

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Building, Melfa, Virginia, on Tuesday, September 1, 2015 at 5:30 p.m.

Present:

Oliver H. Bennett, Chairman
C. Reneta Major, Secretary-Treasurer
Laurence J. Trala
Granville F. Hogg, Jr.
Ron Wolff

Absent:

Donald L. Hart, Jr., Vice Chairman

Ex-Officio member present:

Steven Hennessee, DRPT

Nonmembers present:

Alex Parry, Bay Coast Railroad
J. T. Holland, Bay Coast Railroad
John Maher, Virginia Regional Transit
Bruce Simms, Virginia Regional Transit
Susan Newbrough, Virginia Regional Transit

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

Mr. Hogg arrived at 5:35 p.m.

In Re: Invocation

The invocation was given by Mr. Bennett.

In Re: Statements from the Public

There were no comments.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at August 31st of \$24,309.08.

In Re: Minutes of August 4, 2015

Motion was made by Ms. Major, seconded by Mr. Trala, that minutes of the meeting of August 4, 2015 be approved. All members were present with the exception of Mr. Hart and voted "yes". Motion was unanimously passed.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report
September 01, 2015**

Operations

- Bus 33 on the Silver route with one passenger on board was struck by a car pulling away from the pumps on the Nelsonia Royal Farms property on Aug 17. Damage to the bus was mostly cosmetic and the bus remains in service. The car sustained minor damage. The one passenger said she was not hurt; left the scene of the accident but later declared she was seeking medical care. Our insurance company is handling the claim. Our bus driver and the driver of the car were not injured.
- Proposed YELLOW expansion route is attached for viewing and comment. *It was noted that the community of Fairview is being added to the proposed route.*
- STAR Transit was advised by DRPT that there were no findings on the recent audit (email attached).

Transit Capital

- VRT Replacement bus 275 has been prepped and will be transported to the shore for placement into service on Thursday, Aug 20.
- VDRPT has given their approval to STAR to use the insurance money from bus 230 towards the purchase of a new 12 passenger bus. The insurance money will cover the entire cost of the new bus.

Training

None this month

Human Resources

Veteran staff worker Terri Short is recovering from surgery and is expected to be out for at least a month recovering.

Marketing and Outreach

Aug 20 - ESRH Mental Health Focus Group – Board member Bob Maye is still planning a Transportation Summit in the fall. This could lead to possible public private partnerships.
 August 24- ANTDC TAC Committee meeting.

Transit Maintenance

Preventive Maintenance Program – Routine maintenance is current.

Ridership Statistics

July 2015 STAR Transit passenger statistics -7817 - up 7% compared to July 2014

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STAR TRANSIT 2014- 2015				JULY 30, 2015 22 DAYS		
Month	Total Revenue	Total Expenses	Surplus/Deficit	Month	Passengers 2014-15 Trips	Total Cost
Oct.	\$54,913.48	\$55,437.22	-\$523.74	Oct.	8,729	\$6.35
Nov.	\$49,469.06	\$47,727.00	\$1,742.06	Nov.	6,686	\$7.14
Dec.	\$49,312.36	\$44,497.75	\$4,814.61	Dec.	7,084	\$6.28
Jan.	\$47,913.62	\$44,540.44	\$3,373.18	Jan.	7,078	\$6.29
Feb.	\$45,820.36	\$40,671.56	\$5,148.80	Feb.	5,150	\$7.90
Mar.	\$53,592.51	\$57,981.68	-\$4,389.17	Mar.	7,094	\$8.17
Apr.	\$56,820.36	\$45,022.74	\$11,797.62	Apr.	7,528	\$5.98
May	\$54,453.23	\$48,794.99	\$5,658.24	May	6,525	\$7.48
June	\$54,600.54	\$50,578.64	\$4,021.90	June	7,324	\$6.91

July	\$57,250.94	\$55,242.20	\$2,008.74	July	7,817	\$7.07
Aug.			\$0.00	Aug.	0	\$0.00
Sept.			\$0.00	Sept.	0	\$0.00
					71,015	
TOTAL	\$524,146.46	\$490,494.22	\$33,652.24	AVERAGE COST PER PASSENGER - >		\$6.91

AVERAGE PASSENGERS PER MONTH - >
7,102

Passengers per Mile				Cost per Mile				
Oct.	0.26	April	0.24	Oct.	\$1.66	April	\$1.45	
Nov.	0.24	May	0.23	Nov.	\$1.74	May	\$1.74	
Dec.	0.23	June	0.24	Dec.	\$1.46	June	\$1.66	
Jan.	0.24	July	0.26	Jan.	\$1.48	July	\$1.82	
Feb.	0.21	Aug.	0.00	Feb.	\$1.67	Aug.	\$0.00	
Mar.	0.23	Sept.	0.00	Mar.	\$1.88	Sept.	\$0.00	
AVERAGE MONTHLY PASSENGERS PER MILE				0.24	AVERAGE COST PER MILE			
					\$1.65			

Hourly Cost				Passengers per Hour				
Oct	\$44.64	April	\$37.90	Oct	7.0	April	6.3	
Nov.	\$46.52	May	\$45.18	Nov.	6.5	May	6.0	
Dec.	\$37.46	June	\$42.57	Dec.	6.0	June	6.2	
Jan.	\$39.28	July	\$46.50	Jan.	6.2	July	6.6	
Feb.	\$41.84	Aug	\$0.00	Feb.	5.3	Aug	0.0	
March	\$48.81	Sept	\$0.00	March	6.0	Sept.	0.0	
TOTAL								
AVERAGE TOTAL HOURLY COST				\$43.05	AVERAGE PASSENGERS PER HOUR			
					6.2			

Route Location	Passenger Totals	Operating Hours	Mileage
Red	2,238	242	6,477
Purple	2,070	242	6,171
Gold	963	121	3,110
Blue	1,053	121	3,077
Green	339	209	3,509
Chicoteague	1,154	253	7,956
Special			

Events				
		<u>7,817</u>	<u>1,188</u>	<u>30,300</u>

Month	Hrs. of Oper.	Mileage
Oct.	1,242	33,382
Nov.	1,026	27,480
Dec.	1,188	30,582
Jan.	1,134	30,020
Feb.	972	24,381
Mar.	1,188	30,800
Apr.	1,188	31,078
May	1,080	28,099
June	1,188	30,519
July	1,188	30,300
Aug.	0	0
Sept.	0.1	0
	11394	296,641

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In Re: Closed Session

Motion was made by Ms. Major, seconded by Mr. Trala, that the Commission enter Closed Session in accordance with Section 2.2-3711 of the Code of Virginia of 1950, as amended:

Paragraph 7: Consultation with legal counsel and briefings by staff members, consultants, or attorneys pertaining to actual or probable litigation, and consultation with legal counsel employed or retained by the Board of Supervisors regarding specific legal matters requiring the provision of legal advice by such counsel.

STAR Transit passenger – request for reinstatement of riding privileges

All members were present with the exception of Mr. Hart and voted “yes.” The motion was unanimously passed.

After Closed Session, the Chairman reconvened the meeting and said that the Board had entered the closed session for that purpose as set out in paragraph 7 of Section 2.1-3711 of the Code of Virginia of 1950, as amended. Upon being polled individually, each member confirmed that this was the only matter of discussion during the closed session.

In Re: State’s Comments

Mr. Hennessee reported that all of the contracts (Section 5311) will be released in the

next three weeks. He also updated the Commission on various personnel changes within the Department of Rail & Public Transportation.

In Re: Airport Update

Mr. Wolff noted that everything on the Wallops launch pad should be completed by the end of this month and anticipates a launch sometime in the March-April 2016 timeframe.

In Re: Railroad Comments

Mr. Parry presented the following report:

ANTDC MEETING
Sept. 1, 2015

1. In August, BCR handled 433 carloads. 375 of these were at Little Creek with the top shippers being, 40 for Mid-Atlantic Transload (grit) , 19 for Gordon Paper, 20 for Koch Nitrogen (Storage) and 296 handled for DCP Midstream (Butane - Storage). Eastern Shore location handled the remaining 58 loads with the top shippers being Bayshore Concrete Products 25 cars, Associated Grain 14 cars and Coastline Chemical 8 cars.
2. Installation of new crossing for Ingleside Road has been completed and phone calls have been received from citizens expressing gratitude for the new installation. A much smoother ride by automobile has been noticed and appreciated. Azalea Garden Road new crossing has also been completed.
3. New gates/signals are being planned for Route 622 – Treherneville.

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In Re: Adjourn

Motion was made by Ms. Major, seconded by Mr. Wolff, that the meeting be adjourned. All members were present with the exception of Mr. Hart and voted “yes”. The motion was unanimously passed. The meeting was adjourned.