

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Building, Melfa, Virginia, on Thursday, November 7, 2013 at 5:30 p.m.

Present:

Donald L. Hart, Jr., Vice Chairman
C. Reneta Major, Secretary-Treasurer
Laurence J. Trala
Ron Wolff

Ex-Officio member absent:

Oliver H. Bennett, Chairman
Willie C. Randall
Jeremy Latimer

Nonmembers present:

J. T. Holland, Bay Coast Railroad
Larry LeMond, Bay Coast Railroad

In Re: Call to Order

The Vice Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Trala.

In Re: Statements from the Public

There were no statements from the public.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at October

31st of \$17,136.23.

In Re: Minutes of October 1, 2013

Motion was made by Ms. Major, seconded by Mr. Wolff, that minutes of the meeting of October 1, 2013 be approved. All members were present with the exceptions of Mr. Bennett, Mr. Randall and Mr. Latimer and voted “yes”. Motion was unanimously passed.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report
November 7, 2013**

Operations

Star Transit Route Adjustments – STAR staff have implemented minor adjustments to transit routes, these minor adjustments will reduce problems with on time route performance and align each route with the new bus stop sign locations.

Transit Capital

FY2014 Capital Bus Program – The ordering of the two replacement BOC Vans has been delayed as we wait to execute FY2014 FTA Section 5311 Project Agreements. However, DRPT has reviewed and approved the BOC Van procurement process.

FY2013 Capital Bus Stop Shelter Program – The Accomack County Zoning Administrator has approved the installation of two bus stop shelters at the Walmart in Onley. Walmart will be installing these bus stop shelters and a Ribbon Cutting ceremony will be held once they are completed.

Human Resources

Driver Training – VRT and STAR Transit staff held a Driver Meeting and Training session on October 29th. The driver meeting covered numerous administrative items and the training including information on route adjustments and defensive training.

Marketing and Outreach

October Commonwealth Transportation Board Meeting – STAR Transit had the opportunity to provide transportation services to the Secretary of Transportation and

Commonwealth Transportation Board (CTB) members on October 16th & 17th when the CTB held their monthly meeting on the Eastern Shore. John Maher, STAR Transit Manager welcomed the CTB members onto the STAR Transit buses and provided each member with transit information.

Transit Maintenance

Preventive Maintenance Program - All Star Transit vehicles have been serviced for the month of October and all vehicle maintenance records are up to date.

Ridership Statistics

Ridership Statistics – Star Transit carried 6855 passengers in September as compared to 6357 passengers in September 2012. This was a 7.8% increase in ridership. Star Transit carried 7979 passengers in October as compared to 7017 passengers in October 2012. This was a 13.7 % increase in ridership.

* * * * *

In Re: State’s Comments

In Mr. Latimer’s absence, the draft Transit Development Plan for STAR Transit was distributed to the Commission members. The members were asked to review the document with action on same anticipated at the December meeting.

In Re: Airport Update

Mr. Hart had no report.

Mr. Wolff reported that a dedication ceremony was held this past Monday at Wallops for the touch-and-go flight operations. The next launch is a *Minotaur* (Air Force) mission on November 19th. The next *Antares* launch to the Space Station is scheduled for mid-December.

In Re: Railroad Comments

Mr. LeMond reported that 169 cars were handled in October, representing 1,155 cars for the seven-month period. He also noted that he had leased a brush-cutter for right-of-way trimming work which will commence tomorrow.

Mr. LeMond referenced a proposed track expansion by Bayshore Concrete in Cape Charles with expanded trackage and crossover as well as rehabilitation of existing track, and represents a total project cost through the Industrial Rail Access Program of \$524,764.00. It is anticipated that this project will result in an additional 180+ carloads of cement and 60+ of slag. He distributed a resolution for the Commission’s consideration. Motion was made by Mr. Trala, seconded by Mr. Wolff, that the following resolution be adopted. All members were

present with the exceptions of Mr. Bennett, Mr. Randall and Mr. Latimer and voted “yes.” The motion was unanimously passed. Said resolution as adopted is set out below:

**A Resolution Of The
Accomack-Northampton Transportation District Commission**

WHEREAS, Bayshore Concrete Products Corporation has expressed its intent and desire to the Accomack-Northampton Transportation District Commission to expand its industrial operations in Cape Charles, Northampton County, Virginia; and

WHEREAS, Bayshore Concrete Products Corporation and its operation will require additional rail access; and

WHEREAS, Bayshore Concrete Products Corporation has reported to the County their intent to apply for industrial access railroad track funds from the Commonwealth of Virginia’s Department of Rail and Public Transportation in the amount of \$412,382.00; and

WHEREAS, Bayshore Concrete Products Corporation has requested that the Accomack-Northampton Transportation District Commission provide a resolution supporting its application for said funds which are administered by the Virginia Department of Rail and Public Transportation.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Accomack-Northampton Transportation District Commission hereby endorses and supports the application of Bayshore Concrete Products Corporation for \$412,382.00 in industrial access railroad track funds; and

BE IT FURTHER RESOLVED, that the Accomack-Northampton Transportation District Commission hereby requests that such funds be allocated by the Commonwealth Transportation Board to Bayshore Concrete Products Corporation for the purpose of expanding its industrial facility in Northampton County.

* * * * *

In Re: Aids to Navigation Presentation

Mr. Wolff referenced an “Aids to Navigation” presentation that was heard by the Commission this past summer. He said that both governing bodies have now received the same presentation and that he thought the ANTDC should take the lead. Motion was made by Mr. Wolff, seconded by Ms. Major, that letters be written to both boards of supervisors, offering to take the initiative to start up the committee based on the recommendation of the recent presentation by Mr. John Joeckel. All members were present with the exceptions of Mr.

Randall, Mr. Bennett, and Mr. Latimer and voted “yes.” The motion was unanimously passed.

In Re: Adjourn

Motion was made by Mr. Wolff, seconded by Ms. Major, that the meeting be adjourned. All members were present with the exceptions of Mr. Latimer, Mr. Randall and Mr. Bennett and voted “yes.” The motion was unanimously passed.

The meeting was adjourned.