

**MINUTES OF THE  
ACCOMACK-NORTHAMPTON  
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Building, Melfa, Virginia, on Tuesday, May 3, 2016 at 5:30 p.m.

Present:

Oliver H. Bennett, Chairman (late)  
Donald L. Hart, Jr., Vice Chairman  
C. Reneta Major, Secretary-Treasurer  
Ron Wolff  
Granville F. Hogg, Jr.  
Larry E. LeMond

Ex-Officio member absent:

Steven Hennessee, DRPT

Nonmembers present:

J. T. Holland, Bay Coast Railroad  
Alex Parry, Bay Coast Railroad  
Joyce Collins, Bay Coast Railroad  
John Maher, STAR Transit  
Bruce Simms, Virginia Regional Transit  
Billy Moore, Canonie Atlantic Co.

In Re: Call to Order

The Vice Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Mr. Hart.

In Re: Statements from the Public

There were no comments.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at April 30th of \$23,012.52.

In Re: Minutes of April 5, 2016

Motion was made by Mr. Wolff, seconded by Mr. LeMond, that minutes of the meeting of April 5, 2016 be approved. All members were present with the exception of Mr. Bennett and voted "yes". Motion was unanimously passed.

Mr. Bennett arrived at 5:35 p.m.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report  
May 3, 2016**

**Operations**

- Ongoing route evaluation is underway.
- Talks continue with new hospital regarding number of and placement of bus shelters.

**Training**

- We will be working closely with mobility specialist April M. Gasper of Allied Instructional Services. Her company is contracted with Accomack County Public Schools to provide travel training to blind and visually impaired students.

**Transit Capital**

- New 20 passenger Ford 450 passenger bus 36 will be delivered to our facility on April 27.
- New facility security video camera system is up and running.

**Human Resources**

- Ads were placed in local newspapers to fill a recently vacated part time driver position.

**Marketing and Outreach**

- Attended the Northampton Budget Hearing along with VRT Director of Finance Bruce Allder on Tuesday, April 19<sup>th</sup>.

**Transit Maintenance**

***Preventive Maintenance Program***

- Routine maintenance is current.
- ***Buses Under Repair:***
  - High mileage buses 27 and 28 are both out service being repaired.
    - Both have been targeted as the next 2 buses to be replaced as new ones arrive.

**Ridership Statistics**

- Going into the last week of the month, April ridership remains strong.

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STAR TRANSIT 2015-2016				MARCH 31, 2016 23 DAYS			
Month	Total Revenue	Total Expenses	Surplus/Deficit	Month	Passengers 2015-16 Trips	Total Cost	
Oct.	\$66,644.33	\$56,613.40	\$10,030.93	Oct.	7,575	\$7.47	
Nov.	\$66,995.51	\$56,174.52	\$10,820.99	Nov.	6,914	\$8.12	
Dec.	\$66,697.48	\$45,241.04	\$21,456.44	Dec.	7,015	\$6.45	
Jan.	\$65,514.68	\$48,802.06	\$16,712.62	Jan.	6,128	\$7.96	
Feb.	\$66,389.10	\$48,083.61	\$18,305.49	Feb.	6,576	\$7.31	
Mar.	\$72,978.65	\$72,224.07	\$754.58	Mar.	7,905	\$9.14	
Apr.	\$0.00	\$0.00	\$0.00	Apr.	0	\$0.00	
May	\$0.00	\$0.00	\$0.00	May	0	\$0.00	
June	\$0.00	\$0.00	\$0.00	June	0	\$0.00	
July	\$0.00	\$0.00	\$0.00	July	0	\$0.00	
Aug.	\$0.00	\$0.00	\$0.00	Aug.	0	\$0.00	
Sept.	\$0.00	\$0.00	\$0.00	Sept.	0	\$0.00	
<b>TOTAL</b>	<b>\$405,219.75</b>	<b>\$327,138.70</b>	<b>\$78,081.05</b>		<b>42,113</b>		
					<b>AVERAGE COST PER PASSENGER -&gt;</b>	<b>\$7.77</b>	
					<b>AVERAGE PASSENGERS PER MONTH -&gt;</b>	<b>7,019</b>	
Passengers per Mile				Cost per Mile			
Oct.	0.21	April	0.00	Oct.	\$1.58	April	\$0.00
Nov.	0.21	May	0.00	Nov.	\$1.72	May	\$0.00
Dec.	0.20	June	0.00	Dec.	\$1.29	June	\$0.00
Jan.	0.19	July	0.00	Jan.	\$1.51	July	\$0.00
Feb.	0.19	Aug.	0.00	Feb.	\$1.39	Aug.	\$0.00

Mar.	0.21	Sept.	0.00	Mar.	\$1.95	Sept.	\$0.00
				<b>TOTAL</b>			
<b>AVERAGE MONTHLY PASSENGERS PER MILE</b>				<b>AVERAGE COST PER MILE</b>			
<b>0.20</b>				<b>\$1.58</b>			

Hourly Cost				Passengers per Hour			
Oct	\$39.59	April	\$0.00	Oct	5.3	April	0.0
Nov.	\$43.21	May	\$0.00	Nov.	5.3	May	0.0
Dec.	\$31.64	June	\$0.00	Dec.	4.9	June	0.0
Jan.	\$37.54	July	\$0.00	Jan.	4.7	July	0.0
Feb.	\$35.23	Aug	\$0.00	Feb.	4.8	Aug	0.0
March	\$48.31	Sept	\$0.00	March	5.3	Sept.	0.0
<b>TOTAL</b>				<b>TOTAL</b>			
<b>AVERAGE TOTAL HOURLY COST</b>				<b>AVERAGE PASSENGERS PER HOUR</b>			
<b>\$39.32</b>				<b>5.1</b>			

Route Location	Passenger Totals	Operating Hours	Mileage
Red	1,932	253	6,424
Purple	1,817	253	6,374
Gold	1,022	127	3,268
Blue	1,148	127	3,273
Green	408	219	3,842
Chicoteague	1,108	265	8,430
Yellow	470	253	5,430
	<u><b>7,905</b></u>	<u><b>1,497</b></u>	<u><b>37,041</b></u>

Month	Hrs. of Oper.	Mileage
Oct.	1,430	35,742
Nov.	1,300	32,622
Dec.	1,430	35,069
Jan.	1,300	32,265
Feb.	1,365	34,531
Mar.	1,495	37,041
Apr.	0	0
May	0	0
June	0	0
July	0	0
Aug.	0	0
Sept.	0	0
	<u>8,320</u>	<u>207,271</u>

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In Re: State's Comments

There were no comments from the State.

In Re: Airport Update

Mr. Wolff reported that the hot fire test of the Antares rocket is scheduled for the third week of this month with a possible launch in late June. He also reported on the possibility of a Naval Tritan drone project (used for reconnaissance of Naval shipping activities) coming to Wallops, which could equate to 400 jobs.

In Re: Railroad Comments

The following report was presented:

In April 2016, BCR handled 377 carloads. 354 of these were at Little Creek with the top shippers being:

34 for Mid-Atlantic Transload (grit)  
20 for Gordon Paper  
6 for Dynaric  
294 DCP (gas supply – Butane cars)

Eastern Shore location handled the remaining 23 loads with the top shippers being:

Helena Chemical - 6 inbound cars  
KMX Chemical - 3 inbound cars  
Coastline Chemical - 7 inbound cars  
Bayshore Concrete - 6 inbound cars  
Pep-Up Gas - 1 inbound car

In Re: Adjourn

Motion was made by Mr. Wolff, seconded by Ms. Major, that the meeting be adjourned. All members were present and voted "yes". The motion was unanimously passed. The meeting was adjourned.