

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Office, Melfa, Virginia, on Tuesday, April 2, 2024, at 5:30 p.m.

Present:

Donald L. Hart, Jr., Chairman
John R. Coker, Vice Chairman
C. Reneta Major, Secretary-Treasurer
Ernest L. Smith, Jr.
Oliver H. Bennett

Absent:

(Vacant Accomack appointee)

Ex-Officio member absent:

Linda Balderson

Nonmembers present:

George Mapp, Eastern Shore Rail Trail Foundation
Phil Thompson, Virginia Regional Transit
Bill Moore, STAR Transit
Jackie Phillips, Canonie Atlantic Co.
Jim Outland, Canonie Atlantic Co.
H. Spencer Murray, Canonie Atlantic Co.
Ron Wolff, Canonie Atlantic Co.
Cliff Grunstra, Delmarva Central Railroad
Anne Doyle, ANPDC
Shamika Lewis, ANPDC

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Wolff.

In Re: Statements from the Public

In response to a question posed last month by Mr. Bennett, Mr. Jackie Phillips said that the ditch “spider” was surplus and sold by Accomack County. At this time, Accomack has no employees in the ditch maintenance department and any future maintenance needs will be contracted out. Mr. Bennett replied that it would be really good if both counties could acquire a spider jointly; per Mr. Phillips they cost \$350,000 - \$375,000.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at March 31 of \$70,650.60.

In Re: Minutes of March 5, 2024.

Motion was made by Ms. Major, seconded by Mr. Bennett, that the minutes of the meeting of March 5, 2024, be approved as presented. All members were present with the exception of Ms. Balderson and voted “yes.” The motion was unanimously passed.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report
April 2nd 2024**

Operations

- Due to the timing of month end, March 2024 ridership totals will be announced at the April 2nd meeting.

Human Resources

- STAR Transit has two employees entering the ELDT program with hopes of obtaining their CDL with passenger endorsement.

Marketing and Outreach

- Route evaluations have continued throughout the month of March to assist in STAR Transit’s annual route map timing and path adjustments. Changes are safety focused to ensure routes have adequate time for travel and utilize safe crossing and stop locations.
- During the month of March, the Accomack and Northampton Community Service Board’s had advertisements applied to the rear of 3 different STAR Transit buses.

Training

- March training for STAR Transit vehicle operators was centered on LLLC defensive driving, adverse driving conditions and pre-trip and post-trip inspection requirements.
- Additional training during the month provided to vehicle operators were ADA Compliance and vehicle security.

Transit Capital and Infrastructure

- STAR Transit’s Capital Grant project #42023-31 for the installation of a “standby generator” has been completed during the month of February. Unfortunately the generator has a defective circuit board. A replacement board has been ordered for this unit and should arrive soon. Until the unit is operational, this grant project will remain open and the invoice held.
- STAR Transit’s Capital Grant project #42022-49 “Perimeter Chain Link Fence” RFQ was advertised in February 2024. Quotes have been reviewed and one proposal is identified as a potential for contract negotiations.
- During the month of March, three new Ford Starcraft Allstar buses were introduced to passenger service on the Eastern Shore. One has been returned to a local dealership for warranty related engine repairs.

Monthly Ridership Statistics

December	2022	7462	December	2023	7462
January	2023	7992	January	2024	8479
February	2023	7408	February	2024	8409
March	2023	8009	March	2024	8160*

* includes 714 from Perdue

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STAR TRANSIT 2023-2024

29-Feb-24

STAR TRANSIT 2023-2024				29-Feb-24			
Month	Total Revenue	Total Expenses	Surplus/Deficit	Passengers			
				Month	2023-2024	2022-2023 Trips	Total Cost
Oct.	\$115,850.96	\$95,960.85	\$19,890.11	Oct.	9,323	7,206	\$10.29
Nov.	\$137,304.35	\$141,870.26	-\$4,565.91	Nov.	8,701	7,538	\$16.31
Dec.	\$119,276.11	\$104,535.78	\$14,740.33	Dec.	7,672	7,462	\$13.63
Jan.	\$123,523.10	\$113,925.93	\$9,597.17	Jan.	8,479	7,992	\$13.44
Feb.	\$124,619.80	\$140,561.69	-\$15,941.89	Feb.	8,409	7,408	\$16.72
Mar.			\$0.00	Mar.		8,009	\$0.00
Apr.			\$0.00	Apr.		7,691	\$0.00
May			\$0.00	May		8,880	\$0.00
June			\$0.00	June		7,801	\$0.00
July			\$0.00	July		7,332	\$0.00
Aug.			\$0.00	Aug.		8,644	\$0.00
Sept.			\$0.00	Sept.		8,491	\$0.00
TOTAL	\$620,574.32	\$596,854.51	\$23,719.81		42,584	94,454	\$14.02
				AVERAGE COST PER PASSENGER - >			
				AVERAGE PASSENGERS PER MONTH - >			
				8,517			

Passengers per Mile				Cost per Mile			
Oct.	0.21	April	#DIV/0!	Oct.	\$2.14	April	#DIV/0!
Nov.	0.20	May	#DIV/0!	Nov.	\$3.32	May	#DIV/0!
Dec.	0.18	June	#DIV/0!	Dec.	\$2.42	June	#DIV/0!
Jan.	0.18	July	#DIV/0!	Jan.	\$2.36	July	#DIV/0!
Feb.	0.19	Aug.	#DIV/0!	Feb.	\$3.19	Aug.	#DIV/0!
Mar.	#DIV/0!	Sept.	#DIV/0!	Mar.	#DIV/0!	Sept.	#DIV/0!
TOTAL				TOTAL			
AVERAGE MONTHLY PASSENGERS PER MILE				AVERAGE COST PER MILE			
0.19				\$2.67			

Hourly Cost				Passengers per Hour			
Oct	\$54.90	April	#DIV/0!	Oct	5.3	April	#DIV/0!
Nov.	\$85.30	May	#DIV/0!	Nov.	5.2	May	#DIV/0!
Dec.	\$66.75	June	#DIV/0!	Dec.	1 4.9	June	#DIV/0!
Jan.	\$65.38	July	#DIV/0!	Jan.	1 4.9	July	#DIV/0!
Feb.	\$84.51	Aug.	#DIV/0!	Feb.	5.1	Aug.	#DIV/0!
March	#DIV/0!	Sept.	#DIV/0!	March	#DIV/0!	Sept.	#DIV/0!
TOTAL				TOTAL			
AVERAGE TOTAL HOURLY COST				AVERAGE PASSENGERS PER HOUR			
\$71.20				5.1			
Budget CPH				\$ 60.00			

Route Location	Passenger Totals	Operating Hours	Mileage
Red	1,190	220.50	6,136
Purple	1,363	215.25	5,997
Gold	955	105.00	2,821
Gold H2Expansion	973	126.00	3,809
Accomack On Demand(Green)	623	189.00	4,138
Blue	661	131.25	2,989
Blue H2Expansion	610	115.50	3,816
Silver	620	252.00	6,708
Yellow	1,110	220.50	4,760
Rt.13 Express	304	88.20	2,861
	8,409	1,663.20	44,035

Month	Hrs. of Oper.	Mileage	Budget Hrs
Oct.	1,747.90	44,946	
Nov.	1,663.20	42,721	
Dec.	1,566.00	43,280	
Jan.	1,742.40	48,195	
Feb.	1,663.20	44,035	
Mar.			
Apr.			
May			
June			
July			
Aug.			
Sept.			

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In Re: State's Comments

Ms. Balderson was absent.

In Re: Melfa Airport Update

Mr. Hart provided no report.

In Re: Wallops Update

Mr. Wolff noted that an Electron rocket launch by Rocket Lab was held successfully on March 21st; the mission was Rocket Lab's fourth launch of 2024 and 46th Electron launch overall.

In Re: Railroad Comments

Mr. Cliff Grunstra of DCR provided the following car count and related comments:

Coastline Chemical	32
Perdue Agribusiness	14
Trigas	<u>1</u>
Total	47

He further noted that improvements will be made soon at Hallwood for a transload facility.

Mr. Sid Camden of BBRR was absent but had provided comments indicating that everything was going good at Little Creek and railcar traffic is moving at the budgeted volumes.

In Re: VDOT Report

Mr. Chris Isdell, Residency Administrator of VDOT, was absent.

NEW BUSINESS

In Re: Resolution for Memorial Monument

Motion was made by Mr. Coker, seconded by Mr. Sturgis, that the following resolution be adopted to support the placement of a Memorial Monument near Nassawadox, recognizing Mr. Arthur “Big Boy” Crudup. All members were present with the exception of Ms. Balderson and voted “yes.” The motion was unanimously passed. Said resolution as adopted is set forth below:

RESOLUTION

WHEREAS, Mr. Arthur “Big Boy” Crudup, a blues singer, guitarist, and songwriter sometimes called “The Father of Rock ‘n’ Roll” lived in Franktown, Virginia; and

WHEREAS, he toured internationally and performed with his sons James, George and Jonas as “The Malibus” in Weirwood and Nassawadox and died on March 28, 1974, and is buried near Nassawadox; and

WHEREAS, the Virginia Department of Historic Resources has decided to create an historic monument for Arthur Crudup and would like to place it, possibly within the right-of-way owned by Canonic Atlantic Co., in the Town of Nassawadox in Northampton County; and

WHEREAS, the Town Council of Nassawadox recently approved a Resolution agreeing to the placement of the aforementioned monument in their Town.

NOW, THEREFORE, BE IT RESOLVED, that the Accomack-Northampton Transportation District Commission hereby supports and approves the placement of the Arthur Crudup Memorial Monument in the Town of Nassawadox within the right-of-way owned by Canonie Atlantic Co.

In Re: Recess

Motion was made Mr. Bennett, seconded by Ms. Major, that the meeting be recessed until after the meeting of the Board of Directors of Canonie Atlantic Co. All members were present with the exception of Ms. Balderson and voted “yes.” The motion was unanimously passed. The meeting was recessed.

Following the Canonie Atlantic meeting, the Chairman reconvened the meeting.

In Re: Adjourn

Motion was made by Ms. Major, seconded by Mr. Bennett, that the meeting be adjourned. All members were present with the exception of Ms. Balderson and voted “yes.” The motion was unanimously passed. The meeting was adjourned.