

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Building, Melfa, Virginia, on Tuesday, December 1, 2015 at 5:30 p.m.

Present:

Oliver H. Bennett, Chairman
Donald L. Hart, Jr., Vice Chairman
C. Reneta Major, Secretary-Treasurer
Granville F. Hogg, Jr.
Ron Wolff
Larry E. LeMond

Ex-Officio member absent:

Steven Hennessee, DRPT

Nonmembers present:

Alex Parry, Bay Coast Railroad
J. T. Holland, Bay Coast Railroad
Mark McGregor, Virginia Regional Transit
John Maher, Virginia Regional Transit
Billy Moore, Canonie Atlantic Co.
C. A. Turner, III, attorney
Bill Parr, citizen

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Wolff.

In Re: Statements from the Public

There were no comments.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at November 30th of \$21,491.15.

In Re: Minutes of November 5, 2015

Motion was made by Mr. Hart, seconded by Mr. Wolff, that minutes of the meeting of November 5, 2015 be approved. All members were present and voted "yes". Motion was unanimously passed.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report
Dec. 1, 2015**

Operations

- Two week On-Off study for all routes is nearing completion.

Transit Capital

- New septic system is up & running without any problems.
- Met with Jeffrey D. Brooks, Riverside Hospital Project Manager to coordinate bus shelter and/or bus stop locations for the new hospital scheduled for completion in Dec 2016.

Marketing and Outreach

- ANPDC TAC (Transit Advisory Committee) Nov.24:
 - TAC will now take an active role in bus sheltering planning for the Shore to include finding possible revenue sources for local match and installation.
- Transit presentation with a manned table at the Kiptopeke Elementary School PTA meeting, Nov. 14.

Transit Maintenance

- *Preventive Maintenance Program* – Routine maintenance is current.

Ridership Statistics

- November passenger ridership shows an increase from last year.
- A meeting has been scheduled for next week with the community college to discuss a decline in student ridership.

* * * * *

				October 31, 2015 22 DAYS			
STAR TRANSIT 2015-2016							
				Passengers			
Month	Total Revenue	Total Expenses	Surplus/Deficit	Month	2015-16 Trips		Total Cost
Oct.	\$66,644.33	\$56,365.48	\$10,278.85	Oct.	7,575		\$7.44
Nov.			\$0.00	Nov.	0		\$0.00
Dec.			\$0.00	Dec.	0		\$0.00
Jan.			\$0.00	Jan.	0		\$0.00
Feb.			\$0.00	Feb.	0		\$0.00
Mar.			\$0.00	Mar.	0		\$0.00
Apr.			\$0.00	Apr.	0		\$0.00
May			\$0.00	May	0		\$0.00
June			\$0.00	June	0		\$0.00
July			\$0.00	July	0		\$0.00
Aug.			\$0.00	Aug.	0		\$0.00
Sept.			\$0.00	Sept.	0		\$0.00
					7,575		
TOTAL	\$66,644.33	\$56,365.48	\$10,278.85	AVERAGE COST PER PASSENGER ->			\$7.44
				AVERAGE PASSENGERS PER MONTH ->			7,575
Passengers per Mile				Cost per Mile			
Oct.	0.21	April	0.00	Oct.	\$1.58	April	\$0.00
Nov.	0.00	May	0.00	Nov.	\$0.00	May	\$0.00
Dec.	0.00	June	0.00	Dec.	\$0.00	June	\$0.00
Jan.	0.00	July	0.00	Jan.	\$0.00	July	\$0.00
Feb.	0.00	Aug.	0.00	Feb.	\$0.00	Aug.	\$0.00
Mar.	0.00	Sept.	0.00	Mar.	\$0.00	Sept.	\$0.00

						TOTAL				
AVERAGE MONTHLY PASSENGERS PER MILE				0.21			AVERAGE COST PER MILE		\$1.58	
Hourly Cost				Passengers per Hour						
Oct	\$39.42		April	\$0.00	Oct	5.3		April	0.0	
Nov.	\$0.00		May	\$0.00	Nov.	0.0		May	0.0	
Dec.	\$0.00		June	\$0.00	Dec.	0.0		June	0.0	
Jan.	\$0.00		July	\$0.00	Jan.	0.0		July	0.0	
Feb.	\$0.00		Aug	\$0.00	Feb.	0.0		Aug	0.0	
March	\$0.00		Sept	\$0.00	March	0.0		Sept.	0.0	
TOTAL										
	AVERAGE TOTAL HOURLY COST			\$39.41	AVERAGE PASSENGERS PER HOUR				5.3	
	Route Location		Passenger Totals	Operating Hours	Mileage					
	Red		2,033	242	6,267					
	Purple		2,020	242	6,186					
	Gold		827	121	3,116					
	Blue		955	121	3,174					
	Green		400	209	4,159					
	Chincoteague		958	253	7,641					
	Yellow		382	242	5,199					
			<u>7,575</u>	<u>1,430</u>	<u>35,742</u>					
Month	Hrs. of Oper.		Mileage							
Oct.	1,430		35,742							
Nov.	0		0							
Dec.	0		0							
Jan.	0		0							
Feb.	0		0							
Mar.	0		0							
Apr.	0		0							
May	0		0							
June	0		0							
July	0		0							
Aug.	0		0							
Sept.	0		0							

	1,430		35,743						
--	-------	--	--------	--	--	--	--	--	--

In Re: Closed Session

Motion was made by Mr. Hart, seconded by Mr. LeMond, that the Commission enter Closed Session in accordance with Section 2.2-3711 of the Code of Virginia of 1950, as amended:

Paragraph 7: Consultation with legal counsel and briefings by staff members, consultants, or attorneys pertaining to actual or probable litigation, and consultation with legal counsel employed or retained by the Board of Supervisors regarding specific legal matters requiring the provision of legal advice by such counsel.

STAR Transit passenger – request for reinstatement of riding privileges

All members were present and voted “yes.” The motion was unanimously passed.

After Closed Session, the Chairman reconvened the meeting and said that the Board had entered the closed session for that purpose as set out in paragraph 7 of Section 2.1-3711 of the Code of Virginia of 1950, as amended. Upon being polled individually, each member confirmed that this was the only matter of discussion during the closed session.

Motion was made by Mr. Wolff, seconded by Mr. LeMond, that the STAR Transit passenger’s request for reinstatement of riding privileges be denied. All members were present and voted “yes.” The motion was unanimously passed.

In Re: State’s Comments

There were no comments from the State.

In Re: Airport Update

Mr. Wolff stated that the cores are being retro-fitted with a launch planned for the spring.

In Re: Railroad Comments

Mr. Parry presented the following report:

December 1, 2015

1. In November, BCR handled 301 carloads. 273 of these were at Little Creek with the top shippers being, 31 for Mid-Atlantic Transload (grit), 23 for Gordon Paper, 9 for Koch Nitrogen (Storage) and DCP (Gas Supply –Butane) 204 cars. Eastern Shore location handled the remaining

34 loads with the top shippers being Bayshore Concrete Products 7 cars, Sharp Gas 5 cars and Coastline Chemical 9 cars.

* * * * *

In Re: Adjourn

Motion was made by Mr. Hart, seconded by Ms. Major, that the meeting be adjourned. All members were present and voted "yes". The motion was unanimously passed. The meeting was adjourned.