

ECONOMIC DEVELOPMENT AUTHORITY MINUTES OF AUGUST 9, 2016

At a meeting of the Economic Development Authority held on the 9th day August 2016, in the Accomack County Airport Conference Room, in Melfa, Virginia.

1. CALL TO ORDER

A. MEMBERS PRESENT AND ABSENT

Economic Development Authority Members Present:

Mr. John LeCato, Chairman
Mr. Robert Bloxom, Vice Chairman
Mr. C. Ray Davis
Ms. Ira Ashby-Hope
Mr. Calvert Seybolt
Ms. Stella Rohde

Members Absent:

Mr. Wesley Edwards, Treasurer

Others Present:

Mr. Rich Morrison, Director of Planning and Community Development
Ms. Kristen Tremblay, Assistant Planner
Mr. Paul Muhly, Board of Supervisors' Liaison, District 4
Mr. Harris Phillips, Board of Supervisors' Liaison, District 5
Mrs. Cela Burge, Accomack County Attorney

B. DETERMINATION OF A QUORUM

There being a quorum, the meeting was called to order at 9:00 a.m.

2. PUBLIC COMMENT PERIOD

Chairman LeCato opened the floor for the public comment period.

No one signed up or requested to speak.

3. MINUTES

A. July 12, 2016

On a motion made by Mr. Bloxom and seconded by Ms. Ashby-Hope, the Economic Development Authority voted to approve the July 12, 2016 minutes.

4. ELECTION OF OFFICERS

This item was delayed until after Information Reports due to the absence of Mr. Edwards.

Mr. Robert Bloxom, Vice Chairman, requested to be taken off due to his schedule. There was a motion to elect Ms. Ashby-Hope, she kindly declined.

On a motion made by Ms. Rohde seconded by Ms. Ashby-Hope the Economic Development Authority voted to elect Mr. Seybolt as Vice Chairman. All Ayes.

On a motion made by Ms. Ashby-Hope and seconded by Mr. Davis the Economic Development Authority voted to approve the slate with Mr. LeCato as Chairman, Mr. Edwards as Treasurer, and Dr. Steve Miner (County Administrator) Secretary.

ECONOMIC DEVELOPMENT AUTHORITY MINUTES OF AUGUST 9, 2016

5. **TREASURER'S REPORT**

Mr. Edwards was absent from the meeting. Chairman LeCato reported that he is not aware of any changes and has not signed off on any bills.

6. **STAFF REPORT**

Mr. Morrison requested to delay this item until after Other Business.

Mr. Morrison discussed the following with the EDA:

- a) Recommended to change the name of the Industrial Park to 'Industrial and Business Park'. The EDA suggested 'Business and Industrial Park';
- b) Staff has heard interest in land from a power washing company;
- c) Met with a gentleman from Maryland to discuss poultry digesters;
- d) Rocket Launch is scheduled for August 22, 2016;
- e) NASA's Environmental Assessment / Triton;
- f) Three (3) companies interested in bringing natural gas to the Eastern Shore.

7. **INFORMATIONAL REPORT FROM CHAIRMAN AND MEMBERS**

A. Ms. Rohde

Ms. Rohde has nothing to report at this time.

B. Ms. Ashby-Hope

Ms. Ashby-Hope reported that she has been taking pictures for the website.

C. Mr. Bloxom

Mr. Bloxom reported that a Port meeting was held on August 8, 2016, Norfolk South and Port of Virginia. They are in the process of determining if there is enough traffic to warrant opening up to Port of Cape Charles.

D. Mr. Davis

Mr. Davis has nothing to report at this time.

E. Mr. Seybolt

Mr. Seybolt reported that while rentals were average this year, real estate sales have picked up. He also reported that NASA's Environmental Assessment has attracted attention due to impacts to the Agricultural Industry.

F. Chairman LeCato

Chairman LeCato reported the following:

- JTZ has received payment for the website and is expecting items to update the website.
- A certified maintenance person has been hired at the Airport and will spray for the EDA.
- The final 2016 bill for fertilizer has been received and is in the amount of \$41.25.

ECONOMIC DEVELOPMENT AUTHORITY MINUTES OF AUGUST 9, 2016

8. MARKETING STRATEGIES

The EDA had no items to discuss.

9. OTHER BUSINESS

A. MSA, P.C. – Survey of Industrial Park

Mrs. Burge and Mr. Morrison have been working together to have two (2) parcels properly surveyed prior to sale. At its last meeting, the EDA approved for Mr. Morrison to have the plat done. During this time, it was found that the line for the Coastal property would cut off access to a well owned by the County, along with other property. Mr. Morrison explained the importance of having this resolved prior to sale.

Mr. Morrison reviewed the proposed quote of MSA, P.C. surveying fees that was included in the EDA's packet. Discussion ensued.

The EDA previously authorized \$2,500 in total for the work that needed to be done. The proposed quote is \$5,920 (2 plats at \$2,960 each).

Mr. Seybolt made a motion to approve \$5,000 for the two (2) jobs; His motion was denied.

It was noted that the County needs information to complete two (2) deeds. Mr. Seybolt and Mrs. Rohde will reach out to surveyors for pricing. Mr. Morrison reminded the EDA that the work will need to meet the Subdivision and other regulations. Discussion ensued.

On a motion made by Mr. Bloxom and seconded by Mr. Davis, the Economic Development Authority voted to allow Ms. Rohde and Mr. Seybolt (to act as a subcommittee) \$18,000 to get a completed survey of the Accomack County Industrial Park according to Subdivision regulations of Accomack County, including the two (2) lots intended to sell.

Mrs. Burge provided the EDA with an update on the status of both sales to MTSF, Inc. (Marshall's Tree Service) and Painter Holdings, LLC (Coastal Ag).

B. VDACS Farmers Market – Melfa, VA

Mr. Morrison informed the EDA that the State, Division of Real Estate Services, is requesting for permission to re-convey property at the Industrial Park. Discussion ensued regarding the resolution and transfer of ownership.

On a motion made by Ms. Rohde and seconded by Mr. Seybolt, the Economic Development Authority voted to sign the resolution as complete by Chairman LeCato.

ECONOMIC DEVELOPMENT AUTHORITY MINUTES OF AUGUST 9, 2016

10. NEXT MEETING

The next regular Economic Development Authority meeting is scheduled for Tuesday, September 13, 2016 at 9:00 a.m. at the Chamber of Commerce. The joint meeting with the Northampton JIDA will immediately follow at 10:30 a.m.

11. ADJOURNMENT

On a motion made by Mr. Edwards and seconded by Mr. Bloxom, the Economic Development Authority voted to adjourn the meeting at 11:20 a.m.

Mr. John LeCato, Chairman

Jessica L. Taylor, Recording Secretary