

**MINUTES OF THE
ACCOMACK-NORTHAMPTON
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Building, Melfa, Virginia, on Tuesday, March 1, 2016 at 5:30 p.m.

Present:

Oliver H. Bennett, Chairman
Donald L. Hart, Jr., Vice Chairman
C. Reneta Major, Secretary-Treasurer
Ron Wolff
Granville F. Hogg, Jr.
Larry E. LeMond

Ex-Officio member absent:

Steven Hennessee, DRPT

Nonmembers present:

Alex Parry, Bay Coast Railroad
J. T. Holland, Bay Coast Railroad
John Maher, STAR Transit

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Bennett.

In Re: Statements from the Public

There were no comments.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at February 29th of \$24,056.70.

In Re: Minutes of February 2, 2016

Motion was made by Mr. Hart, seconded by Ms. Major, that minutes of the meeting of February 2, 2016 be approved. All members were present and voted “yes”. Motion was unanimously passed.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report
Mar. 1, 2016**

Operations

- The month of February experienced hazardous winter weather and very poor secondary road conditions that resulted in limited access to small towns/communities during the morning and early afternoon hours resulting in no lost service hours.

Transit Capital

- Sealing and restriping our parking is one of the requested projects for the upcoming fiscal year.

Human Resources

- Ride on evaluations with all our drivers has been completed.
 - Follow-up office meetings with all staff are nearing completion.

Marketing and Outreach

- Met with the Dawn Simpson, Executive Director of ESO Arts Center following requests for bus service to their facility in Belle Haven.

- ESO Art Center's proximity to our existing service permitted us making it a WC (will call) stop on the Purple and Red routes.
- Met with new Riverside Hospital Director John Peterman.
 - Discussed shelter availability and requested a follow-up meeting to plan transit accessibility to their new hospital still on track to be completed Dec. 2016.

Transit Maintenance

- ***Preventive Maintenance Program***
 - Routine maintenance is current.
 - Chevrolet bus 27 is out of service due to an apparent electrical short.

Ridership Statistics

- February ridership shows an increase over same month last year.

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STAR TRANSIT 2015-2016				January 31, 2016 20 DAYS			
Month	Total Revenue	Total Expenses	Surplus/Deficit	Month	Passengers 2015-16 Trips	Total Cost	
Oct.	\$66,644.33	\$56,613.40	\$10,030.93	Oct.	7,575	\$7.47	
Nov.	\$66,995.51	\$56,174.52	\$10,820.99	Nov.	6,914	\$8.12	
Dec.	\$66,697.48	\$45,241.04	\$21,456.44	Dec.	7,015	\$6.45	
Jan.	\$65,514.68	\$48,802.06	\$16,712.62	Jan.	6,128	\$7.96	
Feb.	\$0.00	\$0.00	\$0.00	Feb.	0	\$0.00	
Mar.	\$0.00	\$0.00	\$0.00	Mar.	0	\$0.00	
Apr.	\$0.00	\$0.00	\$0.00	Apr.	0	\$0.00	
May	\$0.00	\$0.00	\$0.00	May	0	\$0.00	
June	\$0.00	\$0.00	\$0.00	June	0	\$0.00	
July	\$0.00	\$0.00	\$0.00	July	0	\$0.00	
Aug.	\$0.00	\$0.00	\$0.00	Aug.	0	\$0.00	
Sept.	\$0.00	\$0.00	\$0.00	Sept.	0	\$0.00	
TOTAL	\$265,852.00	\$206,831.02	\$59,020.98		27,632	AVERAGE COST PER PASSENGER ->	\$7.49
						AVERAGE PASSENGERS PER MONTH ->	6,908
Passengers per Mile				Cost per Mile			
Oct.	0.21	April	0.00	Oct.	\$1.58	April	\$0.00
Nov.	0.21	May	0.00	Nov.	\$1.72	May	\$0.00
Dec.	0.20	June	0.00	Dec.	\$1.29	June	\$0.00
Jan.	0.19	July	0.00	Jan.	\$1.51	July	\$0.00
Feb.	0.00	Aug.	0.00	Feb.	\$0.00	Aug.	\$0.00

Mar.	0.00	Sept.	0.00	Mar.	\$0.00	Sept.	\$0.00
				TOTAL			
AVERAGE MONTHLY PASSENGERS PER MILE				AVERAGE COST PER MILE			
0.20				\$1.52			

Hourly Cost				Passengers per Hour			
Oct	\$39.59	April	\$0.00	Oct	5.3	April	0.0
Nov.	\$43.21	May	\$0.00	Nov.	5.3	May	0.0
Dec.	\$31.64	June	\$0.00	Dec.	4.9	June	0.0
Jan.	\$37.54	July	\$0.00	Jan.	4.7	July	0.0
Feb.	\$0.00	Aug	\$0.00	Feb.	0.0	Aug	0.0
March	\$0.00	Sept	\$0.00	March	0.0	Sept.	0.0
TOTAL				TOTAL			
AVERAGE TOTAL HOURLY COST				AVERAGE PASSENGERS PER HOUR			
\$37.88				5.1			

Route Location	Passenger Totals	Operating Hours	Mileage
Red	1,497	220	5,640
Purple	1,546	220	5,596
Gold	779	110	2,843
Blue	811	110	2,794
Green	305	190	3,517
Chicoteague	777	230	7,284
Yellow	413	220	4,591
	<u>6,128</u>	<u>1,300</u>	<u>32,265</u>

In Re: Election of Officers

Motion was made by Mr. Hart, seconded by Mr. Wolff, that the same slate of officers be elected for the coming year. All members were present and voted "yes." The motion was unanimously passed. Said officers are:

- Oliver H. Bennett, Chairman
- Donald L. Hart, Jr., Vice Chairman
- C. Reneta Major, Secretary-Treasurer
- Janice K. Williams, Asst. Secretary-Treasurer

In Re: State's Comments

There were no comments from the State.

In Re: Airport Update

Mr. Wolff reported that the sounding rocket launch was successful this morning.

In Re: Railroad Comments

Mr. Parry presented the following report:

In February, BCR handled 297 carloads. 247 of these were at Little Creek with the top shippers being, 40 for Mid-Atlantic Transload (grit), 15 for Gordon Paper, 5 for Dynaric and 187 DCP (Gas Supply –Butane cars. Eastern Shore location handled the remaining 50 loads with the top shippers being Sharp Gas 18 inbound cars, Pep-Up Gas 12 inbound cars and Coastline Chemical 7 inbound cars.

In Re: Elect Representative for Canonic Atlantic Co. annual meeting and Provide Instructions to Delegate

Motion was made by Mr. Wolff, seconded by Mr. Hogg, that Mr. Donald L. Hart, Jr., be appointed to represent the stockholder (ANTDC) at the Canonic Atlantic Co. annual meeting and that Mr. Hart be instructed as follows:

- (a) to vote for the reappointments of Ms. Major and Mr. Bennett;
- (b) to appoint Mr. Larry LeMond to succeed Mr. Laurence Trala; and
- (c) to recognize that two vacancies will continue to exist as a result of the resignation of Mr. Bennie Etheridge and the non-attendance of Mr. Bill Floyd. Appointments to fill these vacancies will be considered by the stockholder as eligible candidates are found.

All members were present and voted “yes.” The motion was unanimously passed.

In Re: Adjourn

Motion was made by Mr. Wolff, seconded by Mr. LeMond, that the meeting be adjourned. All members were present and voted “yes”. The motion was unanimously passed. The meeting was adjourned.