

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Office, Melfa, Virginia, on Tuesday, September 5, 2013 at 5:30 p.m.

Present:

Oliver H. Bennett, Chairman
Donald L. Hart, Jr., Vice Chairman
C. Reneta Major, Secretary-Treasurer
Laurence J. Trala
Willie C. Randall
Ron Wolff

Ex-Officio member absent:

Jeremy Latimer

Nonmembers present:

J. T. Holland, Bay Coast Railroad

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Bennett.

In Re: Statements from the Public

There were no statements from the public.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at August 31st of \$14,647.07.

In Re: Minutes of August 6, 2013

Motion was made by Mr. Hart, seconded by Ms. Major, that minutes of the meeting of August 6, 2013 be approved. All members were present with the exception of Mr. Randall and Mr. Latimer and voted “yes”. Motion was unanimously passed.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report
September 3, 2013**

Operations

- ***Route Analysis*** – VRT and STAR staff have been reviewing existing routes and time schedules with the goal of increasing on-time performance. A number of current STAR Transit routes have been consistently running late because of the increased passenger loads and a high number of deviations to pick up passengers within a ¾ mile distance from the fixed route. It is our goal to make minor changes to the routes and schedules to alleviate these issues and increase on-time performance, thus better serving our customers.
- ***Bus Stop Sign Locations*** – STAR staff continue to install bus stop signs at high use bus stop locations throughout the STAR transit service area. STAR Transit recently purchased 70 bus stop signs through a capital grant.

Transit Capital

- ***FY2013 Bus Shelter Program*** – VRT staff continues to meet with Walmart representatives and Accomack County planners concerning the installation of two bus stop shelters at the Walmart in Onley. The Walmart acts as a major hub/transfer point for the STAR Transit system.
- ***FY2014 Capital Program*** – VRT staff has meet with Rohrer bus representatives and have begun the process of procuring two (2) BOC Vans for Star Transit.

Marketing and Outreach

- ***Outreach Meetings*** – John Maher our on-site Transit Manager continues to meet with local agencies on the Eastern Shore introducing himself and getting to know the local community.

Transit Maintenance

- ***Preventive Maintenance Program*** - All Star Transit vehicles have been serviced for the month of August and all vehicle maintenance records are up to date.

Ridership Statistics for August 2013

- ***Ridership Statistics*** -Star Transit carried 7626 passengers in August as compared to 7426 passengers this time last year. This is a 2.6 % increase in ridership.

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In Re: State's Comments

There was no report from the State.

In Re: Airport Update

Mr. Hart had no report. Mr. Wolff reported on the lunar scheduled for September 6th. An extremely large crowd is expected. Twelve days later, there will be a second launch to the Space Station.

Mr. Randall arrived at 5:45 p.m.

In Re: Railroad Comments

Mr. Holland reported the following items:

1. *August was another good month for us where we handled 195 cars. This brings our 5-month total to 855 cars compared to 495 cars Y-O-Y. The major movements were 10 more nuclear casks from Bayshore Concrete; 23 grain from Associated; 30 grain from TF Grain, 35 paper for Gordon Paper and 29 loads of grit for Mid-Atlantic Transload.*
2. *Next month I hope to be bringing to the Commission an Industrial Rail Access application for the building of approximately 1,000 feet of track and rehabilitating another 700 feet of track at Bayshore Concrete to increase their storage capacity and efficiency.*

In 2014, they are looking to increase their cement shipments from 15 cars last year to 200 carloads of cement. They are bidding on 90 nuclear casks going to California plus the other bridge jobs that they hope to get. They anticipate adding 160 additional jobs next year.

In Re: Move October Meeting Date

Due to a conflict with the Chamber, motion was made by Mr. Hart, seconded by Ms. Major, that the regular October meeting be moved from the Eastern Shore Chamber of Commerce Building to the STAR Transit facility in Tasley, on Tuesday, October 1st,

commencing at 5:30 p.m. All members were present with the exception of Mr. Latimer and voted “yes.” The motion was unanimously passed.

In Re: Adjourn

Motion was made by Mr. Hart, seconded by Mr. Randall, that the meeting be adjourned. All members were present with the exception of Mr. Latimer and voted “yes.” The motion was unanimously passed.

The meeting was adjourned.