.

In Re: Adjourn

Motion was made by Mr. Hart, seconded by Mr. Trala, that the meeting be adjourned. All members were present with the exception of Mr. Randall and voted "yes." The motion was unanimously passed. The meeting was adjourned.