

*Eastern Shore Regional Fire Training Center  
March 26, 2014 Meeting Minutes*

The Fire Training Center Committee met on Wednesday March 26, 2014 at 1900 hours at the Fire Training Center in Melfa, Virginia.

Committee Members Present

Mick Sharp  
Adam Zieger  
Greg DeYoung  
Charles Pruitt  
Jim LeCato  
KW Ainsworth  
Philip Kelly

Committee Members Absent

Mike Turner  
Robert Hill (notified)

**Call To Order:**

The March 2014 meeting was called to order by Committee Chairman Charles Pruitt at 1900 hours. The January 2014 minutes were reviewed and approved with a nomination by Sharp and seconded by LeCato.

**Consent Agenda:**

The January Agenda was presented by Pruitt with no additions. A motion was made by Sharp seconded by LeCato to accept this month's agenda. Motion approved.

**Usage report:**

Pruitt noted the following classes are to be held:

1. The usage log was updated to show the upcoming classes.
2. Attendance remains low but there have not been any cancelled classes so far this year.

**Facility Reports:**

Burn Building:

1. Pruitt informed the committee about the (3) ACDPS, (2) Saxis Academy and the (2) Fire Academy burns scheduled during April.
2. The pallets will be picked up this week for the upcoming burns.

### **Classroom Building:**

Pruitt informed the committee of the following:

1. An additional phone line was installed and the wireless router was repaired to correct the Internet problems.

### **Grounds:**

Pruitt reported the following items:

1. The pump tank has been started. Some of work is being done at Truitt's shop and will be brought the site. The tank is scheduled to be buried once the rain clears up.
2. The donated engine has been licensed and tagged. The next step is to perform the pump test.
3. The LODD memorial construction is underway. The committee wants to send out a press release to start selling engraved bricks as a fund raiser.

### **Training Delivery Reports:**

Pruitt states the following classes have been proposed for funding by VDFP.

#### Accomack County

1. Instructor II
2. Officer II
3. Fire Attack essentials
4. Mayday Firefighter Down
5. Mayday RIT

#### Northampton County

1. Intro to Technical Rescue
2. Vehicle Rescue
3. Rope Rescue I
4. Confined Space I
5. Surface Water Rescue I

### **Financials:**

#### Training Funds (FY2014)

Pruitt discussed the training funds for 2013-14 and stated that we have spent \$2,956.54 out of the training budget with a balance of \$20,043.46 left in the Training Levy fund.

The committee voted to allow a budget of \$12,000 to fund the Taskforce 1 training weekend.

On a motion from LeCato and seconded by Sharp, it was decided to reimburse K.W. for the display case being used in the hallway of the classroom.

**Policy and Procedure:**

The new repelling policy was adopted on a motion by K.W. and seconded by Sharp.

**Fallen FF Committee:**

LODD Memorial has \$8,000 to begin construction. The Committee decided to send out a press release and begin selling engraved pavers to help fund the rest of the memorial.

**Scout Committee:**

No discussion was held.

**Old Business:**

1. The committee is still looking for any old photos.
2. Doug from Emergency Management said he would teach an introductory class.

**New Business:**

1. The Eastern Shore Community College is thinking of offering a Fire Science Degree and would like us to help us advertise.
2. Pruitt submitted grant paperwork for display of building materials.
3. K.W. is to file for a grant for a Hydrant cut away.
4. Firefighter I & II Train-the-Trainer is scheduled for May 10th.
5. K.W. asked about having a ribbon cutting at the Family day.

**Committee Member Comments**

K.W. asked everyone to review his capital fund wish list and rank the items so we can create a new capital budget plan.

**Adjournment:**

A motion was made to adjourn by Sharp and seconded by Zieger at 2016 hours.