

**MINUTES OF THE  
ACCOMACK-NORTHAMPTON  
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Building, Melfa, Virginia, on Tuesday, February 2, 2016 at 5:30 p.m.

Present:

Oliver H. Bennett, Chairman  
Donald L. Hart, Jr., Vice Chairman  
C. Reneta Major, Secretary-Treasurer  
Granville F. Hogg, Jr. (late)  
Larry E. LeMond

Absent:

Ron Wolff

Ex-Officio member absent:

Steven Hennessee, DRPT

Nonmembers present:

Alex Parry, Bay Coast Railroad  
J. T. Holland, Bay Coast Railroad  
Bruce Simms, Virginia Regional Transit  
John Maher, Virginia Regional Transit  
Bruce Alder, Virginia Regional Transit

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Bennett.

In Re: Statements from the Public

There were no comments.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at January 31st of \$25,547.09.

In Re: Minutes of January 5, 2016

Motion was made by Mr. Hart, seconded by Ms. Major, that minutes of the meeting of January 5, 2016 be approved. All members were present with the exception of Mr. Hogg and Mr. Wolff and voted "yes". Motion was unanimously passed.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report**

**Feb. 2, 2016**

**Operations**

- Despite the unusually bad winter weather complete with snow, we only had one 2 hour early cessation of service at 430pm, Friday, Jan. 22. No one was left stranded as the white van, in blizzard like conditions, was used to transport 2 passengers to Bloxom and Mappsville after the 430 cut-off time.

**Transit Capital**

- To complete our fleet, the new 20 passenger bus previously ordered from Rorher Bus Sales to be a permanent replacement for bus 30 totaled in the accident, should be arriving within the next 3 months.
- Planning is underway to formulate our capital budget requests for next fiscal yr.

**Human Resources**

- Please see attachment regarding Leadership Changes at Virginia Regional Transit effective February 01, 2016.
- Following recent employee training by VRT Human Resources Director, Carol Menking on Feb. 5, we have now successfully transitioned over to Paycom – the new computer based, employee payroll entry system.

**Marketing and Outreach**

- Met with ESCC Foundation Director Eve Belote.
  - The College experienced an 11% drop in enrollment for the Fall semester.
  - The College is very much interested in an extension of route service Mon-Thur as more students attend night classes than day.
- Talked to Alex Hubb, board member of the Chincoteague Cultural Alliance.
  - He was very interested in using Star Transit routes as a means to bringing people to their spring and summer seasonal day events on Wednesday and Saturday.

**Transit Maintenance**

- ***Preventive Maintenance Program***
  - Routine maintenance is current.
  - Ford Bus 31 has an internal engine coolant leak and is undergoing repairs.

**Ridership Statistics**

- January 2016 had a slight decline in ridership compared to same month last year due to one less operating day and inclement weather.

STAR TRANSIT 2015-2016				DECEMBER 31, 2015 22 DAYS		
Month	Total Revenue	Total Expenses	Surplus/Deficit	Month	Passengers 2015-16 Trips	Total Cost
Oct.	\$66,644.33	\$56,613.40	\$10,030.93	Oct.	7,575	\$7.47
Nov.	\$66,995.51	\$56,174.52	\$10,820.99	Nov.	6,914	\$8.12
Dec.	\$66,697.48	\$45,241.04	\$21,456.44	Dec.	7,015	\$6.45
Jan.			\$0.00	Jan.		
Feb.			\$0.00	Feb.		
Mar.			\$0.00	Mar.		

Apr. \$0.00  
 May \$0.00  
 June \$0.00  
 July \$0.00  
 Aug. \$0.00  
 Sept. \$0.00

Apr.  
 May  
 June  
 July  
 Aug.  
 Sept.

TOTAL \$200,337.32 \$158,028.96 **\$42,308.36**

21,504  
 AVERAGE COST PER PASSENGER -> **\$7.35**  
 AVERAGE PASSENGERS PER MONTH -> **7,168**

**Passengers per Mile**

Oct. 0.21 April  
 Nov. 0.21 May  
 Dec. 0.20 June  
 Jan. July  
 Feb. Aug.  
 Mar. Sept.

**Cost per Mile**

Oct. \$1.58 April  
 Nov. \$1.72 May  
 Dec. \$1.29 June  
 Jan. July  
 Feb. Aug.  
 Mar. Sept.

AVERAGE MONTHLY PASSENGERS PER MILE **0.21**

TOTAL  
 AVERAGE COST PER MILE **\$1.53**

**Hourly Cost**

Oct \$39.59 April  
 Nov. \$43.21 May  
 Dec. \$31.64 June  
 Jan. July  
 Feb. Aug  
 March Sept

**Passengers per Hour**

Oct 5.3 April  
 Nov. 5.3 May  
 Dec. 1 4.9 June  
 Jan. 1 July  
 Feb. Aug  
 March Sept.

TOTAL  
 AVERAGE TOTAL HOURLY COST **\$37.99**

AVERAGE PASSENGERS PER HOUR **5.2**

Route Location	Passenger Totals	Operating Hours	Mileage
Red	1,703	242	6,158
Purple	1,719	242	6,053
Gold	920	121	3,087
Blue	923	121	3,054
Green	351	209	3,888
Chicoteague	918	253	7,855
Yellow	481	242	4,974
	<b>7,015</b>	<b>1,430</b>	<b>35,069</b>

Month	Hrs. of Oper.	Mileage
Oct.	1,430	35,742
Nov.	1,300	32,622
Dec.	1,430	35,069
Jan.		
Feb.		
Mar.		
Apr.		
May		
June		
July		
Aug.		
Sept.		
	4,160	103,433

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After serving as chief executive officer of Virginia Regional Transit for over 18 years, Mark McGregor has requested that the Board of Directors of Virginia Regional Transit release him from his contract so that he can retire. Reluctantly, and with great appreciation for his service, the Board has agreed to do so. His last day at Virginia Regional Transit is January 31, 2016. Bruce Simms has been named by the Board as Interim Chief Executive Officer. Please address any questions to Mr. Bruce Simms at 540-338-1610, or at [bruce@vatransit.org](mailto:bruce@vatransit.org).



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\* \* \* \* \*

Mr. Hogg arrived at 5:32 p.m.

Motion was made by Mr. Hart, seconded by Mr. LeMond, that the following resolution of appreciation be sent to Mr. Mark McGregor. All members were present with the exception of Mr. Wolff and voted "yes." The motion was unanimously passed. Said resolution as adopted is set forth below:

## **RESOLUTION**

WHEREAS, Mr. Mark McGregor, in his capacity as Chief Executive Officer of Virginia Regional Transit, has worked with the Accomack-Northampton Transportation District Commission and STAR Transit since November 2009; and

WHEREAS, over the past seven years, Mr. McGregor's leadership and guidance has mostly ably assisted the ANTDC and STAR Transit in its efforts to provide an efficient and effective public transportation system for both Northampton County and Accomack County; and

WHEREAS, following these years of service, Mr. McGregor has tendered his notice of retirement to be effective January 31, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Accomack-Northampton Transportation District Commission and STAR Transit do hereby commend Mr. Mark McGregor for his selfless dedication to the preservation and strengthening of the public transportation system on Virginia's Eastern Shore, and conveys its best wishes to Mr. McGregor for a well-deserved, prosperous Retirement.

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Mr. Simms introduced Mr. Bruce Allder, VRT's Director of Finance.

In Re: State's Comments

There were no comments from the State.

In Re: Airport Update

There was no airport update.

In Re: Railroad Comments

Mr. Parry presented the following report:

In January, BCR handled 280 carloads. 212 of these were at Little Creek with the top shippers being, 42 for Mid-Atlantic Transload (grit), 16 for Gordon Paper, 6 for Dynaric and 148 DCP ( Gas Supply –Butane ) cars. Eastern Shore location handled the remaining 68 loads with the top shippers being Bayshore Concrete Products 10 cars inbound loads , Associated Grain 14 outbound loads and Sharp Gas 19 inbound cars.

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In Re: Adjourn

Motion was made by Mr. Hart, seconded by Mr. LeMond, that the meeting be adjourned. All members were present with the exception of Mr. Wolff and voted “yes”. The motion was unanimously passed. The meeting was adjourned.