

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Office, Melfa, Virginia, on Tuesday, June 4, 2024, at 5:30 p.m.

Present:

Donald L. Hart, Jr., Chairman
John R. Coker, Vice Chairman
C. Reneta Major, Secretary-Treasurer
Ernest L. Smith, Jr.
Oliver H. Bennett

Absent:

(Vacant Accomack appointee)

Ex-Officio member absent:

Linda Balderson

Nonmembers present:

George Mapp, Eastern Shore Rail Trail Foundation
Bill Moore, STAR Transit
Phil Thompson, Virginia Regional Transit
Jim Outland, Canonie Atlantic Co.
H. Spencer Murray, Canonie Atlantic Co.
Ron Wolff, Canonie Atlantic Co.
Baron Emery, Delmarva Central Railroad
Anne Doyle, ANPDC
Sid Camden, Buckingham Branch Railroad
Damion Geist, NRHS

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Bennett.

In Re: Statements from the Public

There were no statements from the public.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at May 31 of \$76,144.06.

In Re: Minutes of May 7, 2024.

Motion was made by Ms. Major, seconded by Mr. Bennett, that the minutes of the meeting of May 7, 2024, be approved as presented. All members were present with the exception of Ms. Balderson and voted “yes.” The motion was unanimously passed.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report
June 4th 2024**

Operations

- Due to the timing of month end, May 2024 ridership results will be presented at the June 4th ANTDC meeting.

Human Resources

- STAR Transit is actively recruiting for two additional vehicle operators to provide passenger service to the residents and guests of the Eastern Shore of VA.
- A position of “Lot Attendant” has been advertised in print, online and on social media. This team member would be primarily responsible for interior and exterior cleaning of route vehicles.

Marketing and Outreach

- STAR Transit’s leadership team is evaluating current routes to ensure on time performance and route delivery meet expectations.

Training

- Due to scheduled vacations in May, no training events were held.

Transit Capital and Infrastructure

- STAR Transit’s RFQ for Capital Grant project #42022-48 “Parking Area Expansion” closed May 31st 2024. Responses are being evaluated at this time.
- A grant funded EV Study has been awarded to DRPT’s bench contracting group Kimley-Horn. The STAR and VRT EV studies have been combined due to the size and scope of the project, and as a result, VRT and STAR Transit will leverage local match funding together.
- STAR Transit’s aging fleet has recently seen several vehicles suffer major breakdowns, losing 3 engines in the last two months. Additionally, 3 new buses have active safety recalls from the manufacturer which are being remedied at this time.

Monthly Ridership Statistics

February	2023	7408	February	2024	8409
March	2023	8009	March	2024	8160
April	2023	7691	April	2024	8924
May	2023	8880	May	2024	9331*

*this represents the highest monthly ridership to date. 763 were from Perdue.

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STAR TRANSIT 2023-2024				30-Apr-24	Passengers		
Month	Total Revenue	Total Expenses	Surplus/Deficit	Month	2023-2024	2022-2023 Trips	Total Cost
Oct.	\$115,850.96	\$95,960.85	\$19,890.11	Oct.	9,323	7,206	\$10.29
Nov.	\$137,304.35	\$141,870.26	-\$4,565.91	Nov.	8,701	7,538	\$16.31
Dec.	\$119,276.11	\$104,535.78	\$14,740.33	Dec.	7,672	7,462	\$13.63
Jan.	\$123,502.19	\$113,925.93	\$9,576.26	Jan.	8,479	7,992	\$13.44
Feb.	\$124,619.80	\$140,561.69	-\$15,941.89	Feb.	8,409	7,408	\$16.72
Mar.	\$127,509.76	\$112,170.25	\$15,339.51	Mar.	8,160	8,009	\$14.01
Apr.	\$120,180.41	\$119,689.38	\$491.03	Apr.	8,924	7,691	\$15.56
May			\$0.00	May		8,880	\$0.00
June			\$0.00	June		7,801	\$0.00
July			\$0.00	July		7,332	\$0.00

Aug.			\$0.00	Aug.	8,644	\$0.00
Sept.			\$0.00	Sept.	8,491	\$0.00
					59,668	94,454
TOTAL	\$868,243.58	\$828,714.14	\$39,529.44	AVERAGE COST PER PASSENGER ->		\$13.89
				AVERAGE PASSENGERS PER MONTH ->		8,524

Passengers per Mile				Cost per Mile			
Oct.	0.21	April	0.19	Oct.	\$2.14	April	\$2.60
Nov.	0.20	May	#DIV/0!	Nov.	\$3.32	May	#DIV/0!
Dec.	0.18	June	#DIV/0!	Dec.	\$2.42	June	#DIV/0!
Jan.	0.18	July	#DIV/0!	Jan.	\$2.36	July	#DIV/0!
Feb.	0.19	Aug.	#DIV/0!	Feb.	\$3.19	Aug.	#DIV/0!
Mar.	0.19	Sept.	#DIV/0!	Mar.	\$2.54	Sept.	#DIV/0!
				TOTAL			
AVERAGE MONTHLY PASSENGERS PER MILE			0.19	AVERAGE COST PER MILE			\$2.64

Hourly Cost				Passengers per Hour			
Oct	\$54.90	April	\$68.69	Oct	5.3	April	5.1
Nov.	\$85.30	May	#DIV/0!	Nov.	5.2	May	#DIV/0!
Dec.	\$66.75	June	#DIV/0!	Dec.	1 4.9	June	#DIV/0!
Jan.	\$65.38	July	#DIV/0!	Jan.	1 4.9	July	#DIV/0!
Feb.	\$84.51	Aug	#DIV/0!	Feb.	5.1	Aug	#DIV/0!
March	\$67.44	Sept	#DIV/0!	March	4.9	Sept.	#DIV/0!
TOTAL							
AVERAGE TOTAL HOURLY COST			\$70.30	AVERAGE PASSENGERS PER HOUR			5.1

Budget CPH		\$	60.00
Route Location	Passenger Totals	Operating Hours	Mileage
Red	1,247	231.00	6,515
Purple	1,364	225.50	6,293
Gold	1,020	110.00	2,942
Gold H2Expansion	892	132.00	3,978
Blue	707	137.50	3,099
Blue H2Expansion	677	121.00	3,865
Silver	741	264.00	6,989
Yellow	1,341	231.00	5,126
Rt.13 Express	279	92.40	3,000
Accomack On Demand(Green)	656	198.00	4,306
	8,924	1,742.40	46,113

Month	Hrs. of Oper.	Mileage	Budget Hrs
Oct.	1,747.90	44,946	
Nov.	1,663.20	42,721	
Dec.	1,566.00	43,280	
Jan.	1,742.40	48,195	
Feb.	1,663.20	44,035	

Mar.	1,663.20	44,090	
Apr.	1,742.40	46,113	
May			
June			
July			
Aug.			
Sept.			
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	11,788.30	313,380	0

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In Re: State's Comments

Ms. Balderson was absent.

In Re: Melfa Airport Update

Mr. Hart provided no report.

In Re: Wallops Update

Mr. Wolff said that the next big launch is scheduled for the Fall.

In Re: Railroad Comments

Mr. Baron Emery of DCR provided the following car count and related comments:

Coastline Chemical	18
Trigas	<u>1</u>
Total	19

He further noted that a project from LeCato to Hallwood is being prepared with the work being completed by the end of the year; this will bring everything up to FRA Class II.

Mr. Sid Camden of BBRR noted that they are meeting budget projections.

In Re: VDOT Report

Mr. Chris Isdell, Residency Administrator of VDOT, was absent.

In Re: Recess

Motion was made Mr. Coker, seconded by Ms. Major, that the meeting be recessed until after the meeting of the Board of Directors of Canonie Atlantic Co. All members were present

with the exception of Ms. Balderson and voted “yes.” The motion was unanimously passed. The meeting was recessed.

Following the Canonic Atlantic meeting, the Chairman reconvened the meeting.

In Re: Adjourn

Motion was made by Mr. Coker, seconded by Mr. Bennett, that the meeting be adjourned. All members were present with the exception of Ms. Balderson and voted “yes.” The motion was unanimously passed. The meeting was adjourned.