

**MINUTES OF THE  
ACCOMACK-NORTHAMPTON  
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Building, Melfa, Virginia, on Tuesday, March 3, 2015 at 5:30 p.m.

Present:

Donald L. Hart, Jr., Vice Chairman  
C. Reneta Major, Secretary-Treasurer  
Ron Wolff  
Granville F. Hogg, Jr.  
Laurence J. Trala

Absent:

Oliver H. Bennett, Chairman

Ex-Officio member absent:

Jeremy Latimer/Steven Hennessee, DRPT

Nonmembers present:

Larry LeMond, Bay Coast Railroad  
Mark McGregor, Virginia Regional Transit

In Re: Call to Order

The Vice Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Ms. Major.

In Re: Statements from the Public

There were no comments.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at February 28th of \$19,882.90.

In Re: Minutes of February 3, 2015

Motion was made by Ms. Major, seconded by Mr. Wolff, that minutes of the meeting of February 3, 2015 be approved. All members were present with the exception of Mr. Bennett and voted "yes". Motion was unanimously passed.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report  
March 03, 2015**

**Operations**

The STAR Transit Manager is meeting with various companies in the service area such as Eastern Shore Community Service Board and Eastern Shore Community Partners to ensure the service is meeting the needs of the community as well as working on increasing ridership.

**Transit Capital**

No items at this time

**Human Resources**

No items at this time

**Marketing and Outreach**

Management Outreach – Meeting with different companies located on the Eastern Shore to increase ridership opportunities.

**Transit Maintenance**

**Preventive Maintenance Program** - All Star Transit vehicles have been serviced for the month of September and all vehicle maintenance records are up to date.

**Ridership Statistics**

**Ridership Statistics** – The February 2015 STAR Transit passenger statistics show approximately 5,400 rides for the month which is 20% decrease from the same month last year. The decline in ridership is due to three snow events, extreme cold temperatures and high winds resulting in two complete closures and three days with delayed starts.

**Finance**

No items at this time.

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STAR TRANSIT 2014- 2015				January 31, 2015 21 DAYS			
Month	Total Revenue	Total Expenses	Surplus - Deficit	Per Trip Analysis			Total Cost
				14-15 Trips	13-14 Trips	Diff	
Oct.	\$54,913.48	\$55,437.22	-\$523.74	8,729	7,980	9%	\$6.95
Nov.	\$49,469.06	\$47,727.00	\$1,742.06	6,686	6,597	1%	\$7.23
Dec.	\$49,312.36	\$44,497.75	\$4,814.61	7,084	6,508	9%	\$6.84
Jan.	\$47,913.62	\$44,540.44	\$3,373.18	7,078	6,158	15%	\$7.23
Feb.			\$0.00	1	6,936	-100%	\$0.00
Mar.			\$0.00	1	5,851	-100%	\$0.00
Apr.			\$0.00	1	7,410	-100%	\$0.00
May			\$0.00	1	6,915	-100%	\$0.00
June			\$0.00	1	7,161	-100%	\$0.00
July			\$0.00	1	7,311	-100%	\$0.00
Aug.			\$0.00	1	7,846	-100%	\$0.00
Sept.			\$0.00	1	7,826	-100%	\$0.00
				<b>29,585</b>	<b>84,499</b>	<b>-65%</b>	
<b>TOTAL</b>	<b>\$201,608.52</b>	<b>\$192,202.41</b>	<b>\$9,406.11</b>	<b>7,396</b>	<b>AVERAGE COST PER TRIP - &gt;</b>		<b>\$6.50</b>
					<b>&lt; - AVERAGE MONTHLY</b>		

Hours of Operation				TRIP Cost per Mile			
HOURS				COST			
Oct.	1,242	April	1	Oct.	\$1.66	April	\$0.00
Nov.	1,026	May	1	Nov.	\$1.74	May	\$0.00
Dec.	1,188	June	1	Dec.	\$1.46	June	\$0.00
Jan.	1,134	July	1	Jan.	\$1.48	July	\$0.00
Feb.	1	Aug.	1	Feb.	\$0.00	Aug.	\$0.00
Mar.	1	Sept.	1	Mar.	\$0.00	Sept.	\$0.00
<b>TOTAL</b>			<b>4,598</b>	<b>TOTAL</b>			
<b>AVERAGE MONTHLY HOURS</b>			<b>1,150</b>	<b>AVERAGE COST PER MILE</b>			<b>\$1.58</b>

Hourly Cost				Mileage			
Oct	\$44.64	April	\$0.00	Oct	33,382	April	1
Nov.	\$46.52	May	\$0.00	Nov.	27,480	May	1
Dec.	\$37.46	June	\$0.00	Dec.	30,582	June	1
Jan.	\$39.28	July	\$0.00	Jan.	30,020	July	1
Feb.	\$0.00	Aug	\$0.00	Feb.	1	Aug	1
March	\$0.00	Sept	\$0.00	March	1	Sept.	1
<b>TOTAL</b>				<b>TOTAL</b>			<b>121,472</b>
<b>AVERAGE TOTAL HOURLY COST</b>			<b>\$41.80</b>	<b>AVERAGE MONTHLY MILES</b>			<b>30,368</b>

Route Location	Passenger Totals	Operating Hours	Mileage
Red	2,091	231	6,198
Purple	1,829	231	5,842
Gold	927	116	2,984
Blue	858	116	3,008
Green	416	200	4,342
Chicoteague	957	242	7,646
Special Events			
	<b>7,078</b>	<b>1,134</b>	<b>30,020</b>

Year To Date - Month Ending: JANUARY 2015  
 STAR ANTDC TRANSIT

**OPERATING ANALYSIS - SUMMARY**

	Total Revenue	Total Expenses	Surplus/Deficit
<b>STAR - ALL REGIONS</b>	<b>201,608.52</b>	<b>192,202.41</b>	<b>9,406.11</b>
<b>STAR 5311 Service</b>	201,608.52	192,202.41	9,406.11
<b>OPERATING PROFIT/LOSS</b>	<b>201,608.52</b>	<b>192,202.41</b>	<b>9,406.11</b>
<b>Non Capital Grant P&amp;L</b>			0.00
<b>OPERATING/Non Capital PROFIT/LOSS</b>	<b>201,608.52</b>	<b>192,202.41</b>	<b>9,406.11</b>
	0.00	0.00	0.00

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In Re: Election of Officers

Motion was made by Mr. Wolff, seconded by Mr. Trala, that the following slate of officers be appointed for the coming year. All members were present and voted "yes." The motion was unanimously passed. Said officers are set out below:

- Oliver H. Bennett, Chairman
- Donald L. Hart, Jr., Vice Chairman
- C. Reneta Major, Secretary-Treasurer
- Janice K. Williams, Asst. Secretary-Treasurer

In Re: State's Comments

There were no comments.

In Re: Airport Update

Mr. Wolff reported on a launch last Tuesday/Wednesday, noting that everything went

very well.

In Re: Railroad Comments

Mr. LeMond distributed the following report:

1. We handled 105 cars in February for a 11 month total of 1,519 cars. Our largest shippers in February were Bayshore Concrete = 27 cars of which 18 were hi-wide nuclear cask loads; Gordon Paper = 20 cars; Sharp Energy = 16 cars; and Pep-Up with 14 cars.
2. The DCP Butane shipments at Little Creek have started back up after shutting down in December & January.
3. Forgot to mention in January, but 2014 was the Railroad's 3<sup>rd</sup> consecutive year without a reportable personal injury.
4. I have spent a lot of time the last couple of months working on VDOT's Military Highway project in Norfolk. Military is one of the busiest roads in Hampton Roads with over 70,000 vehicles a day and our trains cross it 12 to 15 times a week. This road is presently 4 lanes that will be expanded to 9 lanes. This entailed getting cost estimates for a new crossing and crossing signals; working on VDOT and construction agreements. Just the cost for the RR Projects will be \$650,000. All of this will be at VDOT's cost. Construction is to begin this Fall with completion in a couple of years.

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In Re: Elect Representative & Provide Instruction for Canonie Atlantic Co. Annual Meeting

Motion was made by Mr. Wolff, seconded by Mr. Trala, that Mr. Donald L. Hart, Jr., be appointed to represent the stockholder (ANTDC) at the Canonie Atlantic Co. annual meeting and that Mr. Hart be instructed to vote for the reappointments of Mr. Bennie Etheridge, Mr. Billy Moore, Jr., Mr. Ron Wolff and Mr. Hart (himself). All members were present with the exception of Mr. Bennett and voted "yes." The motion was unanimously passed. It was noted that should Mr. Etheridge and Mr. Moore express a desire not to be reappointed (given their recent absences from the meetings), that they be instructed to provide letters of resignation.

In Re: Adjourn

Motion was made by Ms. Major, seconded by Mr. Wolff, that the meeting be adjourned. All members were present with the exception of Mr. Bennett and voted "yes". The motion was unanimously passed. The meeting was adjourned.