

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Office, Melfa, Virginia, on Tuesday, December 5, 2023, at 5:30 p.m.

Present:

Donald L. Hart, Jr., Chairman
John R. Coker, Vice Chairman
C. Reneta Major, Secretary-Treasurer
Ron Wolff
Ernest L. Smith, Jr.

Absent:

Oliver H. Bennett

Ex-Officio member present:

Linda Balderson

Nonmembers present:

George Mapp, Eastern Shore Rail Trail Foundation
Phil Thompson, Virginia Regional Transit
Bill Moore, STAR Transit
Baron Emery, Delmarva Central Railroad
Jackie Phillips, Canonie Atlantic Co.
Stephen Johnsen, citizen
Jim Outland, Canonie Atlantic Co.
H. Spencer Murray, Canonie Atlantic Co.
Anne Doyle, A-N Planning District Commission

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Wolff.

In Re: Statements from the Public

There were no statements from the public.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at November 30 of \$76,886.73.

In Re: Minutes of November 6, 2023

Motion was made by Ms. Major, seconded by Mr. Wolff, that minutes of the meeting of November 6, 2023, be approved. All members were present with the exception of Mr. Bennett and voted "yes." The motion was passed.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report
December 5th 2023**

Operations

- November 2023 ridership totals are not available due to the timing of month end reports. Ridership information will be provided at the December meeting.

Human Resources

- STAR Transit has one employee in the process of obtaining their CDL through the STAR Transit ELDT training program.
- On December 16th, STAR Transit will host a Holiday gathering for the Vehicle Operators at the Tasley Virginia facility.

Marketing and Outreach

- STAR Transit will be submitting an expansion route request for the new proposed Onancock, Onley, Daugherty routes during the Dec. 2023 Accomack County Budget

Call 2025 hearings. A letter of Support will accompany the STAR Transit budget request.

- A complete evaluation of all STAR Transit fixed routes has been completed. Minor changes were made in route paths and timing for enhanced safety of passengers and vehicle operators. New route schedules have been printed and distributed to route vehicles, businesses and government offices within the service area.
- STAR Transit has sponsored and decorated a Kerr Place Christmas Tree this year to promote transit services on the Eastern Shore.
- Statewide GTFS feeds supported by Trillium Transit have been updated to reflect route modifications made during the month of November.

Training

- STAR Transit training for November consisted of a review of winter driving conditions, familiarization with route changes and the effects of daylight savings time has on vehicle operation.

Transit Capital and Infrastructure

- STAR Transit has awarded Phase 1 of the storm-water retention pond repairs and modifications to Advantage Lawn Care of Nelsonia VA.
- Four 20 passenger buses have been ordered through the EVa procurement website to replace fleet vehicles that have met or exceeded their useful life criteria as determined by FTA and the TransAM fleet system. We anticipate receipt of these vehicles in the fall of 2024.

Monthly Ridership Statistics

August	2022	7953	August	2023	8644
September	2022	7695	September	2023	8491
October	2022	7206	October	2023	9323
November	2022	7538	November	2023	8,701

It was noted that 767 Perdue passengers were included in the monthly total.

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31-Oct-23

STAR TRANSIT 2023-2024

STAR TRANSIT 2023-2024				Passengers			
Month	Total Revenue	Total Expenses	Surplus/Deficit	Month	2023-2024	2022-2023 Trips	Total Cost
Oct.	\$115,850.96	\$95,960.85	\$19,890.11	Oct.	9,323	7,206	\$10.29
Nov.			\$0.00	Nov.		7,538	#DIV/0!
Dec.			\$0.00	Dec.		7,462	#DIV/0!
Jan.			\$0.00	Jan.		7,992	#DIV/0!
Feb.			\$0.00	Feb.		7,408	#DIV/0!
Mar.			\$0.00	Mar.		8,009	\$0.00
Apr.			\$0.00	Apr.		7,691	\$0.00
May			\$0.00	May		8,880	\$0.00
June			\$0.00	June		7,801	\$0.00
July			\$0.00	July		7,332	\$0.00
Aug.			\$0.00	Aug.		8,644	\$0.00
Sept.			\$0.00	Sept.		8,491	\$0.00
TOTAL	\$115,850.96	\$95,960.85	\$19,890.11		9,323	94,454	
				AVERAGE COST PER PASSENGER ->			\$10.29
				AVERAGE PASSENGERS PER MONTH ->			9,323

Passengers per Mile				Cost per Mile				
Oct.		0.21	April	#DIV/0!	Oct.	\$2.14	April	#DIV/0!
Nov.	#DIV/0!		May	#DIV/0!	Nov.	#DIV/0!	May	#DIV/0!
Dec.	#DIV/0!		June	#DIV/0!	Dec.	#DIV/0!	June	#DIV/0!
Jan.	#DIV/0!		July	#DIV/0!	Jan.	#DIV/0!	July	#DIV/0!
Feb.	#DIV/0!		Aug.	#DIV/0!	Feb.	#DIV/0!	Aug.	#DIV/0!
Mar.	#DIV/0!		Sept.	#DIV/0!	Mar.	#DIV/0!	Sept.	#DIV/0!
TOTAL					TOTAL			
					AVERAGE COST PER MILE			\$2.14
AVERAGE MONTHLY PASSENGERS PER MILE				0.21				

Hourly Cost				Passengers per Hour					
Oct		\$54.90	April	#DIV/0!	Oct		5.3	April	#DIV/0!
Nov.	#DIV/0!		May	#DIV/0!	Nov.	#DIV/0!		May	#DIV/0!
Dec.	#DIV/0!		June	#DIV/0!	Dec.	1	#DIV/0!	June	#DIV/0!
Jan.	#DIV/0!		July	#DIV/0!	Jan.	1	#DIV/0!	July	#DIV/0!
Feb.	#DIV/0!		Aug	#DIV/0!	Feb.	#DIV/0!		Aug	#DIV/0!
March	#DIV/0!		Sept	#DIV/0!	March	#DIV/0!		Sept.	#DIV/0!
TOTAL									
AVERAGE TOTAL HOURLY COST				\$54.90	AVERAGE PASSENGERS PER HOUR				5.3

Budget CPH		\$ 60.00	
Route Location	Passenger Totals	Operating Hours	Mileage
Red	1,263	231.00	6,289
Purple	1,514	225.50	5,808
Gold	975	121.00	2,831
Gold H2Expansion	997	132.00	3,495

Accomack On Demand(Green)	697	198.00	4,616
Blue	752	137.50	3,044
Blue H2Expansion	763	115.50	3,058
Silver	683	264.00	7,155
Yellow	1,404	231.00	5,498
Rt.13 Express	275	92.40	3,152
	9,323	1,747.90	44,946

Month	Hrs. of Oper.	Mileage	Budget Hrs
Oct.	1,747.90	44,946	
Nov.			
Dec.			
Jan.			
Feb.			
Mar.			
Apr.			
May			
June			
July			
Aug.			
Sept.			
	<hr/>		
	1,747.90	44,946	0

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In Re: State's Comments

Ms. Balderson noted that the Department's new website grant system launched on December 1 and for the most part, everything went smoothly. She also noted that the Department Director, Jennifer DeBruhl, will be retiring effective July 1st.

In Re: Melfa Airport Update

Mr. Hart provided no report.

In Re: Wallops Update

Mr. Wolff reported that there have been numerous inquiries from businesses that want to locate at Wallops Island. Wallops has now been designated as an alternative launch site for the Atlas Rocket which handles human flight into space.

In Re: Railroad Comments

Mr. Baron Emery said that DCR was very busy with November car counts as shown below:

Coastline Chemical	19
Pep-Up	3
Sharp Energy	<u>8</u>
Total	30

Although Mr. Sid Camden of BBRR was absent, his notes said that Little Creek operations remained consistent last month.

In Re: VDOT Report

Mr. Chris Isdell was absent.

In Re: Resolution of Appreciation

Motion was made by Mr. Coker, seconded by Ms. Major, that the following Resolution of Appreciation be adopted and presented to Mr. Ron Wolff. All members were present with the exception of Mr. Bennett and voted "yes." The motion was unanimously passed. Said Resolution as adopted is set forth below:

RESOLUTION

WHEREAS, Mr. Ron Wolff has served the Accomack-Northampton Transportation District Commission since March, 2009; and

WHEREAS, Mr. Wolff is retiring from service on the Accomack County Board of Supervisors; and

WHEREAS, Mr. Wolff has acted and does continue to act with honor and distinction during the entire tenure of his service; and

WHEREAS, Mr. Wolff has provided guidance and support to the Accomack-Northampton Transportation District Commission and its associated entities over the past fourteen years and has dedicated much time and energy to the preservation and improvement of transportation services on the Eastern Shore of Virginia in order that the states of Virginia, Maryland, and Delaware might be economically strengthened.

NOW, THEREFORE, BE IT RESOLVED, that the Accomack-Northampton Transportation District Commission does hereby recognize and applaud the long-time, faithful and outstanding service by Mr. Ron Wolff, during his tenure of service and furthermore does hereby extend its best wishes to him and his family for their future success and happiness.

In Re: Recess/Adjourn

Motion was made Mr. Coker, seconded by Ms. Major, that the meeting be recessed until after the meeting of the Board of Directors of Canonie Atlantic Co. All members were present with the exception of Mr. Bennett and voted "yes." The motion was unanimously passed. The meeting was recessed.

Following the Canonie Atlantic meeting, the Chairman reconvened the meeting.

Motion was made by Mr. Wolff, seconded by Ms. Major, that the meeting be adjourned. All members were present with the exception of Mr. Bennett and voted "yes." The motion was unanimously passed. The meeting was adjourned.