

Regional Fire Training Center Committee
July 29, 2015
7:00pm
Location: Fire Training Center

<input checked="" type="checkbox"/> Indicates additional documentation attached.
--

AGENDA

- I. Call meeting to Order**
- II. Roll Call**
- III. Adoption of Agenda**
- IV. Consideration of Minutes**
 - March minutes
- V. Action items from last meeting**
 - See Action Item Report
- VI. Facility Use and Requests for use**
 - Facility usage report

- VII. Facility Reports**
 - A. Burn Building

 - B. Classroom

 - C. Grounds/Props
 - 1. LODD memorial
 - 2. Training Engine

- VIII. Training Delivery**
 - A. FY2015 - 16
 - 1. VDFP Training Classes 2015-16
 - 2. Hands on training classes

- IX. Financials**
 - A. FY2014-15 Training Funds
 - 1. FY2015
 - 2. 1,000.00 Levy fund

- X. Policy and Procedure**

- XI. Sub-Committees**

- XII. Old Business**

XIII. New Business

XIV. Committee Member Comments

XV. Adjournment

Eastern Shore Regional Fire Training Center

March 25, 2015 Meeting Minutes

The Fire Training Center Committee met on Wednesday March 25, 2015 at 1900 hours at the Fire Training Center in Melfa, Virginia.

Committee Members Present

Phillip Kelly

Adam Ziegler

Mick Sharpe

Greg DeYoung

Jim LeCato

Robert Hill

Charles Pruitt

Committee Members Absent

Mike Turner

Shane Parker

Call to Order:

The March 2015 meeting was called to order by Chairman Charles Pruitt at 1900 hours. The February 2015 minutes were reviewed and approved with a nomination by Robert Hill and seconded by Jim LeCato

Consent Agenda:

The March Agenda was presented by Pruitt with no additions. A motion was made by Jim LeCato and seconded by Robert Hill to accept this month's agenda. Motion approved.

Usage Report:

Chairman Pruitt presented the 2014-15 Fire Training Center Usage Report to the committee and noted that the facility has increased in usage.

Facility Report:

Burn Building is being used for the Fire Academy and Greenbackville Vol. Fire Company Drill.

Classroom Building has no issues.

Ground: Work in continuing on the LODD Memorial with hopes to have the unveiling in October 2015.

Training Delivery:

The committee discussed the 2015-16 Virginia Department of Fire Programs Funding requests. The committee decided to request for the following classes.

HTR Vehicle Rescue 1 Vehicle Rescue 2 Rope Rescuer 1 Fire Officer2

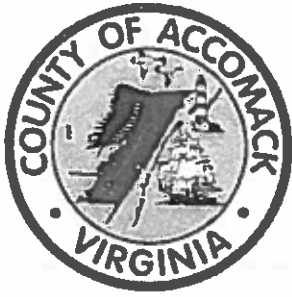
NFA Incident Safety Officer NFA Command and Control of Wildland / Urban Interface Ops for Fire
Chiefs NFA Fire Service Safety Culture VFMA Arson Detection

The committee request will be forwarded to VDFP for consideration. After the committee receives notification from VDFP the 2015-16 Fire Training Calendar will be released. There was much discussion about the FTC funding the HTR modules needed on the shore

The committee did also approve funding to purchase hose and appliances to support training and the pump testing tank.

A motion was made by Adam Ziegler and seconded by Phillip Kelly to have the ventilation prop detailed for repairs.

Motion made by Jim LeCato and seconded to adjourn at 2015 hours.



County of Accomack Department of Public Safety

"Together We Make a Difference"

www.co.accomack.va.us
www.acdps.net

Fire & Rescue ~ Emergency Management

Date: July 29, 2015
To: Regional Fire Training Center Committee
From: Charles Pruitt, FTC Chairman
Subject: Items requiring action March – July 2015

Enclosed is a list of the action items from Meeting.
Please let me know if I have omitted any items or have error.

1. Post approved minutes from the March meeting
 - a. Completed
2. Complete/Post Draft Minutes from them March monthly meeting
3. Prepare Agenda for next meeting
 - a. Completed
4. Training Center Project Work
 - a. Logistics for the Fire Academy, Fire Officer 3, EVOC
 - b. Coordinate maintenance repairs, and cleaning of classroom and grounds
 - c. Coordinate Live Burn Exercises for Fire Academy, DPS, and Greenbackville
 - d. Fill vending machine
 - e. Budgetary work

Fiscal Year 2014-15 Training Center Usage Log

	ICS 300	wildland fire course	MCI 1 & 2	Fire Inst 1	May Day Firefighter Down	CPR	First aid	EVOC	Fire Academy	Fire Inst 2	Fire Officer 1	Fire Officer 3	MCI Co. Officer	May Day Firefighter RIT	HTR Module 2	TIMS	Haz Mat Tech	EMT	DPS Live Burn	Regional Haz-mat Team	Hunter Safety	Sheriff Office	EMS continued	CERT
Training Hours	18	3		40	16	4	4	16	0	32	36	24	16	16	16	4	64	0	8	8	16	20	60	2
Month of	9	9		10	10	12	12	10	1	1	3	5	4	3	6	4	1	0	4	8	10			
New Church				1								1												
Greenbackville									7			1												
chincoteague		1							2			1												
atlantic																								
Saxis																								
Bloxom	3	1		1	3				4	1	1	2												
Parksley				1	1			3	1	4	3													
Tasley															2									
Onancock									2	1		2												
Melfa									3															
Wachapreague								1																
Painter								1	2															
Public Safety	3	2		2				2	1	2	4	3					9							
Exmore				1				2	3		1	1												
Northampton									3			1												
Eastville								3	3															
Chertion								2	2			1												
Cape Charles											1													
Cape Charles Rescue																								
Northampton EMS	2		4					3	8					2										
Onley			2																					
Oakhall		1	3																					
Tangier																								
Regional Haz-mat												5												
Outside Region													12	6	6									
Other	8				3																			
TOTAL	95	15	10	0	6	9	0	10	38	8	10	17	12	6	10	0	9	18	0	33	60	30	60	0

Expenses

Date	Area	Vendor/Receipt	Description	Non-Grant	ATL	Training	Burn Bldg.
7/23/2014	Training	Braden Hall	grading & seeding			600.10	
8/8/2014	Training	Braden Hall	leveling concrete			125.00	
8/8/2014	Non-Grant	Xerox	July	38.79			
8/15/2014	Training	OBS	picture hangers			23.14	
8/15/2014	Non-Grant	Verizon	DSL - July - 2 lines	105.98			
9/19/2014	Training	Truitt's Welding	excavation & stone			1850.00	
9/4/2014	Non-Grant	Xerox	August	38.79			
9/10/2014	Training	BoA - Amazon	desk plate for showcase			20.90	
9/16/2014	Non-Grant	Verizon	DSL - August - 2 lines	105.98			
9/16/2014	Training	BoA - Corner Bakery	MCI donuts			15.99	
10/2/2014	Training	Mark Newman	hay bales			300.00	
10/2/2014	Training	MES	flowtesting (5)			187.50	
10/6/2014	Training	Thomas Parks	instructor (Exmore/Painter drill)			101.42	
10/4/2014	Non-Grant	Xerox	September	38.79			
10/24/2014	Training	FailSafe	ladder & hose testing			745.00	
10/19/2014	Training	BoA - VDFP Bookstore	Instructor Books			539.54	
11/7/2014	Non-Grant	Xerox	October	38.79			
11/7/2014	Non-Grant	Elliott LeBeuf	Annual Inspection	3000.00			
11/7/2014	Training	Quill	electric pencil sharpener			22.50	
11/12/2014	Training	Air Care	Hose, Caps & Plugs			531.00	
11/19/2014	Training	BoA - 84 Lumber	May Day Class			25.04	
11/19/2014	Training	BoA - OBS	May Day Class			14.99	
11/19/2014	Training	BoA - Amazon	vacuum bags			8.06	
11/19/2014	Non-Grant	Verizon	DSL - September & October (1 line)	158.97			
11/19/2014	Non-Grant	Verizon	DSL - September (1 line)	52.99			
12/8/2014	Non-Grant	Xerox	November	38.79			
12/16/2014	Non-Grant	Verizon	DSL - November (2 lines)	110.98			
12/16/2014	Training	Localendar	FTC Calendar			9.95	
1/9/2015	Training	Trevor Kirk	MCI instructor			387.55	
1/20/2015	Non-Grant	Verizon	DSL - December (2 lines)	105.98			

1/20/2015	Training	<u>BoA - VDFP Bookstore</u>	Instructor II books			717.08
1/20/2015	Training	<u>BoA - OBS</u>	UPS Inst. paperwork/cabinet light			19.93
1/20/2015	Training	<u>BoA - Hampton Suites</u>	Instructor II - hotel			183.10
2/19/2015	Non-Grant	<u>Verizon</u>	DSL - January (2 lines)	105.98		
3/19/2015	Non-Grant	<u>Verizon</u>	DSL - February (2 lines)	105.98		
2/3/2015	Non-Grant	<u>Xerox</u>	December	38.79		
2/4/2015	Non-Grant	<u>Xerox</u>	January	38.79		
3/4/2015	Non-Grant	<u>Xerox</u>	February	38.79		
2/20/2015	Training	<u>BoA - Hampton Suites</u>	Instructor II - Lodging		91.55	
2/20/2015	Training	<u>April Elmore</u>	Instructor II - Instruction		846.50	
3/19/2015	Training	<u>BoA - Hampton Suites</u>	Officer I - Lodging		183.10	
3/19/2015	Training	<u>BoA - VDFP Bookstore</u>	Officer I - Books		993.08	
4/19/2015	Non-Grant	<u>Verizon</u>	DSL - March (2 lines)	105.98		
5/19/2015	Non-Grant	<u>Verizon</u>	DSL - April (2 lines)	105.98		
4/4/2015	Non-Grant	<u>Xerox</u>	March	38.79		
5/4/2015	Non-Grant	<u>Xerox</u>	April	38.79		
6/8/2015	Non-Grant	<u>Xerox</u>	May	38.79		
4/10/2015	Training	<u>Robert Hill</u>	Propane Prop Repair		333.34	
4/20/2015	Training	<u>BoA - Hampton Suites</u>	Officer I Lodging		91.55	
4/20/2015	Training	<u>BoA - Hampton Suites</u>	Officer I Lodging		183.10	
4/20/2015	Training	<u>BoA - OBS</u>	May Day Class		141.03	
4/20/2015	Training	<u>BoA - AC Moores</u>	frame for Resolution		13.23	
4/20/2015	Training	<u>BoA - VDFP Bookstore</u>	Officer III books		701.08	
5/7/2015	Training	<u>April Elmore</u>	Officer I instruction		1304.00	
5/7/2015	Training	<u>Mark Newman</u>	hay bales		350.00	
5/19/2015	Training	<u>BoA - Hampton Suites</u>	Officer I Lodging		183.10	
5/22/2015	Training	<u>OBS</u>	Shipping Charges - Books		20.01	
5/22/2015	Training	<u>Air Care</u>	salvage covers		570.00	
5/22/2015	Training	<u>Air Care</u>	fire hose		364.00	
5/1/2015	Training	<u>Quill</u>	projector screen		127.99	
6/19/2015	Non-Grant	<u>Verizon</u>	DSL - May (2 lines)	105.98		
6/18/2015	Training	<u>BoA - VDFP Bookstore</u>	credit - Officer III books		-82	

6/18/2015	Training	BoA - VDFP Bookstore	credit - Officer I books						
6/18/2015	Training	BoA - Walmart	vacuum						-158
7/16/2015	Non-Grant	Xerox	June	38.79					198
7/16/2015	Non-Grant	Verizon	DSL - June (2 lines)	105.98					
7/16/2015	Training	BoA - Lowe's	Shelving					66.74	
Totals				4742.24	0.00	12949.19	0.00	12949.19	0.00

Rollover from Previous Year: 23000

0 4854

Remaining Balance: 47.76 14904.81

April Elmore - EROC Class

Hotel # 149.13

ins. fee \$