

**MINUTES OF THE  
ACCOMACK-NORTHAMPTON  
TRANSPORTATION DISTRICT COMMISSION**

A regular meeting of the Accomack-Northampton Transportation District Commission was held at the Eastern Shore Chamber of Commerce Building, Melfa, Virginia, on Tuesday, August 2, 2016 at 5:30 p.m.

Present:

Oliver H. Bennett, Chairman  
Donald L. Hart, Jr., Vice Chairman  
C. Reneta Major, Secretary-Treasurer  
Ron Wolff (late)  
Granville F. Hogg, Jr.  
Larry E. LeMond

Ex-Officio member present:

Steven Hennessee, DRPT

Nonmembers present:

J. T. Holland, Bay Coast Railroad  
Alex Parry, Bay Coast Railroad  
John Maher, STAR Transit  
Bruce Simms, Virginia Regional Transit  
Carol Menking, Virginia Regional Transit

In Re: Call to Order

The Chairman called the meeting to order and indicated that a quorum was present.

In Re: Invocation

The invocation was given by Ms. Major.

In Re: Statements from the Public

There were no comments.

In Re: Account Balances

The monthly Assistant Secretary-Treasurer's report showed an ending balance at July 31st of \$28,417.18.

In Re: Minutes of July 5, 2016

Motion was made by Mr. Hart, seconded by Ms. Major, that minutes of the meeting of July 5, 2016 be approved. All members were present with the exception of Mr. Wolff and voted "yes". Motion was unanimously passed.

In Re: Public Transportation Report

The following Management Report was distributed:



**STAR Transit Management Report  
August 2, 2016**

**Operations**

- On July 22, Purple Route bus 29 while stopped at a stop sign at Brickhouse Rd. and 13, was struck in the driver's side by a passenger vehicle which itself had been hit in the rear by another vehicle with an unlicensed driver in an uninsured vehicle:
  - One of the 4 passengers on our vehicle was hurt : taken to the hospital and discharged late that evening.
  - Bus 29 appears at the present time to be drivable yet will need body work before being returned to service.
  - The driver of the uninsured vehicle was charged with failure to yield.
- Nelsonia Royal Farms is now open and functioning again as our mini-hub.
- Buses 32 and 33 each now carry a small Va. Lottery ad that will be generating 750 dollars a month in additional income.

### Human Resources

- Staffing levels are now adequate after hiring one more part time driver.

### Marketing and Outreach

- Attended the Riverside Shore Hospital CHNA Focus Group meeting on July 21.
- Purdue HR recently asked us about extending our service hours of operation to accommodate their 2<sup>nd</sup> shift employee commute.
  - A meeting with them is being planned.
- Met with Sunset Beach resort on July 23.

### Transit Maintenance

- ***Preventive Maintenance Program***
  - Routine vehicle preventive maintenance is up to date.
- ***Buses Under Repair:***
  - Bus 28 is still at Sonny Merriman repair facility in Suffolk- should be ready in 2 weeks.
  - Bus 29 is out due to accident on July 22- awaiting Insurance settlement for repairs.

### Ridership Statistics

- July ridership is on pace to match the ridership of July 2015.

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Mr. Simms introduced Ms. Carol Menking, the VRT Human Resources Director.

Mr. Wolff arrived at this time.

### In Re: State's Comments

Mr. Hennessee said that drug/alcohol audits were being conducted with all sub-recipients and that everything was "looking good". He further noted that in accordance with Mr. Jeremy Latimer's recent promotion, he will be stepping down from the Ex-Officio membership on the ANTDC which will be assumed by Mr. Hennessee. The alternate position will be filled by Ms. Linda Balderson.

In Re: Airport Update

Mr. Wolff reported that the Antares launch is scheduled for August 22<sup>nd</sup>.

In Re: Railroad Comments

The following report was presented:

In July 2016, BCR handled 284 carloads. 264 of these were at Little Creek with the top shippers being:

40 for Mid-Atlantic Transload (grit),  
12 for Gordon Paper,  
5 for Dynaric, and  
207 DCP (Gas Supply –Butane cars).

Eastern Shore location handled the remaining 20 loads with the top shippers being:

Bayshore Concrete 5 inbound cars and 5 outbound cars,  
Coastline Chemical 3 inbound cars,  
Pep Up Gas 4 inbound cars,  
2 cars for KMX Chemical, and  
1 inbound hi-wide load (transformer).

Mr. Parry reported on the storm last Sunday evening which caused damage at the Little Creek float bridge location. Seven inches of rain and 60-mph winds caused a major washout, undermining the float bridge. He is working with the neighbor, Vulcan Materials.

In Re: Adjourn

Motion was made by Mr. Wolff, seconded by Mr. LeMond, that the meeting be adjourned. All members were present and voted “yes”. The motion was unanimously passed. The meeting was adjourned.