

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the STAR Transit Building, 21250 Cooperative Way, Tasley, Virginia, on Tuesday, October 1, 2013 at 5:30 p.m.

Present:

Oliver H. Bennett, Chairman
Donald L. Hart, Jr., Vice Chairman
C. Reneta Major, Secretary-Treasurer
Laurence J. Trala
Willie C. Randall

Ex-Officio member absent:

Jeremy Latimer
Ron Wolff

Nonmembers present:

J. T. Holland, Bay Coast Railroad
Larry LeMond, Bay Coast Railroad
Mark McGregor, Virginia Regional Transit

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Ms. Major.

In Re: Statements from the Public

There were no statements from the public.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at September 30th of \$14,175.32.

In Re: Minutes of September 5, 2013

Motion was made by Mr. Hart, seconded by Mr. Randall, that minutes of the meeting of September 5, 2013 be approved. All members were present with the exception of Mr. Wolff and Mr. Latimer and voted "yes". Motion was unanimously passed.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report
October 1, 2013**

Operations

- ***STAR Transit Development Plan*** – VRT and STAR staff continue to work with the KFH Group reviewing and providing input on individual chapters of the STAR Transit Development Plan. These chapters have a section for service expansion and one of the draft recommendations is to consider service across the bay to Norfolk and Virginia Beach.
- ***Bus Stop Sign Locations*** – STAR staff continue to install bus stop signs at high use bus stop locations throughout the STAR transit service area. STAR Transit recently purchased 70 bus stop signs through a capital grant.
- ***Star Transit Route Adjustments*** – STAR staff continue to work on minor adjustments to transit routes which will reduce problems with on time route performance and align each route with the new bus stop sign locations. These minor route adjustments will be implemented over the couple of weeks.

Transit Capital

- ***FY2014 Capital Bus Program*** – VRT staff have meet with Rohrer bus representative to begin the process of procuring (2) two BOC Vans for STAR Transit. These two BOC Vans will be the same as the three BOC Vans delivered in June and were approved in the FY2014 Program of Projects. Funding will be available as of October 1, 2013.

Marketing and Outreach

- **Outreach Meetings** – John Maher, STAR’s Transit Manager met with the Eastern Shore Community College President and Director of Development to discuss Star Transit’s current service as well as the future transit needs of the community college.

Transit Maintenance

- **Preventive Maintenance Program** - All Star Transit vehicles have been serviced for the month of September and all vehicle maintenance records are up to date.

Ridership Statistics

- **Ridership Statistics** – We will provide September’s statistics in next month report.

Mr. McGregor indicated that no actions have been taken as of today’s federal government shut-down. It was also the consensus of the Commission to have STAR Transit prepare a press release illustrating the significant and positive increase in ridership since VRT assumed management of the system; possibly in conjunction with a ribbon-cutting ceremony at one of the new bus stop locations.

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In Re: State’s Comments

There was no report from the State.

In Re: Airport Update

Mr. Hart had no report.

In Re: Railroad Comments

Mr. LeMond reported the following items:

1. In September, we handled 131 cars which brings our total for the 1st 6-months to 986 cars. This is an increase of 398 cars Y-O-Y.

Here’s the breakdown:

	<u>Cars</u>	<u>%</u>	<u>Revenue</u>
			<u>%</u>
CC Division	271	27	58
LC Division	715	73	42

CC Division = Higher Revenue Carloads such as: Nuclear Casks from Bayshore, Cars for Air force/NASA, Chemicals and LP Gas.

2. Continue to work with Bayshore on additional trackage at their plant. I have given them some options and just waiting for them to make a decision. Hopefully, I will be able to bring an Industrial Rail Access Resolution to you next month for your consideration.
3. Jake Zinobile Lumber Co. (Shipment of raw timber for crossties):
 - * One of his current employees is willing to move and be the manager of the facility.
 - * He will locate the saw mill in or near Hallwood and load railcars out at our siding in Hallwood.
 - * He has purchased some of the equipment needed for the facility.
 - * Hopes to be up and running within 6 months.

In Re: Move November Meeting Date

Due to a conflict with Election Day, motion was made by Mr. Hart, seconded by Ms. Major, that the regular November meeting be moved from Tuesday, November 5, 2013, to Thursday, November 7, 2013 at the Eastern Shore Chamber of Commerce Building, commencing at 5:30 p.m. All members were present with the exception of Mr. Latimer and Mr. Wolff and voted "yes." The motion was unanimously passed.

In Re: Adjourn

Motion was made by Mr. Hart, seconded by Ms. Major, that the meeting be adjourned. All members were present with the exception of Mr. Latimer and Mr. Wolff and voted "yes." The motion was unanimously passed.

The meeting was adjourned.