

**MINUTES OF THE  
ACCOMACK-NORTHAMPTON  
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Building, Melfa, Virginia, on Tuesday, May 4, 2015 at 5:30 p.m.

Present:

Oliver H. Bennett, Chairman  
Donald L. Hart, Jr., Vice Chairman  
C. Reneta Major, Secretary-Treasurer

Absent:

Ron Wolff  
Granville F. Hogg, Jr.  
Laurence J. Trala

Ex-Officio member present:

Steven Hennessee, DRPT

Nonmembers present:

Alex Parry, Bay Coast Railroad  
J. T. Holland, Bay Coast Railroad  
Joyce Collins, Bay Coast Railroad

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Bennett.

In Re: Statements from the Public

There were no comments.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at April 30th of \$18,793.52.

In Re: Minutes of April 7, 2015

Motion was made by Mr. Hart, seconded by Ms. Major, that minutes of the meeting of April 7, 2015 be approved. All members were present with the exceptions of Mr. Wolff, Mr. Trala and Mr. Hogg and voted "yes". Motion was unanimously passed.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report  
May 04, 2015**

**Operations**

The Transit Manager is reviewing the Chincoteague route to incorporate more of Main Street in an attempt to gain ridership on the island.

**Transit Capital**

No items at this time

**Human Resources**

No items at this time

**Marketing and Outreach**

- ESRH -Erika Peterson, Migrant Program Manager
  1. ESRH annually treats around 1600 of the estimated 3- 4 thousand seasonal migrant workers and family members We will be working with her to seek ways our services can better help these individuals access ESRH clinics ( all are served by our routes) as the large operators (DelMonte, Campbell Pacific) will be ramping up their tomato operations in the coming months.

**Transit Maintenance**

*Preventive Maintenance Program* - All Star Transit vehicles have been serviced for the month of April and all vehicle maintenance records are up to date.

**Ridership Statistics**

*Ridership Statistics* – The April 2015 STAR Transit passenger statistics show a 5% increase from the same month last year.

**Finance**

Nothing at this time.

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Year To Date - Month Ending: **MARCH** **2015**  
**STAR ANTDC TRANSIT**

**OPERATING ANALYSIS - SUMMARY**

	Total Revenue	Total Expenses	Surplus/Deficit
<b>STAR - ALL REGIONS</b>	<b>301,021.39</b>	<b>290,855.65</b>	<b>10,165.74</b>
<b>STAR 5311 Service</b>	301,021.39	290,855.65	10,165.74
<b>OPERATING PROFIT/LOSS</b>	<b>301,021.39</b>	<b>290,855.65</b>	<b>10,165.74</b>
<b>Non Capital Grant P&amp;L</b>			0.00
<b>OPERATING/Non Capital PROFIT/LOSS</b>	<b>301,021.39</b>	<b>290,855.65</b>	<b>10,165.74</b>
	0.00	0.00	0.00

\* \* \* \* \*

March 31, 2015 22 DAYS

STAR TRANSIT 2014- 2015

Month	Total			Per Trip Analysis			
	Revenue	Total Expenses	Surplus/Deficit	14-15 Trips	13-14 Trips	Diff	Total Cost
Oct.	\$54,913.48	\$55,437.22	-\$523.74	8,729	7,980	9%	\$6.95
Nov.	\$49,469.06	\$47,727.00	\$1,742.06	6,686	6,597	1%	\$7.23
Dec.	\$49,312.36	\$44,497.75	\$4,814.61	7,084	6,508	9%	\$6.84
Jan.	\$47,913.62	\$44,540.44	\$3,373.18	7,078	6,158	15%	\$7.23
Feb.	\$45,820.36	\$40,671.56	\$5,148.80	5,150	6,936	-26%	\$5.86
Mar.	\$53,592.51	\$57,981.68	-\$4,389.17	7,094	5,851	21%	\$9.91
Apr.			\$0.00	1	7,410		\$0.00
May			\$0.00	1	6,915		\$0.00
June			\$0.00	1	7,161		\$0.00
July			\$0.00	1	7,311		\$0.00
Aug.			\$0.00	1	7,846		\$0.00
Sept.			\$0.00	1	7,826		\$0.00
<b>TOTAL</b>	<b>\$301,021.39</b>	<b>\$290,855.65</b>	<b>\$10,165.74</b>	<b>41,827</b>	<b>84,499</b>		<b>\$6.95</b>
				<b>6,971</b>			<b>AVERAGE COST PER TRIP - &gt;</b>
							<b>&lt; - AVERAGE MONTHLY TRIP</b>

Hours of Operation				Cost per Mile			
HOURS				COST			
Oct.	1,242	April	1	Oct.	\$1.66	April	\$0.00
Nov.	1,026	May	1	Nov.	\$1.74	May	\$0.00
Dec.	1,188	June	1	Dec.	\$1.46	June	\$0.00
Jan.	1,134	July	1	Jan.	\$1.48	July	\$0.00
Feb.	972	Aug.	1	Feb.	\$1.67	Aug.	\$0.00
Mar.	1,188	Sept.	1	Mar.	\$1.88	Sept.	\$0.00
<b>TOTAL</b>			<b>6,756</b>	<b>TOTAL</b>			
	<b>AVERAGE MONTHLY HOURS</b>		<b>1,126</b>		<b>AVERAGE COST PER MILE</b>		<b>\$1.65</b>

Hourly Cost				Mileage			
Oct	\$44.64	April	\$0.00	Oct	33,382	April	1
Nov.	\$46.52	May	\$0.00	Nov.	27,480	May	1
Dec.	\$37.46	June	\$0.00	Dec.	30,582	June	1
Jan.	\$39.28	July	\$0.00	Jan.	30,020	July	1
Feb.	\$41.84	Aug	\$0.00	Feb.	24,381	Aug	1
March	\$48.81	Sept	\$0.00	March	30,800	Sept.	1
<b>TOTAL</b>				<b>TOTAL</b>			<b>176,651</b>
	<b>AVERAGE TOTAL HOURLY COST</b>		<b>\$43.05</b>		<b>AVERAGE MONTHLY MILES</b>		<b>29,442</b>

Route Location	Passenger Totals	Operating Hours	Mileage
Red	2,052	242	6,368
Purple	1,810	242	6,012
Gold	903	121	3,126
Blue	902	121	3,158
Green	352	209	4,167
Chincoteague	1,075	253	7,969
Special Events			
	<u>7,094</u>	<u>1,188</u>	<u>30,800</u>

In Re: State's Comments

Mr. Hennessee reported that Mr. Latimer has been temporarily promoted. Additionally, he noted that the Six Year Improvement Plan has been presented to the Commonwealth Transportation Board and will be approved at the June meeting to become effective July 1<sup>st</sup>.

In Re: Airport Update

There was no report by Mr. Hart.

In Re: Railroad Comments

Mr. Parry introduced Mrs. Joyce Collins, the Assistant General Manager. He then presented the following report:

ANTDC MEETING  
MAY 4, 2015

1. In April, we handled 236 carloads. 179 of these were at Little Creek with 28 for Mid-Atlantic Transload (grit), 12 for Gordon Paper and 133 handled for DCP Midstream (Butane).
2. In the next month we should see a considerable increase in cars for DCP Midstream since they will begin storage of product in order to load a container ship.

3. Three crossing signals installations have been completed and put into service. These were at Edgar Thomas Road, Wharton Road and Coal Kiln Road.
4. BCR has received executed VDOT agreements for the installation of concrete crossings at Ingleside and Azalea Garden Roads in Norfolk. The bid documents have gone out on these projects. All the costs for these are covered by VDOT.
5. Coastline Chemical's new track has been completed, inspected and put into service at New Church, VA.

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In response to a question from Ms. Major, Mr. Parry said that he had been approached by Melfa town officials with regard to refrigerated trucks which appear to be parking on railroad property in the town. This property has not been leased to anyone.

Mr. Hart asked that the 84 Lumber crossing be investigated relative to possible damage being caused by the large trucks entering at this location. Mr. Parry will research and report back to the Commission.

Lastly, it was reported that one of the Exmore rail cars has been purchased by Northampton Lumber Co. of Nassawadox and placed on display at that location.

In Re: Adjourn

Motion was made by Mr. Hart, seconded by Ms. Major, that the meeting be adjourned. All members were present with the exceptions of Mr. Hogg, Mr. Trala, and Mr. Wolff and voted "yes". The motion was unanimously passed. The meeting was adjourned.