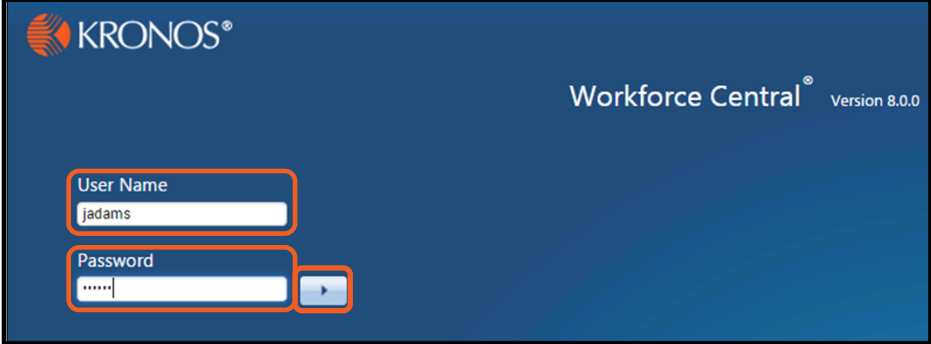# Workforce Central®
Logging on and signing out

As a user of Workforce Central, you are required to have an established user name and password to gain access to Workforce Central Navigator. If your organization chooses to use Kronos authentication, you can also use the security features that are provided in the application.

In this section, you will learn how to log on and sign out of the application.

Logging in

1 Access the log in page at **https://accomack.kronos.net**

2 In the **User Name** field, enter your user name.

3 In the **Password** field, enter your password.

4 Click the **right-facing arrow** or press the **Enter** key on the keyboard. You are brought to you default home page.

Signing out

1 Click **Sign Out**. You are brought to the Workforce Central login page.

Note
We recommend that you always end your work session by clicking the **Sign Out** link, located in the top-left corner. Clicking Close (x) without first logging off might leave your connection to the application open, allowing unauthorized people to view and edit information.