

**MINUTES OF THE  
ACCOMACK-NORTHAMPTON  
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Office, Melfa, Virginia, on Tuesday, October 1, 2024, at 5:30 p.m.

Present:

Donald L. Hart, Jr., Chairman  
C. Reneta Major, Secretary-Treasurer  
Ernest L. Smith, Jr.  
Oliver H. Bennett

Absent:

John R. Coker, Vice Chairman  
Jackie Phillips

Ex-Officio member absent:

Linda Balderson

Nonmembers present:

George Mapp, Eastern Shore Rail Trail Foundation  
Bill Moore, STAR Transit  
Phil Thompson, Virginia Regional Transit  
Jim Outland, Canonie Atlantic Co.  
H. Spencer Murray, Canonie Atlantic Co.  
Ron Wolff, Canonie Atlantic Co.  
Cliff Grunstra, Delmarva Central Railroad  
Anne Doyle, ANPDC  
Sid Camden, BBRR  
J. D. Sharpley, Canonie Atlantic Co.

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Wolff.

In Re: Statements from the Public

There were no statements from the public.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at September 30 of \$71,952.43.

In Re: Minutes of September 3, 2024.

Motion was made by Mr. Smith, seconded by Mr. Bennett, that the minutes of the meeting of September 3, 2024, be approved as presented. All members were present with the exceptions of Ms. Balderson, Mr. Phillips and Mr. Coker and voted "yes." The motion was unanimously passed.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report  
October 1<sup>st</sup> 2024**

**Operations**

- Due to the timing of month end, September 2024 ridership numbers will be delivered at the October 1<sup>st</sup> ANTDC meeting. It is anticipated that FY24 ridership results will indicate record setting year for the transit system.

**Human Resources**

- STAR Transit continues actively recruiting for one additional vehicle operator to provide passenger service to the residents and guests of the Eastern Shore of VA.

**Marketing and Outreach**

- STAR Transit has finalized its expansion route map and timetable for the “Orange” route which will serve the areas of Onancock, Onley and Daugherty route. Copies will be distributed to the board on October 1<sup>st</sup>.

In a matter not on the agenda which was introduced by Chairman Hart, Mr. Moore indicated that some residents of the Mount Prospect area of Onancock have approached him and indicated that they do not want STAR Transit and “those types of people” in their neighborhood in the proposed new STAR route. Mr. Moore said that he has made limited adjustments to the proposed route but planned to eventually expand to the Mount Prospect area. Several Commission members adamantly spoke in support of STAR’s planned new route and urged Mr. Moore to follow-through with the route as proposed.

- Throughout the month of September, STAR transit management has delivered new system wide transit brochures to human services agencies, medical facilities, community centers, libraries and government offices across the Eastern Shore of Virginia.
- As a part of STAR Transit’s grant funded Transit Development Plan updates, rider surveys have been distributed to all routes for passengers to provide feedback on current services, utilization and preferred expansion efforts.

**Training**

- September training was focused on a review of changed times and paths of travel associated with STAR Transit’s updated FY25 route maps. A special focus was provided to how the “Orange” expansion route will operate and intertwine with all other fixed routes.

**Transit Capital and Infrastructure**

- A new bus has been ordered off the EVa online procurement system for the “Orange” expansion route. This bus is funded by capital grant # 42025-04.
- STAR Transit’s Title VI program has been updated by DRPT’s bench contracting group KFH. A motion to adopt this updated program will be requested at the October 1<sup>st</sup>, 2024, ANTDC meeting.

**Monthly Ridership Statistics**

June 2023	7,801	June 2024	8,435
July 2023	7,332	July 2024	9,208
August 2023	8,644	August 2024	9,172
September 2023	8,491	September 2024	8,540



Mar.	0.19	Sept.	#DIV/0!	Mar.	\$2.54	Sept.	#DIV/0!	
				<b>TOTAL</b>				
<b>AVERAGE MONTHLY PASSENGERS PER MILE</b>				<b>0.19</b>	<b>AVERAGE COST PER MILE</b>			<b>\$2.63</b>

Hourly Cost				Passengers per Hour					
Oct	\$54.90	April	\$68.69	Oct	5.3	April	5.1		
Nov.	\$85.30	May	\$80.32	Nov.	5.2	May	5.4		
Dec.	\$66.75	June	\$73.87	Dec.	1 4.9	June	5.3		
Jan.	\$65.38	July	\$64.11	Jan.	1 4.9	July	5.3		
Feb.	\$84.51	Aug	\$57.52	Feb.	5.1	Aug	5.3		
March	\$67.44	Sept	#DIV/0!	March	4.9	Sept.	#DIV/0!		
<b>TOTAL</b>				<b>TOTAL</b>					
<b>AVERAGE TOTAL HOURLY COST</b>				<b>\$69.77</b>	<b>AVERAGE PASSENGERS PER HOUR</b>				<b>5.2</b>

Budget CPH \$ 60.00

Route Location	Passenger Totals	Operating Hours	Mileage
Red	1,289	231.00	6,464
Purple	1,302	225.50	6,268
Gold	1,071	110.00	2,976
Gold H2Expansion	1,127	132.00	3,972
Blue	683	137.50	3,072
Blue H2Expansion	768	121.00	3,910
Silver	697	264.00	7,040
Yellow	1,472	231.00	5,318
Rt.13 Express	287	92.40	3,011
Accomack On Demand(Green)	476	198.00	3,756
<b>9,172</b>	<b>1,742.40</b>	<b>45,787</b>	

Month	Hrs. of Oper.	Mileage	Budget Hrs
Oct.	1,747.90	44,946	
Nov.	1,663.20	42,721	
Dec.	1,566.00	43,280	
Jan.	1,742.40	48,195	
Feb.	1,663.20	44,035	
Mar.	1,663.20	44,090	
Apr.	1,742.40	46,113	
May	1,742.40	46,358	
June	1,584.00	41,879	
July	1,742.40	45,776	
Aug.	1,742.40	45,787	
Sept.			
<b>18,599.50</b>		<b>493,180</b>	<b>0</b>

\* \* \* \* \*

In Re: State's Comments

Ms. Balderson was absent.

In Re: Melfa Airport Update

Mr. Hart provided no report.

In Re: Wallops Update

Mr. Wolff said the construction for the new bridge to Wallops Island should start soon. A series of noise-testing events will soon be conducted.

In Re: Railroad Comments

The August 2024 DCR car count is shown below:

Coastline Chemical	19
Pep-Up	1
Trigas	<u>1</u>
Total	21

Mr. Cliff Grunstra noted that it was a slow period for propane gas but that Coastline Chemical traffic was good.

Mr. Sid Camden of BBRR noted that things are moving well and traffic is on-budget in Little Creek.

In Re: VDOT Report

There was no report from VDOT.

In Re: Change November Meeting Date

Motion was made by Ms. Major, seconded by Mr. Bennett, that the November meeting be changed from Tuesday, November 5, 2024, to Wednesday, November 6, 2024 due to the conflict with Election Day. All members were present with the exceptions of Mr. Coker, Mr. Phillips and Ms. Balderson. The motion was unanimously passed.

In Re: Recess

Motion was made Mr. Bennett, seconded by Ms. Major, that the meeting be recessed until after the meeting of the Board of Directors of Canonie Atlantic Co. All members were

present with the exceptions of Ms. Balderson, Mr. Coker and Mr. Phillips and voted “yes.” The motion was unanimously passed. The meeting was recessed.

Following the meeting of the Board of Directors of Canonie Atlantic Co., the Chairman reconvened the meeting.

In Re: Adjourn

Motion was made by Ms. Major, seconded by Mr. Bennett, that the meeting be adjourned. All members were present with the exceptions of Ms. Balderson, Mr. Coker and Mr. Phillips and voted “yes.” The motion was unanimously passed. The meeting was adjourned.