

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Building, Melfa, Virginia, on Tuesday, August 5, 2014 at 5:30 p.m.

Present:

Oliver H. Bennett, Chairman
Donald L. Hart, Jr., Vice Chairman
C. Reneta Major, Secretary-Treasurer
Laurence J. Trala

Absent:

Ron Wolff
Granville F. Hogg, Jr.

Ex-Officio member present:

Jeremy Latimer

Nonmembers present:

J. T. Holland, Bay Coast Railroad
Larry LeMond, Bay Coast Railroad

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Ms. Major.

In Re: Statements from the Public

There were no comments.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at July 31st of \$19,890.57.

In Re: Minutes of July 1, 2014

Motion was made by Mr. Hart, seconded by Ms. Major that minutes of the meeting of July 1, 2014 be approved. All members were present with the exceptions of Mr. Wolff and Mr. Hogg voted "yes". Motion was unanimously passed.

In Re: Public Transportation Report

The following Management Report was distributed:



STAR Transit Management Report

August 5, 2014

Operations

Operations – At the request of Northampton Department of Social Services, Star Transit provided service to some of the folks affected by the early morning tornado that hit the Eastern Shore on July 24th. Star Transit provided service on the Red and Purple routes to Northampton High School which served as a temporary emergency shelter. Transit service was provided from the high school to hotels, restaurants and shopping centers along Route 13.

Mr. Hart indicated that he had heard a rumor that STAR Transit had refused to provide service to the campers immediately following the storm event. Ms. Major, who was one of the team leaders assigned to the emergency shelter, indicated that that was untrue; the decision was made by the Emergency Management Director to utilize the much-larger school buses for more efficient & effective transportation of the hundreds of campers that were affected.

Human Resources

Driver Training – STAR Transit management staff hosted a Driver Training meeting on June 24th. The driver training was on driver operating procedures.

Marketing and Outreach

Management Outreach – The STAR Transit Manager continues to meet and discuss transit issues with local shore agencies including officials with the Town of Onancock and the Eastern Shore Community College.

Transit Maintenance

Preventive Maintenance Program - All Star Transit vehicles have been serviced for the month of July and all vehicle maintenance records are up to date.

Ridership Statistics

Ridership Statistics – Star Transit carried 7213 passengers in June 2014 as compared to 6634 passengers in June 2013. This was an 8.7 % increase in passenger ridership.

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The Finance Statements at June 30, 2014 were distributed as set out below:

STAR TRANSIT 2013- 2014				JUNE 30, 2014 21 DAYS			
Month	Total Revenue	Total Expenses	Surplus/Deficit	Per Trip Analysis			Total Cost
				13-14 Trips	12-13 Trips	Diff	
Oct.	\$75,515.28	\$69,047.88	\$6,467.40	7,980	7,017	14%	\$9.84
Nov.	\$73,216.14	\$49,012.44	\$24,203.70	6,597	6,847	-4%	\$7.16
Dec.	\$74,039.29	\$51,551.26	\$22,488.03	6,508	6,106	7%	\$8.44
Jan.	\$95,088.83	\$48,837.43	\$46,251.40	6,158	6,719	-8%	\$7.27
Feb.	\$73,609.47	\$40,661.58	\$32,947.89	6,936	6,800	2%	\$5.98
Mar.	-\$74,216.88	\$47,954.49	-\$122,171.37	5,851	6,792	-14%	\$7.06
Apr.	\$51,770.78	\$55,466.18	-\$3,695.40	7,410	7,609	-3%	\$7.29
May	\$50,211.88	\$49,537.03	\$674.85	6,915	7,289	-5%	\$6.80
June	\$50,494.27	\$53,279.22	-\$2,784.95	7,161	6,637	8%	\$8.03
July			\$0.00	-	7,201	100%	\$0.00
Aug.			\$0.00	-	7,631	100%	\$0.00

Sept.			\$0.00	-	6,855	100	\$0.00
VEH			\$0.00	61,516	83,503	-26%	
TOTAL	\$469,729.06	\$465,347.5	\$4,381.55				\$7.56
		1		6,835			

Hours of Operation				Cost per Mile			
HOURS				COST			
Oct.	1,242	April	1,188	Oct.	\$2.01	April	\$1.83
Nov.	1,080	May	1,134	Nov.	\$1.69	May	\$1.69
Dec.	1,134	June	1,134	Dec.	\$1.77	June	\$1.82
Jan.	1,080	July		Jan.	\$1.83	July	
Feb.	1,080	Aug.		Feb.	\$1.42	Aug.	
Mar.	1,134	Sept.		Mar.	\$1.74	Sept.	
TOTAL			10,206	TOTAL			
	AVERAGE MONTHLY HOURS		1,134		AVERAGE COST PER MILE		\$1.76

Hourly Cost				Mileage			
Oct	\$55.59	April	\$46.69	Oct	34,343	April	30,387
Nov.	\$45.38	May	\$43.68	Nov.	28,963	May	29,346
Dec.	\$45.46	June	\$46.98	Dec.	1 29,049	June	29,205
Jan.	\$45.22	July		Jan.	1 26,720	July	
Feb.	\$37.65	Aug		Feb.	28,632	Aug	
March	\$42.29	Sept		March	27,523	Sept.	
TOTAL				TOTAL			264,168
	AVERAGE TOTAL HOURLY COST		\$45.60		AVERAGE MONTHLY MILES		29,352

Route Location	Passenger Totals	Operating Hours	Mileage
Red	2,154	231	6,090
Purple	1,788	231	5,893
Gold	936	116	3,022
Blue	1,014	116	2,996
Green	298	200	3,877
Chincoteague	971	242	7,327
Special Events	0		
	<u>7,161</u>	<u>1,134</u>	<u>29,205</u>

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In Re: State's Comments

There was no report provided by Mr. Latimer.

In Re: Airport Update

Mr. Hart had no report.

Mr. Wolff was absent.

In Re: Railroad Comments

Mr. LeMond distributed the following report:

1. We handled 259 cars in July which brings our 4-month total to 610 cars. 59 of the cars in July were storage cars for Honeywell that were here for less than a week before they needed 56 of these returned. So, we got a revenue move inbound and a revenue move outbound for each of these cars.

Our other largest shippers were Associated Grain (22 Cars); Sharp Energy (33 cars); Gordon Paper (24 cars); and Mid-Atlantic Transload (33 cars).

For the 4 months – April thru July:

Cape Charles Division	250 cars = 41% of Total Carloads and 59% of Total Revenue
Little Creek Division	360 cars = 59% of Total Carloads and 41% of Total Revenue

2. The Industrial Rail Access application from Coastline Chemical was approved by the CTB. When Coastline executes the agreement from VDRPT, I will work with them on the bid package that will go out to the track contractors.
3. New crossing signals and gates were installed at Wachapreague Road and James Allen Road.
4. We have 2 crossing surfaces in Norfolk: Azalea Garden Road and Ingleside Drive, that are in terrible shape. Both crossings have five lanes and have the old rubber crossing surfaces each carrying 20,000 cars a day and they are falling apart. Working with

Norfolk, I made application to VDOT through their Crossing Safety Program to get these replaced. Both applications were approved and I received the first of these agreements from VDOT for Azalea Garden Road for the installation of a new concrete crossing, ties and rail. This will be a \$120,000 project that will be fully funded by VDOT.

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In Re: Adjourn

Motion was made by Mr. Hart, seconded by Mr. Trala, that the meeting be adjourned. All members were present with the exceptions of Mr. Wolff and Mr. Hogg and voted "yes". The motion was unanimously passed. The meeting was adjourned.